

Commission Meeting

September 6, 2016

Chairman Sand called the meeting to order at 9:00. Present were Commissioners Joel Hamar, John Hokana, JT Homan, Dean Simek and Chairman Sand.

Additions to the Agenda

Tax Director

Mertz Construction

Deputy Treasurer Cheryl Brokaw joined the meeting at 9:45.

Simek said Gary Mertz, representing Mertz Construction, said the cost of fill was not included in the Mertz Lumber bid for the new Health District building and should have been the county's responsibility.

Chairman Sand reported he received complaints about the arrow sign around the curve on the Forbes road.

Discussion followed. No action was taken.

Hamar motioned to approve the August 16 Commission Meeting minutes and the August 9th Special Budget Meeting minutes. Simek seconded. Motion carried.

Homan motioned to approve the voucher with the inclusion of the Game and Fish voucher in the amount of \$3,719.

Hamar motioned to have the Chairman sign the Department of Transportation Certification paperwork for projects #CER 1112-064 and CER 1112 (065) on County 3. Simek seconded. Motion carried.

Tax Director Flaherty joined the meeting at 9:50 to present paperwork describing the properties the commission is considering contracting with Vangard for appraisal. The cost to do the reassessment will be \$52,000 to \$55,000 and the work will not be performed until 2019. Discussion followed about the possibility of having some smaller properties assessed locally. Homan motioned to hire Vangard to reassess the complex commercial properties. Simek seconded. Motion carried. The commission will budget a portion of the cost each year to spread the cost over a period of time.

Hamar motioned to approve the June 6 Equalization Meeting Minutes. Simek seconded.

Road Superintendent Jeff Hagen and 911/DES Director Charlie Russell joined the meeting at 10:55. Russell reported the Oakes City request for the county to pay a contract with Hexagon Safety and Infrastructure Contract t for I Mobile CC has been added to the 2017 budget.

Spencer Deering joined the meeting at 10:26 am. KLJ engineer Josh Loegering and Sheriff Chris Estes joined the meeting at 11:10. Mr. Deering Explained that he plans to clean accumulated silt from a portion of the ditch along County 3 to allow water flow, He requested permission to go into the DC Right of Way. Deering said he had approval from NRCS and FSA. Discussion followed. Hamar motioned to allow Mr. Deering to go ahead as long as the NRCS and FSA are OK with Deering's plan. In addition the stipulations that Dickey County will be held blameless of any activity: Deering is aware of location of fiber optics; the ditch is restored to its original condition and there will be at no expense to Dickey County . Simek seconded. Motion carried.

Kadmas Lee and Jackson Engineer Loegering presented a photo of the north courthouse parking lot with lines added to show proposed parking areas. Discussion followed.

Loegering submitted project estimate #4 to pay the contractor for a portion of the County 3 widening. Simek motioned to pay project estimate #4 in the amount of \$177,072.98 to KD Hoyt. Hokana seconded. Motion carried.

Hagen presented a utility permit for Chairman Sand to sign. The permit is to bore under County 8 to lay drain tile.

The commission scheduled a Special Budget Hearing for 9:00 am on Friday, September 9th

Hokana motioned to adjourn the meeting at 1:20 P.M. Homan seconded. Motion carried.

Commission Meeting

September 20, 2016

Chairman Sand called the meeting to order at 9:00 am. Present were Commissioners Joel Hamer, John Hokana, JT Homan, Dean Simek and Chairman Sand. Also in attendance was Deputy Auditor Wanda Sheppard.

Ms. Sheppard said that Health District Director Roxanne Holm made changes to the Health District budget, which is now at 2.9 mills.

Commissioner Hamar left the meeting at 10:00 am due to prior commitments.

Homan motioned to approve the minutes with corrections. Simek seconded.

Simek motioned to approve the vouchers. Hokana seconded. Motion carried.

Hokana motioned to approve the financial statement. Homan seconded. Motion carried.

