

**Commissioner Meeting
December 4, 2018**

Commissioner Joel Hamar called the meeting to order at 9:30. Present were Thor Sand, John Hokana, Dean Simek and Chairman Joel Hamar. Marke Roberts was not in attendance. The media was not present. The Pledge of Allegiance was recited.

Oaths of Office were taken and signed by Hamar, Simek, and Hokana.

There were no additions to the agenda.

Sand made a motion to approve the minutes from November 30. Simek seconded. Motion carried

Simek made a motion to approve the vouchers, with the addition of one to the Dickey County Treasurer in the amount of \$660.20 for money in escrow to pay 2018 taxes. Sand seconded. Motion carried.

The final meeting of 2018 was set for December 27th at 11:00 am to pay bills before the end of the year. Since the first Tuesday in January is a holiday and a third meeting will be held in December, the only meeting for January will be January 15th.

Tax Director Don Flaherty joined the meeting for the approval of a tax exemption for a residential building for improvements made on a house older than 25 years. The County has approved the use of this exemption for improvements, but it never has been used for a residential home. Discussion followed to consider adjusting the guidelines for this exemption. States Attorney will be asked to check into the Century Code concerning this exemption. A decision will be tabled while Glynn looks into it.

DES/911 Coordinator Charlie Russell joined the meeting at 10:45. Highway Superintendent Jeff Hagen and KLJ Engineer Chad Petersen joined the meeting at 11:00.

Sheppard presented information to be submitted to the ND Department of Transportation on the selection of the construction engineer firm for the bridge project in 2019. Hamar read the letter, as composed. Sand made a motion to authorize Hamar to sign the letter. Simek seconded. Motion carried.

Sheppard presented documentation received from the ND DOT concerning counting traffic for 2019. Hagen stated that he and Petersen had discussed the letter and they felt County Road 12, from State highway 11 to County Road 3 would be the best plan. A letter will be sent with this request.

Petersen stated the preliminary plans for the chip seal project for 2019 on County Roads 3 and 2 are due December 28th. Petersen will bring the certification that will need to be signed by the Commissioners.

Petersen presented an Amendment to the Engineer Agreement for project BRC-1100(020). KLJ is considered the engineer of record, and therefore may have additional costs if any additional changes are made on the project during construction. The amendment is to not exceed \$3,000. Discussion followed concerning the hourly rates and how the invoice breaks down the charges. Sheppard will check into their invoicing, as not all invoices have the hourly breakdown included. This amendment of \$3,000 is assuming their standard rates for the level of the engineer working on the project. Sand made a motion to sign the amendment. Simek seconded. Motion carried.

Hagen stated he is working with RDO concerning the purchase of the blade wings replaced in December. Hagen researched the price for resale.

States Attorney Jeff Glynn joined the meeting after reviewing Century Code 57-02.2 and the exemption application. Glynn felt that the Commission would need to use the standards of the law, as that was in place at the time the application was made. Once this was approved, they could review those standards and adjust their policy on these exemptions. Discussion followed about the exemption. The exemption is only on the increase in assessment value assigned to the improvements. Hokana made a motion to approve the exemption. Sand seconded. Motion carried

Russell reminded the Commissioners concerning a meeting on December 18th at 1:00 in LaMoure about preliminary maps for flood zones in Dickey County.

Discussion followed concerning the laying off of state snow plow drivers, due to the possible closing of state highway district shop locations in North Dakota.

Simek made a motion to adjourn at 11:50.

**Commissioner Meeting
December 18, 2018**

Commissioner Joel Hamar called the meeting to order at 9:30. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

5 County and Township meeting update
Social Services Door

Hamar presented the funeral pamphlet from the passing of Deputy Sheriff Brian Sorum and acknowledged his twelve years of service as a good servant to the residents of Dickey County.

Hokana made a motion to approve the minutes from December 4th with changes. Roberts seconded. Motion carried.

Sand made a motion to approve the vouchers. Simek seconded. Motion carried.

Simek made a motion to approve the November 2018 financials. Hokana seconded. Motion carried.

Sheppard presented a local raffle permit for Sno-Busters in Oakes. Roberts made a motion to approve the permit and waive the fee. Hokana seconded. Motion carried.

