

**Commissioner Meeting
June 7, 2022**

Commissioner John Hokana called the meeting to order at 8:30 am. Present were Marke Roberts, Joel Hamar, Dean Simek, Jerry Walsh, Chairman John Hokana and Auditor Wanda Sheppard. Also in attendance via electronic means were Clerk of Court Andi Schimke and Deputy Auditor Stormy Bertsch. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda
Pledge of Allegiance
Item for sale

Hamar made a motion to approve the draft of the minutes from the May 17th Commission meeting. Roberts seconded. Motion carried.

Sheppard presented two additional vouchers, one to ND Post Board in the amount of \$45.00 for licensing of the new Sheriff Deputy and the second for \$19,792.72 for the purchase of new chairs and tables for the Dickey County Fair Board that was approved for purchase earlier. Roberts made a motion to approve the bills, with the inclusion of the two additional bills. Simek seconded. Motion carried.

Hamar pointed out an article in the Oakes Times concerning the Commission meeting. The Pledge of Allegiance is correct and Hamar's hope would be that the Pledge continue to be sited until his term is up and thereafter.

Administrative Assistant Shirlene Wagner joined the meeting at 8:50. Treasurer Wonada Lematta and resident Cindy Bagley joined the meeting at 9:01.

Sheppard presented the ND DOT contract for the bridge project (BRO-0011(021) located 3 miles east and three-quarters mile north of Monango. Simek made a motion for the Chairman, Auditor, and States Attorney to sign the contract. Walsh seconded. Motion carried.

Sheppard requested approval to sell a bumper jack that had been posted for sale and no bids were received. An employee had offered to buy it. A decision was made to put the item on the online rummage site, so anyone could buy it.

Sheppard presented a request to transfer the liquor license from the Ludden Tavern to the Guelph Community Building for an event on September 3rd. Hudson Township has approved the permit and the \$25.00 fee has been received. Roberts made a motion to approve the transfer. Hamar seconded. Motion carried.

Lematta presented five vouchers that have not cleared the bank and requesting the Commission cancel the vouchers. The owners of the vouchers have been contacted several times. Per ND Century Code, they need to be cancelled. The funds will be transferred to Unclaimed Property in a year, if they are not claimed. On the advice of Treasurer Lematta, Hamar made a motion to cancel the five vouchers. Walsh seconded. Motion carried.

Tax Director Don Flaherty joined the meeting at 9:12. Deputy Treasurer Lori Wald and Deputy Tax Director Nicole Kempf joined the meeting at 9:20.

Flaherty reviewed with the Commission the data for Thursday's County Tax Equalization meeting. Flaherty reviewed the ratio adjustment worksheet. Based on sales ratios in Dickey County, commercial property has an increase of 7.50% and residential property has an increase of 7.70%. Ag land has a decrease of 2.31%, based on the agriculture value per acre calculated by NDSU. These changes will keep Dickey County within the required percentage of the sales ratio, as required by ND Century Code. Flaherty doesn't expect any issues, as he feels that all questions prior to the meeting have been answered.

Some of the policies in the employee manual were reviewed. Only changes made are to clean up any mention of Social Services. The manual does not need to include those references, as they are no longer county employees. Discussion followed concerning the addition in the policy concerning Facebook posts made by employees on their Facebook account, that may be derogatory to the County. Sheppard will look into including that in the policy. No action was taken.

The meeting went into recess at 9:52 and returned at 10:00.

Residents Justin Meidinger, Cyd Meidinger, Don Meidinger, NaTanya Olson, Jeff Goehring, and Angela Goehring joined the meeting at 10:00.

Don Meidinger discussed with the Commission prior discussions in 2006 on adding a campground at Pheasant Lake. Meidinger gave a brief overview of what occurred at that time. Hokana informed those in attendance that the motion to look into the feasibility of a campground at Pheasant Lake was discussed at a County Park Board meeting and any discussion concerning that should occur at another Park Board meeting. Sheppard stated that the next Park Board meeting is July 5th at 8:00 am and that Chairman Wertz should be contacted to be put on the agenda. Justin Meidinger asked for clarification if a decision made by the county park board will have to go in front of the Commission, other than to be included on the budget. Sheppard will check with the States Attorney's office. No action was taken.