Sheriff Estes joined the meeting at 9:55 am. He discussed the coalition between the sheriff's offices in other states to assist each other with out of state prisoner transfers. The commissioners and Sheriff Estes discussed hiring a fourth deputy for patrol and truck regulatory duties. A fulltime position was added to the Sheriff budget.

Treasurer Gail Veland said the credit card fees have increased. The current fee to use a credit card is 2.5%. It is increasing 2.95% and Ms. Veland asked if the county can continue to charge the fee to the user. After discussion, the commission felt the fee should be charged to the credit card user.

Assistant Custodian Ray Peterson joined the meeting at 10:25 and asked if his 2017 budget could be increased \$400 for tree trimming. Mr. Peterson said there are some trees that are diseased and need to be removed.

Tax Director Don Flaherty joined the meeting at 10:30 am and told the commissioners that Vanguard has reconsidered their quote to assess the complex commercial properties in the county. Vanguard will remain at \$47,250 as the quoted in 2016. The completion date the assessments will be will remain at 2019 for the 2020 assessment year. Flaherty said unless States Attorney Neuharth finds errors or necessary changes Flaherty will have a contract for the Chairman to sign.

Flaherty updated the commission on the Harris Machine appeal and discussed some commercial sales that they cited to support their request for a reduction of value. Flaherty is providing information to the state tax office. He asked if the commission has any questions on the process he is discussing with them. He informed the board that the owner can take the same action on an annual basis.

Kadmas, Lee and Jackson Engineer Josh Loegering, Highway Superintendent Jeff Hagen and 911/DES Manager Charles Russell joined the meeting at 11:00 am.

Commissioner Hokana told Russell of the commissioner’s decision to make the FEMA Assistant Position a part time position until a time when FEMA activity mandates more hours. Russell agreed work load has slowed down. He said that the 2011 FEMA audit has been postponed indefinitely.

Josh Loegering said the borrow pit that was used for the County 3 widening project was measured and less borrow material was needed than originally expected. The engineers and contractors reported the angle of the ditch and the amount of borrow was good.

Loegering presented a change order from Central Specialties Industries (CSI). He said KD Hoyt originally bid the work for \$8,600 and later decided they didn’t want to deal with the intersection. Simek motioned to have the Chairman sign the change order. Homan seconded. Motion carried.

Loegering submitted a pay estimate for KD Hoyt in the amount of \$244,116. Hokana motioned to sign the pay estimate. Homan seconded. Roll call vote passed with Hokana yes, Homan yes, Simek yes, and Sand yes.

Loegering said there will be a small fee from KLJ to survey the parking lot to assure the angles of the parking space lines are painted accurately.

Hagen submitted a request from SE Water Users to build an 8x10 storage building for chlorine. The structure will be located slightly inside 200 foot county right of way. Hokana motioned to grant SE Water Users the variance request because the building is located on the east side and the property owned by SE Water Users is limited. Simek seconded. Motion carried.

Homan motioned to accept the 2017 budget as presented. Hokana seconded. Motion carried.

The commissioners thanked Deputy Auditor Wanda Sheppard and those who assisted in completing the 2017 budget.

Hokana motioned to adjourn the meeting at 12:15 pm. Homan seconded. Motion carried.