Sheppard requested the purchase of a NAS Box for the backup of information not stored on the server. At the advice of IT consultant Jamie Nelson, Hokana made a motion to approve the purchase. Roberts seconded. Motion carried.

Roberts updated the Commission on the replacement of the door at Social Services. Roberts has contacted Mertz and DRN and have asked them to work together to figure out the best option for the door and the security system. Roberts will report back to the Commission when more information is received.

Treasurer Gail Veland, Tax Director Don Flaherty, Deputy Tax Director Denise Olson, Sheriff Chris Estes, and DES/911 Coordinator Charlie Russell joined the meeting at 10:15.

Flaherty and Veland reported to the Commission on F&L Development, who has a parcel with back taxes. After a discussion, a decision was made to turn it over to States Attorney Glynn to allow Glynn time to research and try collect the taxes.

Flaherty presented the proposed rates for the valuation of mobile homes for Dickey County. Flaherty is proposing to continue at 85% of the state rate. Flaherty also presented the depreciation schedule, in which Flaherty adjusted the rate by 1%. At the recommendation of the Tax Director, Sand made a motion to approve the valuation and depreciation rates for mobile homes for 2019 as presented. Simek seconded. Motion carried.

Flaherty presented the Commissioner with a Building Changes Notification, which Flaherty would like approval to use. The form would need to be filled out for any new building or renewal of building in Dickey County. Currently, Bear Creek and Clement are the only townships that have permitting in their township. Commission are asking that States Attorney Glynn look into this. Also, Sheppard will check with other counties to see if any other counties are using such an application.

Highway Superintendent Jeff Hagen and KLJ Engineer Chad Petersen joined the meeting at 10:50.

Petersen presented the final review and acceptance form for the seal coat project for 2018. Hagen stated they were happy with the work completed. Sand made a motion to have Chairman Hamar sign the form. Simek seconded. Motion carried.

Petersen presented the ND Department of Transportation federal aid funding form for 2019. Sand made a motion to sign the agreement. Roberts seconded. Motion carried.

Hagen presented a tree variance request from Anthony Bruhn. Commissioner are requesting additional information concerning where the trees will be planted. Commission requested Hagen check into the setback that other counties have.

Russell reported that ND Department of Emergency Services has turned over the FEMA payback bill to the ND Office of Management and Budget. ND DES states that based on ND Century Code 5454-44-13, county funds can be withheld at the state level until Dickey County pays back the \$248,949.14. The Commission would like to speak with States Attorney Jeff Glynn and ND Association of County's Attorney Aaron Birst to look into the ramifications of withholding payments to the county. Sheppard requested Glynn to come to the Commissioner meeting. Birst will be called by Chairman Hamar, if not called today during the meeting.

Sand reported on the 5-County meeting held December 13th in Ellendale. A tour of Trinity Bible College was given. There were many state Senators and Representatives in attendance. Topics discussed with the Senators and Representatives included social services funding, the proposed closing of state highway district shop locations in the southeast part of ND, and the funding of extension office.

States Attorney Jeff Glynn joined the meeting at 11:50 to discuss the issue of the FEMA payback of funds. Birst was reached by phone at 11:57. Discussion followed. Glynn and Birst will look into options for the county and the payback will be included on the voucher list for the final 2018 meeting at 11:00 on December 27th. Sheppard will also check with State Auditors and the OMB concerning questions discussed.

Sherriff Estes reported the posting of a deputy position for Dickey County. Estes stated he was receiving complaints on the speed issue north of highway shop. Estes may place the speed trailer on the road, to remind drivers of the speed limit on that road.

Hokana made a motion to adjourn at 12:45.

**Commissioner Meeting
December 27, 2018**

Commissioner Joel Hamar called the meeting to order at 11:03 by teleconference, due to inclement weather. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. District 28 Representative Mike Brandenburg was also in attendance. The media was not present.

The agenda for this meeting is to approve end of the year vouchers for 2018.

Representative Mike Brandenburg was in attendance to discuss the payment of the FEMA repayment for German Township in the amount of \$248,949.14 that is listed in the vouchers to be paid. Brandenburg plans to place this township repayment in an appropriations bill in the next legislative session. Brandenburg strongly suggests that Dickey County not pay the bill. Discussion followed.