At 10:15, a question-and-answer period was opened for any questions on Measure One on the ballot. There were no residents in attendance, in person or through electronic means. Measure One is

requesting approval to continue to collect 30 mills for Road and Bridge. As an example, to place 3 inches of gravel on a 24-foot road base is approximately \$20,000 per mile. Dickey County has 300 miles of graveled county roads. In order to just place the 3 inches of gravel on all the gravel roads would cost Dickey County \$6,000,000. This obviously doesn't include the cost of maintaining the paved county roads.

Highway Superintendent Jeff Hagen joined the meeting at 10:45 and KLJ Engineer Bryan Tykwinski joined the meeting at 10:50 via electronic means.

Hagen presented the contract from Port Emma Township to for the county to maintain their township roads.

Tykwinski updated the Commission on applications that had been submitted for assistance from the state of ND. Dickey County #12 was denied, due to not enough traffic and no accidents had been reported on the road. Dickey County #3 east of Oakes was also denied. Tykwinski stated that the Prairie Dog funding is still moving ahead.

Tykwinski stated that the road project on Dickey County #8 and the bridge project three miles east and three/fourths a mile north of Monango start dates have been moved to the end of July or beginning of August. The deadline for completion has not been changed, which is October 1st.

Tykwinski stated that he felt, weather permitting, that they should be able to finish.

Walsh updated the Commission on his discussion with Asphalt Zipper concerning demonstrating the Zipper in Dickey County. Hamar has stated that Ellendale Township would be willing to allow them to demonstrate it on old 281. Asphalt Zipper is interested and will see if they can fit it into their schedule or if they can find another demonstration closer.

Simek made a motion to adjourn at 11:20.

County Equalization Meeting June 9, 2022

Chairman John Hokana called the meeting to order at 1:15 pm. Present were Joel Hamar and Chairman John Hokana. Commissioner Jerry Walsh was in attendance via phone conference. Also in attendance were Tax Director Don Flaherty, Deputy Tax Director Nicole Kempf, Assessor Rod Rodningen and resident Myron Meyers.

Hokan turned the meeting over to Flaherty.

Due to the late start of the meeting, all properties were reviewed by the Commission. Residential property is at 96.1% of the sales ratio and commercial is at 91.5% of the sales ratio. The agricultural value per acre calculated by NDSU for Dickey County was \$861.48 which is a decrease from the year before. The current value per acre on agricultural land is an average of \$819.04 per acre, which is 95% of the stated cost per acre. Dickey County is in compliance at those values.

Flaherty asked for any questions on any of the parcels in Dickey County. Meyers stated that he is questioning the value on his residence at Lot 6 Block 6, Original Plat, Monango (Parcel #11372000). Meyers stated that the value of his house had doubled a year ago and is increasing another \$6,200 again this year. Meyers is requesting the value be reviewed by Flaherty. Meyers stated he was unable to attend the Monango City Equalization meeting. Flaherty stated his prior deputy had completed the assessment so he would need to go to the location and review the property. He would then report back to the Commission.

Flaherty asked for any other questions. With no other question, Hamar made a motion to approve the assessments as presented for the tax year 2022, with the exception of parcel #11372000 until Flaherty has had a chance to review the property. Walsh seconded. Motion carried.

Walsh made a motion to adjourn the meeting at 1:25. Hamar seconded. Meeting adjourned.

Commissioner Meeting June 21, 2022

Commissioner John Hokana called the meeting to order at 9:07 am. Present were Marke Roberts, Joel Hamar, Jerry Walsh and Chairman John Hokana. Auditor Wanda Sheppard and resident Cindy Bagley were present. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Township funding

Dress code and the employee manual

Commission chairs

Walsh made a motion to the draft of the minutes from the June 7th and June 9th meetings with corrections. Roberts seconded. Motion carried.

