

**Commissioner Meeting  
November 20, 2018**

Commissioner Joel Hamar called the meeting to order at 9:50. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. States Attorney Jeff Glynn was also present. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Ditch to be filled in

Photos with overweight truck issues

Hokana made a motion to approve the minutes from the October 30<sup>th</sup> meeting. Roberts seconded. Motion carried.

Sand made a motion to approve the vouchers. Simek seconded. Motion carried.

Deputy Treasurer Cheryl Brokaw, Highway Superintendent Jeff Hagen, and DES/911 Coordinator Charlie Russell joined the meeting at 10:00.

Simek made a motion to approve the financials for October 2018. Hokana seconded. Motion carried.

Kadmas Lee and Jackson Project Manager Jason Manlove joined the meeting at 10:05.

A phone call from NRCS had been received concerning a ditch that needs to be filled in. The property is on Roy Miller's property. The drain was originally put in to assist in decreasing water in a slough along Dickey County #3 during a year of flooding. NRCS wants the drain filled in or installation of drain tile, which would have to be at the expense of the landowner. Clarification from NRCS may be helpful to make a decision. A decision was not made at this time.

Sheriff Chris Estes joined the meeting at 10:07.

The selection of an engineering firm for the bridge projects on County Road 8 needs to be made. A memo received from the selection committee was read at the meeting. The committee of Thor Sand, Dean Simek, and Jeff Hagen stated the two firms were both the same when rated. They however felt the issues brought up by Interstate Engineering may save the county some money, along with less time of road closure. The recommendation from the committee is to hire Interstate Engineering for the construction engineering of this project. Based on the recommendation of selection committee, Hokana made a motion for the commission to select Interstate Engineering to complete the construction engineering for the BRC-1100(020) bridge project. Roberts seconded. Discussion followed concerning the current working relationship that Dickey County has with KLJ and the effect this decision could make on that relationship. Manlove stated that any change on the project would have to go through design engineering. No dollar or time savings was quantified during the discussion with Interstate Engineering. Project Engineer Ben Aaseth with Interstate Engineering joined the meeting at 10:35. Roll call vote to hire Interstate Engineering was Sand yes, Hokana yes, Roberts yes, Simek no, Hamar no. Motion carried.

Simek made a motion to open the 2018 Tax sale. Sand seconded. Motion carried. Ellendale City Auditor Candy Middlestead and Tax Director Don Flaherty joined the meeting.

Auditor Sheppard read the posting of the sale. There is one item for sale. The legal description on the property is Lot 11 Block 29 First Addition Ellendale. The minimum bid is \$2,160.12. No bids were received. All other property had been paid in full before November 20, 2018.

Simek made a motion to close the land sale. Roberts seconded. Motion carried.

Sand made a motion to deed the property from the land sale, Lot 11 Block 29 First Addition Ellendale, to Ellendale city. Roberts seconded. Motion carried.

Simek made a motion to abate the taxes on the property, Parcel #08059000 to the City of Ellendale. Hokana seconded. Motion carried. Ellendale City will make a motion at their next Council meeting to request an abatement of specials on the property at their December meeting.

Sheppard presented the County Federal Aid Contract and the Contract Bond for the bridge project in 2019, which need to be signed by the States Attorney, Auditor, and Commissioner Chairman. Roberts made a motion to sign the contracts. Sand seconded. Motion carried.

Brokaw presented a request to cash in two CDs at BankNorth that are maturing on November 19, 2018 and the purchase of two new CDs. BankNorth is offering a 12-month CD at 1.65% yield or 2.21% for a 14-month CD. The face value on the CDs are \$100,000 and \$300,000. Hokana made a motion to cash out the two CDs and to purchase two 14-month CDs. Simek seconded. Motion carried.

An amended contract for transfer of all or some municipal court ordinance cases to district court for the city of Ellendale has been received. Roberts made a motion to sign the contract. Sand seconded. Motion carried.

A revised proposal has been received for the back door at the county shop in the amount of \$1,425 to put panic bar hardware on the door only. Commission asked Russell to check with Dickey Rural Networks about the effect of this change on the security system in the building.

Manlove gave an update on the seal coat project for 2019. The bid opening for that project will be in March. Manlove also stated that final payment on the road project this year should be finalized by the end of the year.