After discussion, Sand made a motion to pay all vouchers, except the voucher to ND Department of Emergency Services in the amount of \$248,949.14. Simek seconded. Roll call vote was unanimous, with Sand yes, Hokana, yes, Roberts yes, Simek yes, and Hamar yes. Motion carried.

Hokana made a motion to adjourn at 11:35.

Salaries		181,558.93	55444-55565
Cities, Townships, Schools	Cities, Townships, Schools	24,173.14	102169-102181
Anderson, Bottrell, Sanden & Thompson	Partial Payment on an Execution of Judgment	153.00	102182
Cole Paper	Blue Antimic Wet Mop	17.27	102183
Dickey County Hwy Dept	Fuel for Law Enforcement Vehicles	919.23	102184
Dickey County Leader	Election Results pg. 1, pg2, Signature ad Christmas Open House	289.60	102185
Flaherty Don	MTTG W/Rod to Review Assessments, NDAAO Mttg	103.55	102186
Innovative Office Solutions LLC	Folder, Labels, Tape, Whiteout	10.09	102187
Innovative Office Solutions LLC	Batteries, Calendar, Pad, Post- it	63.50	102188
James River Soil Cons	Purchased A used pickup	3,825.00	102189
Montana- Dakota utilities	Pheasant Lk Lighting	100.42	102190
Olson Denise	Mileage for Assessments	67.04	102191
PoliceOne. Com	Billing Annual Subscription	500.00	102192
Q & N Corporation	HP Q5942X Black Toner	279.50	102193
Q & N Corporation	HP CF380A 312 Black	103.99	102194
Schimke Andi	Mileage to Clerks MTG- Jamestown	70.85	102195
Smith, Strege, Fredericksen & Butts, LTD	Court Appointed Attorney	94.50	102196
Stutsman County Auditor	Court Appointed Attorney	228.00	102197

Xtreme Outfitters	Trail Camera- Surveillance	98.54	102198
Economy Propane LLC	Propane	1,790.80	102199
Chads Electric INC	Shop Lights	308.46	102200
Kadrmass LEE & Jackson INC	Hwy 3 and Hwy 10 Chip Seal, Chip Seal (CR #2 & CR#3) in Dickey County	10,550.02	102201
Kadrmass LEE & Jackson INC	Structure Rehabilitation	1,800.00	102202
Safety Kleen	16G Parts Washer	259.35	102203
Southeast Water Users	Hwy Utilities	49.96	102204
True Value- Ellendale	Paper Towel, Fresh Cab Box	104.69	102205
Dickey County Treasurer	Land Sales that paid taxes before land sale	3,340.82	102206
Dickey County Treasurer	Escrow Money to pay 2018 taxes	660.20	102207
Bruns Jodi	Hotel Reimbursement not Reimbue by NDSU	93.06	102208
Kiser Breana	Horse Hippo Practice, Real Color Training	284.96	102209
Quill Corp	Hp Black Toner, Tape with dispensers	232.98	102210
Ellendale City Auditor	Courthouse, Park, Hwy, Weed Utilities	517.27	102211
True Value- Ellendale	Battery, Swiffer Cloth, LED Light Bar, Slot Angle, Ziplock bags, party Bulb, Aero Lubricant	224.47	102212
Human Services	Monthly Expenses	9,854.12	102213- 102227
ND Public Employees Retirement	BCBS	48,881.18	102228
ND Public Employees Retirement	BCBS-HD	3,727.08	102229
ND Public Employees Retirement	LIFE INS	514.67	102230
ND Public Employees Retirement	LIFE INS- HD	136.13	102231
Community Volunteer EMS of LaMoure	Ambulance Collections	15.01	102232
Kulm Ambulance Corps Inc. C/O Robin Hehr	Ambulance Collections	56.27	102233
Edgeley Ambulance Service	Ambulance Collections	30.01	102234
Oakes Volunteer Ambulance Service	Ambulance Collections	131.30	102235
Ellendale City Auditor	Airport, Ambulance	175.38	102236
Oakes City	Airport	32.83	102237
Garrison Diversion	Collections	116.66	102238