Salaries		130,692.37	52298-
52420			
ND PERS	BCBS	45,685.36	62788
ND PERS	BCBS-HD	4,527.04	62789
ND PERS	LIFE INS	363.69	62790
ND PERS	LIFE INS-HD	142.70	62791
Townships, cities, schools	cts	18,104.57	62792- 62802
Flex	Andi Schimke	120.52	62803
Community Volunteer EMS OF Lamoure	Ambulance Collections	10.23	62804
Kulm Ambulance Corps Inc. C/O Robin hehr	Ambulance Collections	38.37	62805
Edgeley Ambulance Service	Ambulance Collections	20.46	62806
Ellendale City	Airport, Ambulance	116.82	62807
Oakes City	Airport, Ambulance	109.13	62808
Garrison Diversion	Collections	78.58	62809
James River Soil Conservation	Collections	84.12	62810
Ellendale Fire #2	Collections- Ellendale	131.49	62811
Oakes Fire #3	Collections- Oakes	136.22	62812
State Treasurer	State Medical	148.58	62813
Dickey County Treasurer	Clerk of Court fees	395.00	62814
Human Services	Monthly Expenses Voided Check 62815 and 62816	8,687.32	62815- 62830
Jeffrey Bixby	overpayment of 14 and 15 taxes	8.36	62831
Comfort INN- Bismarck	Aimee lodging- Facilitators Workshop	80.00	62832
Void	Void	-	62833
Computer Express	Brother toner,cable,Junction Boxes, Cats Modular Jack, 25' CAT-5 Cable 7ft phone cables	151.83	62834
Dakota Electronics	Clam Shell Radios- Andrea's	61.65	62835
Dakota Plains Credit Union	In tab- election locks Don Flaherty- Tax Office Supplies	79.58	62836
Dakota Plains Credit Union	13 Ford 11.13 GAL @ 2.29 16 Ford Shell Oil	54.50	62837
Dickey County Treasurer	Plat Book For TWP Assessor	25.00	62838
Ellinger Aimee	Drone Discovery Day Facilitating Workshop	193.54	62839

Farmers Union Oil CO	16 Ford,oil,Filter,Tire Pressure, Belts, 16 Chevy Oil, Filter, Tire Pressure, Belts	142.86	62840
Flaherty Don	SBOE&NDAAO Annual Conference	225.04	62841
Geller Dana	Assessor Miles	154.44	62842
Hamer Joel	Meeting	44.28	62843
Hokana John	Meeting	36.72	62844
Homan JT	Meeting	33.48	62845
Kelly- Inn Bismarck	Room Chrg- Don Flaherty	240.30	62846
Montana Dakota Utilities	Utilities	96.56	62847
ND Emergency Management Assoc	DEM STATE Conference	135.00	62848
Stutsman County Auditor	Court Appointed Attorney	114.00	62849
Oakes Computer Services	2500 #10 printed non-windowed envelopes	190.00	62850
Pierson Ford Lincoln inc	Repair leak on Transmission, Brakes, service,15 Ford Brake pads Rotor, Filled Fluid	1,207.20	62851
Quill Corp	3x2 Cork Board, Oakes Frame	27.99	62852
Rural Leadership North Dakota Program	Facilitation Workshop Registration	40.00	62853
Sandness Law Office	Mental Health Services	90.00	62854
Seyer Plumbing & Heating	Copper Adapter, Union, Pipe Labor	516.20	62855
Signworks Signs & Banners LLC	Dersert Mica (Decals) Shipping	12.00	62856
Simek Dean	Meeting	18.36	62857
Smith, Strege, Fredericksen & Butts, LTD	Court Appointed Attorney	45.00	62858
Software Innovations	Cleaning Tape, Tape Cartridges Shipping	299.00	62859
Stark Peter	Meal	10.90	62860
True Value- Ellendale	33 Gal Blk Trashbags	16.99	62861
Bargen Incorporated	GAP Project Completed as Bid on CO Rd 3	98,785.00	62862
Dakota Plains Credit Union	Door Windo Glass Channel; Window Glass	103.76	62863
Economy Oil Co	4006 gal, 3002 gal, #2 red 850	13,865.78	62864
Economy Propane LLC	328 gal Propane @0.98 cents	321.44	62865
Southeast Water Users	Water bill West Shop	48.28	62866
True Value- Ellendale	Bow Rake' Pap twl'BLK ENAMEL; Tissue Paper	202.08	62867
Kadrmass Lee & Jackson INC	Roof Assessment	1,260.59	62868
Veteran's Information Service	Vetran Annul Update Books	25.00	62869
Soil Testing Laboratory	Soil Test	18.00	62870
Morton County Extension Service	Livestock in Service Workshop Registration	75.00	62871
Haak Princess	Mileage	32.40	62872
Moore Engineering INC	Yorktown-Maple Improvement 11905, General Board Meetings	40,588.50	62873
Ohnstad Twichell PC	ProgeSSIONal Services- Quandt Project, Fullerton Improvement District	1,080.34	62874
Zimbleman Don K	Miles to Meeting with Commissioners	21.60	62875
AT&T Mobility	Cell phones-sheriff, Jeff, Charlie, tax, Scott, signs ipad, Charlies air card	621.57	62876
Dakota Plains Credit Union	After School Curriculum Books(6), Labeling dots,Batties, Tabs,	91.39	62877
Ellendale City Auditor	Utilities- Court house, sprinkler, park, main shop, weed building	1,429.30	62878
True Value- Ellendale	k-cup basket, spray paint, velcro,aerator,drop cloth,scraper blades, hardware	46.20	62879
Dakota Plains Credit Union	Payroll Transfer	139,000.00	62880
ND PERS	DEF COMP	2,965.42	62881
ND PERS	DEF COMP HD	262.50	62882
US Dept of Education	GARNISH	245.06	62883
NDSCS	JDA Grant Nursing Program	5,000.00	62884
Void	Void	-	62885
Patricia A Koch	Treasurers Clearing	53.35	62886
Flex	Miller Cresta	375.88	62887
Flex	Hokana Holly	100.00	62888
Flex	Miller Amber	187.50	62889
Monthly Expenses	Human Services	51,478.37	62890-62925
Chief Supply	1 Box of 9 V Battery, AA Batteries 2 Boxes	49.37	62926
Computer Express	Plantronics Headset (Cresta)	325.00	62927