Sheppard presented a Quit Claim Deed for parcel #07826000, as the taxes were paid in full before the tax sale. Simek made a motion to sign the deed. Sand seconded. Motion carried.

Commission and Estes spoke about issues with overloaded trucks. Estes stated they have been short staffed, as well as busy with domestic disputes lately. Pictures were shared of trucks and how overloaded they have been. The new deputy starting December 2<sup>nd</sup> worked in Dunn County and has been trained on overweight trucks.

Estes presented a new contract with Stutsman County for Jail services for 2019. The fee will increase from \$65/day to \$70/day. Glynn reviewed the contract and stated it was okay to sign. Sand made a motion to sign the contract. Simek seconded. Motion carried. Estes would like Glynn to look into the possibility of contracting with Brown County.

Estes asked for an extension of the due date for using vacation time to March 31<sup>st</sup>. Sheppard stated there were other departments that had issues, as well. Roberts made a motion to extend the date to March 31<sup>st</sup> for all employees. Hokana seconded. Motion carried. Sheppard will send out an e-mail informing all employees.

Risk Manager Cresta Miller joined the meeting at 11:25 to update the Commission on the training all employees were to take last week. There will be a link to the presentation for employees unable to watch earlier. Miller will inform the Commission when the link is updated.

Hokana made a motion to adjourn at 11:30.

Salaries		135,644.24	55334-55443
Cities, Townships, Schools	Cities, Schools	84,603.59	101925-101939
ND Public Employees Retirement	BCBS	48,242.80	101940
ND Public Employees Retirement	BCBS- HD	4,969.44	101941
ND Public Employees Retirement	LIFE INS	514.95	101942
ND Public Employees Retirement	LIFE INS- HD	136.41	101943
Cities, Townships, Schools	Townships	65,128.59	101944-101975
ND Public Employees Retirement	DEF COMP	1,776.42	101976
ND Public Employees Retirement	DEF COMP HD	175.00	101977
Rodenburrig Law Firm	Garnish	139.98	101978
Discovery Benefits	Cancer	75.00	101979
Discovery Benefits	Flex	1,756.32	101980
Community Volunteer EMS of LaMoure	Ambulance Collections	190.89	101981
Kulm Ambulance Corps Inc. C/O Robin Hehr	Ambulance Collections	715.83	101982
Edgeley Ambulance Service	Ambulance Collections	381.78	101983
Oakes Volunteer Ambulance Service	Ambulance Collections	1,670.27	101984
Ellendale City	Airport, Ambulance	2,443.88	101985
Oakes City	Airport	630.44	101986
Garrison Diversion	Collections, SAD	1,705.72	101987
James River Soil Conservation 975	Collections, SAD	1,397.72	101988
Ellendale Fire #2	Collections- Ellendale, SAD	911.30	101989
Oakes Fire #3	Collections-Oakes, SAD	2,157.18	101990
State Treasurer	State Medical, Fines, SIRN	4,935.15	101991
Dickey County Treasurer	Clerk of Court Fess	839.25	101992
Dakota Plains Credit Union	Payroll Transfer	150,000.00	101993
Aflac	Cancer	3,377.50	101994
ND Public Employees Retirement	Retirement	24,296.73	101995