James River Soil Cons	Collections	134.24	102239
Ellendale Fire	Collections- Ellendale	122.50	102240
Oakes Fire	Collections- Oakes	224.81	102241
State Treasurer	State Medical, SIRN (911)	2,806.66	102242
Dickey County Treasurer	Clerk of Court Fees	375.00	102243
Dakota Plains Credit Union	Payroll Transfer	128,000.00	102244
Discovery Benefits	Cancer	75.00	102245
ND Public Employees Retirement	DEF COMP	1,801.42	102246
ND Public Employees Retirement	DEF COMP HD	175.00	102247
Discovery Benefits	FLEX	1,756.32	102248
At&t Mobility	Ray and Scotts County Cell Phone	59.10	102249
Bertsch Stormy	Mileage to Oakes for Open xmas house Supplies	32.70	102250
Bowers Tree Service	Remove Tree and Stump. Trim One Tree	600.00	102251
Central Business Systems INC.	Quarterly Service Contract on Copier	550.17	102252
Cole Paper	Bowl CLNR, Toilet Tissue, Buff Pad, Cleaner Pads, Gray 44qt Container	406.61	102253
Dickey County Fair Board	Taxes Collected	1,566.80	102254
Dickey County Hwy Dept	Fuel for the Des Truck	173.93	102255
Dickey County Leader	Legal Commissioner Min Published	360.00	102256
Dickey County Leader	Ballot, Auditor Note, Precinct Info, Commissioner minutes	706.40	102257
Farmers Union Oil Co	Oil Change on 2015 Ford Utility	48.56	102258
Farnams Genuine Parts	New Starter-Truck Regulatory	194.99	102259
Farnams Genuine Parts	Loom Split Poly	34.50	102260
Farnams Genuine Parts	Brake Pads, Brake Roto, Brake Caliper	186.97	102261
Fireside Family Restaurant and Lounge	Room Rent for 5 County & State Des	50.00	102262
Hoven Perry	4 calls and 1 training day in Bismarck, Mileage, Supplies	2,329.82	102263
Information Technology Dept	County Exchange email, WAN Access Pol. Sub. EST Circuit SSL VPN. Net motion VPN Client	842.05	102264
Marquart Andrew S.	Court Appointed Attorney	198.00	102265
NDAA	NDAA Membership Dues	105.00	102266
Olson Denise	Mileage for State Form Training-Jamestown	70.85	102267

Overpayment refund	2017-2016 Paid Abatement Parcel	994.94	102268
Overpayment refund	2017 Paid Abatement	365.44	102269
Q & N Corporation	Toner, Dymo Labels	313.00	102270
Q & N Corporation	Thumb Drive-2	17.00	102271
Q & N Corporation	HP-CF413A Magenta- States attorn. Microsoft Ergonomic Keyboard- Risk Manga.	237.00	102272
Software Innovations	Core Logic File Creation- Reimbursed	750.00	102273
True Value- Ellendale	Clear Fishing Line	2.99	102274
Dakota Valley Electric Coop	Utilities	212.00	102275
Economy Oil CO	D Red Fuel	1,406.05	102276
Economy Propane LLC	700 Gallons Propane West Shop	770.00	102277
Farnams Genuine Parts	Terminal GM, HYD Hose Fitting, Switch Rocker, Filters, Fittings	1,592.95	102278
Farmers Union Oil Co	Fuel Oil NO 1, Screw Shackle, Screw Pin Shackle	1,619.68	102279
Fullerton City Auditor	Utilities	20.00	102280
Innovative Office Solutions LLC	Calendar, DSK PD/WALL BK, Calendar, DSKTP Tent, Scene	26.57	102281
John Deere Financial	Edge, Cutting Edge, Put new glass in motor grader, oil filter and element, Filter Kit	14,884.94	102282
Midstate Group	Large Format, Lamination Roll	14.50	102283
Montana- Dakota utilities	Fullerton Shop Utilities	291.66	102284
Montana- Dakota utilities	Utilities	1,171.29	102285
Morris Sealcoat & Trucking INC.	Final Payment on Sealcoat CO RD 2 and 3	33,594.18	102286
Napa Parts Supply, INC	Nitrile Dispose Glove, Oil Filter, Fuel Pump Filter, Oil	81.96	102287
ND Association of Counties	D&A Test-Mileage	7.00	102288
Ottertail Power Company- Fergus Falls	Oakes Garage Utilities	39.80	102289
Vistos Carquest	Eva Hose Clear Blue/ Per F	39.50	102290
Waste Management	64 Gallon Cart Service	55.03	102291
Office of Attorney General- 1250	24/7 Program	415.00	102292
Stutsman Correctional Center	Housed Inmate for 30 Days	1,950.00	102293
281 Repair LLC	Oil Change on the VSO Van	69.97	102294
Candlewood Suites Fargo	Real Colors Training Lodging	167.40	102295