Computer Express	Brother Toner, Toner for Fax Machine in Recorders Office, Lables for Recorders Office	437.96	62928
Dickey County Hwy Dept.	Signs, Freight, Labor, Sign Truck	162.11	62929
Dickey County Hwy Dept.	Gasoline	1,177.97	62930
Dickey County Leader	Correction Notice, Candidates, Min Published 8/11, Min Published 8/25	543.63	62931
Dickey County Leader	Job Work- Printing Envelopes	103.88	62932
Dakota Plains Credit Union	Gasoline	292.37	62933
Ellendale School Business MGR.	2 Replacement Badges	16.00	62934
Ellinger Aimee	Forbes 4-H Meeting, Meet W/Teachers	52.92	62935
Green Iron Equipment	Turf-Gard, Oil Filter	14.67	62936
Information Technology Dept. (ITD)	Monthly Service Contract, Netmotion, Multifactor Authentication, H Hokana Exchange E-mail	574.35	62937
Lexisnexis Matthew Bender	ND Code 16 RVS 5 & 7B	88.60	62938
Mahlers Village Variety	Paper, Stars, File Folders	30.66	62939
Matheson Tri-Gas INC.	Fed-Extinguisher Inspect, Fuel Surcharge	37.46	62940
Mertz Const & Supply- Ellendale	Labor and Materials to Remodel Holly H Door	1,465.00	62941
Mertz Const & Supply- Ellendale	Spackling, Blades	50.17	62942
Modern Marketing	Anti Drug Advertisement	363.37	62943
Napa Farnams Genuine Parts INC.	Battery	199.00	62944
Neuharth Gary	Rent	300.00	62945
Oakes Times	1 YR. Subscription	34.00	62946
Pierson Ford Lincoln inc	Filter, Labor, Shop Supplies, Parts 15 Utility	48.20	62947
Taser International	Service Contract on 3 Tazors	555.00	62948
3D Specialties	3D Specialties	5,557.95	62949
Dakota Improvement	Gravel Hauling	5,110.23	62950
Economy Propane LLC	100 GAL Propane @ 85 cents	85.00	62951
Farmers Union Oil CO	Winch Bar, #2 fuel, lp gas bottles 5, 10 gal of gasoline	2,545.33	62952
Farmland CO-OP	AG Diesel- CardTrol; 15wro-bulk; blugard	2,043.52	62953
Farnams Genuine Parts	Air Filter, Starter, Bearing/Oil; Sealant, Sil Spray, Wite lith, brk Fluid, PWR Steer Fluid	92.57	62954
Fullerton City Auditor	County Shop-Fullerton	20.00	62955
John Deere Financial	Filtersdiag; maint-rd grdr 3971, repair- 2011 jd #60174	2,032.46	62956
Napa Parts Supply INC.	Grease	34.90	62957
Newman Signs	Ec Film-Flat Frt - \$6.38	115.88	62958
Ottertail Power Co	Oakes Garage	35.11	62959
Praska's Hardware Hank	Sprinkler Oscil- For Blade	6.49	62960
R&B Supply CO. INC.	60 PC Socket Set \$199	199.00	62961
Tools Plus Industries	3 PC PIP Wrench Set- 145.99; s&h- 38.64	214.63	62962
True North Steel	2 18' FES	101.06	62963
Waste Management	Utilities-Garbage	43.98	62964
Office of Attorney General-1250	24-7 Program	155.00	62965
Dickey County Hwy Dept.	Gasoline	26.35	62966
Wagner Harley J	Travel, Meals	167.50	62967
Stutsman Correctional Center	Housed Inmate	1,495.00	62968
Kiser Breana	Open House, Range School, In-service, ED Day	141.10	62969
SRM	Range Management Symposium Reg FEE	50.00	62970
quill Corp	HP Yellow Printer Ink Cartridge	35.98	62971
Crop Production Services	Milestone, Platoon, Tordon, Weeds troy am	33,847.00	62972
Dickey County Hwy Dept.	338 gals gas for trucks	618.54	62973
Dickey County Leader	AD for spraying notice on row's, for milestone cost-share and program	74.50	62974
Fullerton Farmers Elevator	30 gal 2-4D AMINE, 20 GAL-2-4D AMINE	825.00	62975
Warne Chemical and Equipment CO.	Component Package for a Third Bloomless nozzle	520.00	62976
Hauck Keith	Mileage For Drainage Complaint	23.76	62977
Haak Princess	Mail/Letters(Postages)	11.62	62978
Moore Engineering INC	Gramlow Tile APP. Gen Board MTG, Lovell Project	892.50	62979
Dickey Rural Networks	Rent Dickey 911 Truck, REC Update Record Updates	243.00	62980