Hamar made a motion to approve the vouchers with the addition of \$3,210.52 for the election workers and the deletion of duplicate invoice to Ohnstad Twichell. Walsh seconded. Motion carried.

Roberts made a motion to approve the financials from May 2022. Hamar seconded. Motion carried.

States Attorney Kim Radermacher and Tax Director Don Flaherty joined the meeting at 9:45.

Walsh updated the Commission on a discussion he had with an employee concerning the dress code at the Courthouse. Sheppard read the employee manual, which states "Appearance and dress should be in keeping with the job being performed, both for safety reasons and to reflect a positive image of the County. Should an employee arrive for work wearing clothing or accessories which, in the opinion of their supervisor, is inappropriate, they may be required to go home and change prior to commencing work." Discussion followed concerning what the protocol would be if it were a department head or elected official. Radermacher stated that, in the case of the elected official, there would be nothing the Commission could do. No action was taken.

Discussion followed concerning the election of Flaherty as the mayor of Ellendale. The separation of city business and county needs to be reviewed. Discussion was tabled until the July 5th meeting.

Hamar made a motion to open the omitted tax hearing. Walsh seconded. Motion carried.

Flaherty stated there were three parcels. The first parcel is due to the failure to register a new mobile home. This includes three years of taxes. The second parcel is the addition of a garage that was not included in the valuation before equalization. The third parcel is the correction of soil type on a parcel, which caused an increase in the value.

On the recommendation of Tax Director Flaherty, Hamar made a motion to accept the changes and for the changes to be placed on the tax rolls for the 2022 tax year. Roberts seconded. Motion carried.

Flaherty informed the Commission of three abatements. The abatements are related to a homestead credit filing, and two parcels eligible for disabled vet credit. Walsh made a motion to approve the abatements. Hamar seconded. Motion carried.

Walsh made a motion to close the omitted tax hearing. Hamar seconded. Motion carried.

Flaherty informed the Commission the result of the Meyer's property that was questioned during the Equalization meeting June 9th. Flaherty stated that the property was slightly over assessed and has been adjusted.

Sheppard presented a raffle application submitted to the Auditor's Office for the Oakes Fire Department. Roberts made a motion to approve the permit. Walsh seconded. Motion carried.

Roberts made a motion to designate Walsh as the delegate for the NDACo convention in October. Hamar seconded. Motion carried.

Sheriff Chris Estes and Deputy Sheriff Kyle Johnson joined the meeting at 10:20. Estes introduced Johnson as the new deputy hired in June. Discussion followed concerning the replacement of vehicles.

Walsh made a motion to open the bid hearing for miscellaneous equipment that has been listed for sale. Roberts seconded. Motion carried.

Two bids were received for a QR Alterain mower. Bids were \$200 from Chris Estes and \$430 from Darrell Schrum. Walsh made a motion to accept the high bid of \$430 from Darrell Schrum. Hamar seconded. Motion carried.

Hamar made a motion to close the bid hearing. Walsh seconded. Motion carried. The other items will be sold through Facebook with a set price.

Highway Superintendent Jeff Hagen and DES/911 Coordinator Charlie Russell joined at 10:35. KLJ Engineer Bryan Tykwinski joined the meeting at 10:47.

Sheppard updated the Commission on damage done to buildings and vehicles from the storm on June 13th. Claims with the insurance company have been filed.

The meeting went into recess at 10:53 and returned at 11:00.

Russell gave an update on the storms from June 13. There were trees and building lost, but no one hurt. Estimations were 100 to 110 mile an hour wind gusts.

Russell discussed with the Commission the Memorandum of Agreement with ND State Radio. Walsh made a motion to sign the MOA. Roberts seconded. Motion carried.

Hagen discussed with the Commission the work the highway staff did to assist the city of Ellendale with the clean up after the storm from June 13th. Hagen will put together the cost of the time and materials used to assist in the clean-up and will present it to the Commission at the July 5th meeting.