Carroll House	Horse Hippology room rent- Co Portion	200.00	102296
Dakota Plains Credit Union	Heavy Duty Plastic Tie Books (Qty 50)	25.45	102297
Kiser Breana	Hall of Fame MTG, Hippology Practice MLG	134.07	102298
Postmaster- Ellendale	PO Box Rental	116.00	102299
Radisson Hotel- Bismarck	Short Paid Lodging	8.00	102300
Tosies Market	Beef Meeting Supplies	17.69	102301
True Value- Ellendale	Clear Gasket Box, Clean Household Glue	36.96	102302
Montana- Dakota utilities	Utilities	157.36	102303
Haak Norman	Mileage to Sign Paperwork for Joint Board	30.52	102304
Lovell Improvement Project LLC	Culvert Cost Share	18,931.00	102305
Moore Engineering INC	Merkel Complaint, Brademeyer tile app. Awender Complaint, General	720.00	102306
ND Water Users Association	Membership Dues	300.00	102307
Ohnstad Twichell PC	Legal Fees	742.30	102308
Dakota Electronics	Replacement of Power Supply	110.00	102309
Dickey Rural Networks	Dickey 911 Trunks	231.00	102310
ND Association of Counties	6%	484.20	102311
Dickey County Senior Citizens	Taxes Collected	20,034.10	102312
Dickey County Historical	Taxes Collected	5,011.20	102313
Dickey County Treasurer	Transfer	362.88	102314
Dickey County Treasurer	Transfer	3,293.43	102315
Ameripride Services INC	Rug Services	882.31	102316
At&t Mobility	PIO, Courthouse, Road, 911 Phone Charges	566.18	102317
At&t Mobility	PIO, Courthouse, Road, 911 Phone Charges	566.18	102318
Dakota Plains Credit Union	Fuel Purchases, Prisoner Transport Meal	197.93	102319
Dakota Valley Electric Coop	Wilson Dam Utilities, Guelph Tower Utilities	92.00	102320
Dickey Rural Networks	DRN Charges	1,159.67	102321
Human Services	Monthly Expenses	14,074.08	102322-102349
Human Services	Monthly Expenses	49.00	102350
Aflac	Cancer	3,377.50	102351
ND Public Employees Retirement	Retirement	2,036.10	102352

ND Public Employees Retirement	DEF COMP	1,775.50	102353
ND Public Employees Retirement	DEF COMP HD	175.00	102354
Delta Dental Plan of MN	Dental	1,429.00	102355
Ameritas Life Insurance Corp.	Vision	446.08	102356
North Dakota United	Dues	89.18	102357
Discovery Benefits	Flex	1,972.98	102358
ND State Tax Commissioner	ST W/H TAXES	4,115.26	102359
ND Public Employees Retirement	Retirement	24,731.25	102360
3D Specialties	Pullover & Zip up Lime Sweatshirts	357.72	102361
Chief Supply	Model 7360 Duty Holster- Shipping	121.49	102362
Code 4 Services LLC	Labor Removed Emergency Equipment 13 Ford	467.50	102363
Dakota Plains Credit Union	Short Pay Gas Slip	22.20	102364
Dakota Plains Credit Union	Clock, Batteries, pen tips, supplies for xmas open house, chair, desk, file w/hutch	3,486.19	102365
Dickey County Leader	Advertising/Display open house, Legal Commissioner min Published	300.00	102366
Dickey County Treasurer	Transfer or overloads Funds	7,295.00	102367
Ellendale Motor Vehicle	New Title and Registration	25.00	102368
Fireside Family Restaurant and Lounge	Cookies and Meat Tray for Xmas Open house	80.00	102369
Graham Tire Co	4 Tires for 2016 Chevy Tahoe	693.80	102370
Innovative Office Solutions LLC	Paper Shedder, Binder Clips, File Folders, Expandable File Folders, Air Purifier	655.77	102371
Innovative Office Solutions LLC	Jetstream Pens, Corr. Tape, Cleaners, Envelopes	68.90	102372
Montana- Dakota utilities	Park Utilities	72.81	102373
Montana- Dakota utilities	Utilities	3,109.18	102374
Overpayment refund	Overpayment of 2018 Taxes from Repurchase	45.94	102375-102377
Postmaster- Ellendale	Post Office Box Rental- States Attorn	72.00	102378
Q & N Corporation	Monthly Service Agreement	1,800.00	102379
Q & N Corporation	Synology NAS DS918+ Western Digital	1,275.00	102380
Q & N Corporation	2- Panasonic Toughbook	7,190.00	102381