ND Association of Counties	10% OF Revenue	1,214.05	62981
A&B Business INC.	Booklet window envelopes, desk chairs s bertsch d geller, new desk- s Wagner, calculator	1,840.64	62982
Ameripride Services INC.	Rug Service	525.23	62983
Central Business Systems INC.	Copies, Color Copies	666.25	62984
Dakota Valley Electric Coop	Utilities- Wilson Dam, West Shop, Guelph Tower	175.00	62985
Dickey Rural Networks	DRN Monthly Billing	1,200.52	62986
Montana Dakota Utilities	Utilities- Court house, Main shop, Fullerton Shop, Weed Building	1,987.88	62987
Aflac	Cancer	3,259.89	62988
Wage Works	Cancer	115.00	62989
ND PEERS	Retirement	23,847.53	62990
ND PEERS	Retirement	2,426.16	62991
ND PERS	Def Comp	2,965.42	62992
ND PERS	Def Comp HD	262.50	62993
US Dept. of Education	Garnish	245.06	62994
North Dakota United	Dues	79.34	62995
Ameritas Life Insurance Corp.	Vision	421.28	62996
Flex	Hokana Holly	100.00	62997
Flex	Miller Amber	137.27	62998
Flex	Miller Cresta	216.80	62999
Delta Dental Plan of MN	Dental	1,329.85	63000
ND State Tax Commissioner	ST W/H TAXES	3,885.34	63001
KD Hoyt INC.	Progressive payment no. 4	177,072.98	63002
ND Game and Fish	Game and Fish shortage 1/1/2007 - 6/30-2007	3,342.12	63003

Thor Sand Chairman

Beverly Beethe, Auditor