Hagen stated that if the Commission would like to consider a new motor grader, an advertisement seeking bids should be put in the paper soon. Walsh made a motion to put an advertisement for bids in the newspaper to replace the motor grader. Hamar seconded. Motion carried. Bid opening will be slated for July 19th during the regular Commission meeting.

Hagen stated he had received a complaint from a land owner concerning the repair of a low water crossing. Discussion followed concerning what the policy of the county is in the repair of these spots. The discussion was tabled so that more information could be compiled concerning the policy in the past.

Tykwinski updated the Commission on the bridge project submitted for the new federal funding that the state of North Dakota had received.

Hamar presented a letter received concerning the township funding that the state had requested applications for projects to assist townships, which states that the requests received totaled \$200,000,000, while the money received was only \$20,000,000, far less than requested. No action was taken.

Walsh stated the chairs need to be replaced in the Commission room. Sheppard stated the budget included costs for the chairs. Sheppard will order new chairs.

Walsh made a motion to adjourn at 12:05.

Salaries

171,894.00 59684-59781

Cities, Townships, Schools	Cities, Townships, Schools	51,016.67	111121
			-
			111158
ND Public Employees Retirement	BCBS	47,584.18	111159
ND Public Employees Retirement	LIFE INS	594.33	111160
ND Public Employees Retirement	BCBS- HD	VOIDED	111161
ND Public Employees Retirement	DENTAL	420.00	111162
ND Public Employees Retirement	LIFE INS HD	255.58	111163
ND Public Employees Retirement	BCBS- HD	8,581.80	111164
Community Volunteer EMS of LaMoure	Ambulance Collections, SAD	49.02	111165
Kulm Ambulance Corps INC. C/O Jennifer McDermid	Ambulance Collections, SAD	136.41	111166
Edgeley Ambulance Service	Ambulance Collections, SAD	50.02	111167
Oakes Volunteer Ambulance Service	Ambulance Collections, SAD	605.69	111168
Ellendale City	Airport, SAD, Ambulance	721.27	111169
Oakes City	Airport, SAD	179.28	111170
Garrison Diversion	Collections, SAD	498.79	111171
James River Soil Conservation 975	Collections, SAD	363.33	111172
Ellendale Fire	Collections, SAD	400.71	111173
Oakes Fire	Collections, SAD	258.54	111174
Dickey County Senior citizens	Collections, SAD	390.63	111175
Dickey County Historical	Collections, SAD	97.72	111176
Kedish House	Grant Money	1,841.62	111177
State Treasurer	State Medical, Clerk of Court Fees, Sirn	3,860.58	111178
Dickey County Treasurer	Clerk of Court Fees	470.00	111179
281 repair LLC	Repair AC Unit on DES Truck	369.54	111180
Aramark	Rug Service HS	112.76	111181
Balco Uniform	S26 Sentry, 26 side break rotating scabbard	170.85	111182
Central Business Systems INC	Printing Charges for HS	105.91	111183
Dickey County 4-H Council	Awards/Expenses	3,000.00	111184
Dickey County Hwy Dept	Dem Truck Fuel	154.32	111185
Dickey County Fair Board	Taxes Collections	59,340.00	111186