Q & N Corporation	Brother Transfer Belt, and Toner	215.00	102382
Q & N Corporation	Plantronics online busy indicator, Watch Guard Video Workstation	1,771.00	102383
Q & N Corporation	Brother Toner	75.00	102384
Steven Lust Automotive	Oil Change on 2016 Chevy Tahoe	51.25	102385
True Value- Ellendale	Water Treatment for Humidifier, Air Freshener, AA Batteries, Humidifier Wick Filter 1041	38.25	102386
True Value- Ellendale	Towels, Bowl Brush, Caution Tape, Bulbs	107.57	102387
Us Records Midwest LLC	Reams of 32LB Ledger Paper- Recorder's Office	241.22	102388
Watch Guard Video	1 in car Camera= 2019 Ford Utility	5,750.00	102389
Watch Guard Video	1 Vista HD WI-FI Wearable Camera	1,500.00	102390
Hamar Joel	Comm. MTG Sheriff MTG. 5 County/township, Canvass Board Meeting	17.99	102391
Simek Dean	Comm MTG, 5 County/Township Mtg Mileage	18.53	102392
Roberts Marke	Mileage to Comm. MTG, Door Issue SS	33.79	102393
Economy Propane LLC	Propane for Oakes Shop	442.20	102394
Fastenal Company	FLNG TOPLK, Chuck Adapter, Prutmtscraper, Grease, Zinc Fender	595.17	102395
Kadrmass LEE & Jackson INC	Structure Rehabilitation, Chip Seal, Hwy 3 and Hwy 10 Chip Seal	7,111.84	102396
Martin Construction	Blade Road to Muslan Pit	75.00	102397
Matheson Tri- Gas INC.	Chuck Adapter	76.20	102398
Southeast Water Users	Utilities	42.95	102399
Barnes County Corrections	Housed Inmates between June-November 2018	8,322.00	102400
Dakota Plains Credit Union	Car Wash for the VSO Van, Gas for the VSO Van	18.56	102401
Dawson Sandy	Office Rent in Oakes for VSO Office	600.00	102402
Dickey County Hwy Dept	128.8-Gals Gasoline for the VSO Van	290.19	102403
Dakota Plains Credit Union	Reimburse for Drone Training	149.00	102404
Dickey County Hwy Dept	Gas	100.48	102405
Dickey County Leader	Meeting Notice	12.80	102406
NDWCA	NDWCA 2019 Annual MTG Registration	150.00	102407
Safety Service	Trailer Alignment	199.50	102408
Weis Terry	Pilot 101- USA Course (Reimbursement)	149.00	102409
Kedish House	JAG Grant	745.55	102410
Ellendale City Auditor	Courthouse, Park, Hwy, Weed Utilities	500.07	102411

Totalfunds by Hasler	Postage, Postage- County Agent Half	4,000.00	102412
True Value- Ellendale	Ext cord, Hitch pin, bulbs, paper towels, Batteries, super glue, accessory plug	208.04	102413
Human Services	Monthly Expenses	4,562.28	102414- 102423

Joel Hamar, Chairman

Wanda Sheppard, Auditor