Dickey County Leader	Legal May 3 min, Equalization mtg, Legal April 19th min,Absentee Ballot	625.20	111187
Dickey County Leader	Ballot Samples in paper	390.00	111188
Dickey County Hwy Dept	Gasoline for law Enforcement Vehicles	1,087.63	111189
Dinger Danielle	Mileage Meals, Room Stay	651.04	111190
Election System & Software Ince	Absentee, Sample, Test, Coding, Election Day Ballots	1,736.60	111191
Hamar Joel	Mileage	6.44	111192
Hills Cabinetry & Window Décor	Install Blinds in the Court Room	430.90	111193
Innovative Office Solutions LLC	File Cards, Markers, Guide Card, Card Box, Name Tags for Election Workers	88.15	111194
Kempf Nicole	Meals While at Training, Gas for County Car	184.40	111195
LaMoure Printing	500 2-part forms	91.44	111196
LexisNexis Matthew Bender	ND Century Code 2022	256.86	111197
Muckey Construction	River Rock	108.75	111198
NDACS	Membership Dues for Superintendent 2022	50.00	111199
ND State Attorney Association	2022 ND States Attorneys Assoc Dues	300.00	111200
ND Surplus Property	Supplies	45.00	111201
Overpay Refund	Paid Abatement Refund	537.80	111202
Overpay Refund	Paid Abatement Refund	102.72	111203
Overpay Refund	Paid Abatement Refund	524.88	111204
PPI Consulting	Psychological Assessment	475.00	111205
Postmaster	Post office box rental - SS	130.00	111206
Q&N Corporation	Surface Keyboard and pen, Dropbox, Dymo Label Writer, Monthly Service Agreement	2,513.00	111207
Q&N Corporation	Dual Monitor Mount, Canon Black	voided	111208
Seachange Print Innovations	Express Vote Stock Ballot, ND Publication Ballot	423.20	111209
True Value	Jack Chain, Misc. hardware, blk coffee maker, polish, bowl, grn hose, bulb, weatherstrip, fly trap	188.89	111210
True Value	Share Cost With HD- Weed Killer, WTR Wand	81.98	111211
Aramark	Rug Service	153.66	111212
Chads Electric INC	DC Water Disconnect	87.00	111213
Department of Transportation	Project- CER-1104(061)	1,043.07	111214
Fullerton City Auditor	Fullerton Shop Utilities	20.00	111215
Muckey Construction	CDF N of Forbes	1,073.00	111216
Southeast Water Users	Hwy Utilities	51.09	111217
True Value	Towel, Blk Liners, Trash Bags, Mics, Hardware, Premixed Fuel, SM Eng. Fuel	195.92	111218
Northern Bag an Box Company	Woven Poly Sandbags W/Ties-80	160.00	111219
Innovative Office Solutions LLC	Label, Add, Repo	51.55	111220
Kiser Breana	Mileage	432.90	111221
True Value	Pail, Sealer, Lime Marking Flag	48.03	111222
Gemar Justin	Mileage To Check Drains	29.25	111223
Hansen Stephen	Mileage to Check pumps	35.10	111224
Moore Engineering Inc	General, DC Drain 1	750.00	111225
AT&T Mobility	Courthouse, Pio, Road, Weed Board, 911 Phone Charges	731.16	111226
Dickey County Hwy Dept	Gasoline for county car, county agent gasoline for county car	127.11	111227
Ellendale City Auditor	Courthouse, Park, Hwy Dept, Weed Board Building- Utilities	537.51	111228
Montana Dakota Utilities	Park, Hwy Dept- Utilities	1,132.79	111229

Simek Dean	Mileage, Mileage for JDA Mtg	42.12	111230
ND Post	Licenses for new deputy	45.00	111231
Human Services	Monthly expenses	13,253.01	111232 - 111256
Webstaurantstore	table, chairs, dolly, correll - fair board	19,792.72	111257
Wex Health Inc	Cancer	55.00	111258
ND Public Employees Retirement	Def Comp	1,183.00	111259
ND Public Employees Retirement	Def Comp HD	530.00	111260
Wex Health Inc	Flex	voided	111261
Wex Health Inc	Flex	1,101.57	111262
Aramark	Rug Services	100.60	111263
Arcasearch Corporation	Compass Research system annual fee	1,299.00	111264
Central Business Systems INC	Copies Quarterly Maintenance, Color Copies	522.65	111265
Dakota Plains Credit Union	Flowers for the Courthouse	105.33	111266
Dakota Plains Credit Union	Gasoline Purchases	360.81	111267
Dickey County Hwy Dept	Gasoline Des Vehicle	228.01	111268
Ecolab Pest Elimination Division	Pest Control, Pest Spraying	252.82	111269
Election Workers	Precinct 2 Absentee Workers	211.02	111270 - 111273
Election Workers	Election Day Workers, Election School	1,408.42	111274 - 111281
Election Workers	Election Day Workers, Election School	1,591.08	111282 - 111289
Farmers Union Oil Co	Bulb Repair- Deputy Car	93.71	111290
Green Iron Equipment	Case of glass cleaner, Mower Blades	108.66	111291
Information Technology Dept	Monthly Tech Fee, Election, Deputy Tech Fess	1,004.90	111292
Jarman's Water Systems	Water Softener Rental	195.00	111293
Marquart Andrew	Court Appointed Attorney	198.00	111294
Michael Thorpe	Safety Toe boots	100.01	111295
Praska's Hardware Hank	Mulch for SS Building q	75.08	111296
Postmaster	Clerk of Court, Sheriff, Register of deeds, Auditor, Treasure, Social Services-Box rental	658.00	111297
Secure Software Solutions	2022 Parcel SPLITS	1,286.00	111298
Software Innovations	Exporting of Data for Conversion	3,997.50	111299
Stutsman County Auditor	Court Appointed Attorney	114.00	111300
Weis Terry	Spraying of Dandelions	150.00	111301
Agtegra	Fuel for the Hwy Department	1,870.96	111302
Dakota Improvement	Work Done on Drain E of Oakes Shared w/farm, Portion Paid By Wendel to di	4,987.50	111303
Department of Transportation	7 miles n Oakes's progress payment to KLJ	669.52	111304
Farmers Union Oil Co	LP Gas Bottle, Field master fuel, oil bluegardt grease, coop tube, Spark Plug	2,565.56	111305
John Deere Financial	Weather stripping for window, a/c repair labor	996.14	111306
Kelly Glynn	Land Payment Easement	900.00	111307
Mertz Const & Supply	Drill Bit	36.99	111308
Napa Central	Hose 375 x 50FT, Premium Plug Wire SE	207.96	111309
Ottertail Power Company	Oakes Garage	64.98	111310

Q&N Corporation	Toner- hwy department	101.39	111311
Timothy Glynn	Land Payment Easement	300.00	111312
Waste Management	Utilities- Fullerton shop	74.17	111313
Office of Attorney General	24/7 Program	585.00	111314
Pharmchem	Sweat Patch Analysis	94.35	111315
Barnes County Corrections	Prisoner Board	857.02	111316
Dakota Plains Credit Union	Rain Gauge	43.50	111317
Leaf	Copier Payment	114.00	111318
B&B Gardens	Plants for new Landscaping	955.96	111319
Gemar Justin	Mileage to look at drain and joint meeting	64.94	111320
Hansen Stephen	Mileage to Joint Meeting	35.10	111321
Moore Engineering Inc	Engineering Consultant	465.00	111322
Onstad Twichell PC	Legal Fees	252.00	111323
Dickey Rural Networks	Dickey 911 Trunks	231.00	111324
ND Association of Counties	Wireless 911- 6%	653.61	111325
Dakota Valley Electric Coop	Wilson dam, Hwy shop, Guelph Tower Utilities	315.00	111326
Dickey Rural Networks	Phone Charges	2,105.44	111327
Montana Dakota Utilities	Utilities	voided	111328
Q&N Corporation	Dropbox plus, cables for cradle points, service contract, replace scotty computer, power plug units	5,358.98	111329
Tyler Technologies	Project Management, Software 14% Payment	3,555.00	111330
Montana Dakota Utilities	Courthouse, Fullerton shop, Hwy shop, Weed Board	2,698.84	111331
ND State Tax Commissioner	ST W/H TAXES	4,659.14	111332
ND Public Employees Retirement	Retirement	3,645.15	111333
ND Public Employees Retirement	Def Comp	1,283.00	111334
ND Public Employees Retirement	Def Comp HD	530.00	111335
Wex Health Inc	Flex	1,101.57	111336
Aflac	Cancer	3,323.44	111337
Delta Dental Plan of MN	Dental	2,059.96	111338
Ameritas of Life Insurance Corp.	Vision	507.48	111339
ND Public Employees Retirement	Retirement	21,341.54	111340

John Hokana, Chairman

Wanda Sheppard, Auditor