ND Public Employees Retirement	Retirement	2,036.10	101996
ND Public Employees Retirement	Def Comp	1,776.42	101997
ND Public Employees Retirement	Def Comp HD	175.00	101998
Delta Dental Plan of MN	Dental	1,077.70	101999
North Dakota United	Dues	89.18	102000
Ameritas Life Insurance Corp	Vision	375.52	102001
Discovery Benefits	Flex	1,972.98	102002
A&B Business INC.	Last payment for Service Agreement	58.42	102003
Ashley Lies Law P.C.	Court Appointed Attorney	144.00	102004
AT&T Mobility	Ray and Scott County Cell Phone	29.55	102005
Balco Uniform	Protective Vest, Short Sleeve Armor Skin Shirt, Flag Emblems	928.13	102006
Chief Supply	MK 3 First Defense Spray	32.27	102007
Cole Paper	Triple Melt, Toilet Tissue, Ocean mist Urine Scr, Mfold Premium Towel	325.59	102008
Dakota Plains Credit Union	Mailed Taser Recall, Gasoline Purchases, Training Lodging S Horner	533.17	102009
Dakota Valley Electric Coop	Guelph Tower Utilities, Wilson Dam Utilities	91.00	102010
Depuydt Law Office	Court Appointed Attorney	467.97	102011
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicle	938.52	102012
Dickey County Hwy Dept	Fuel for the DESTruck	335.05	102013
Dickey County Leader	Displayed absentee, sample ballots, precinct info, comm, mins. Tax properties	1,325.60	102014
Dickey County Senior Citizens	Building rent for election, Mileage and use of the van for to deliver of Election Machines	154.10	102015
DS Solutions INC	Pre- Marked Test Deck File Creation Minimum	175.00	102016
Election Systems & Software INC.	Layout Charge, Programming Charges for cards and counting	2,666.58	102017
Expressway Inn & Suites	Dean Room Stay and Gail's Room stay for Convention	169.20	102018
Farmers Union Oil CO	Oil Change 2016 Ford Utility, Balance tires, Switch Tires on Rims 4 Vehicle	295.56	102019
Flaherty Don	Assessment Review	55.59	102020
Green Iron Equipment	Oil, Filter, Air Filter, Oil Filter	36.58	102021
Information Technology Dept.	County Exchange email- Holly, Wan Access Pol, SSL VPN Client, Net motion VPN CLIENT	842.05	102022
Jerke Irrigation	Winterization of the Irrigation System	425.90	102023
J & M Printing	Service Log Pads	67.03	102024
Mertz Const & Supply- Ellendale	Foil Tape	11.99	102025
Midwest Radar & Equipment	Yearly Recertification on Radar Units	160.00	102026
NDAE4-HWY	2019 Membership dues	50.00	102027
ND Association of Counties	ILG Class and Convention Registration	895.00	102028
ND Insurance Department	Additional Coverage for Computer at Museum	11.28	102029
ND Newspaper Association	Analysis of Measures	268.80	102030
Olson Denise	IAAO Training-Denise- Bismarck	317.67	102031
Olson Denise	Assessment Mileage	49.60	102032
Prairie Printing	1000-Pre- Printed Envelopes	85.00	102033
Q&N Corporation	Toner Black, Magenta Yellow	199.00	102034
Quality inn	Denise Room Stay- Training	423.00	102035
Seachange Print Innovations	Envelopes, General Publication Ballot	291.86	102036
Sheppard Wanda	Mileage to NDACO Conference, Election Mileage	307.44	102037
Smith, Strege, Fredericksen & Butts, LTD	Court Appointed Attorney	288.00	102038
Tosies Market	Adulting Class Supplies	45.04	102039

True Value- Ellendale	Fly Swatters, Poly Foam Brush	22.38	102040
Ace Industrial Supply	Air Hose- Hyperflex	343.80	102041
Agtegra Cooperative	Clear Fuel	161.52	102042
Agtegra Cooperative	Diesel	681.34	102043
Butler Machinery Co	Blades, Bolts, Nuts, Clutch Pack	1,593.38	102044
Dakota Improvement	Gravel, Installed Culvert, Load Trucks, Est	3,356.40	102045
Dakota Valley Electric Coop	Utilities	222.00	102046
Farmers Union Oil CO	Diesel Fuel, Blue Grease, Hydraulic Fitting	1,035.70	102047
Farnams Genuine Parts	Battery HYD Hose Fitting, Cable ties, compact jack, tap	564.72	102048
Fullerton City Auditor	Fullerton Shop Utilities	20.00	102049
John Deere Financial	Cap Screw, Hyd XR 5 Gals CS145, Clear Plex, Chemical Cleaner	1,861.84	102050
Kadrmass Lee & Jackson INC	Hwy 3 and Hwy 10 Chip Seal, CNOB-CNOC-1112(069)	5,473.89	102051
L & S Worrel Trucking	4 Loads Screen Sand	660.00	102052
Ottertail Power Company-Fergus Falls	Utilities for Oakes garage	43.26	102053
Safety Service	Hella Light Bar	533.98	102054
Simek Refrigeration	Work done at west shop and Fullerton shop	187.00	102055
State Industrial Products	Aerosol Tier Program	257.02	102056
True North Steel	Culverts	8,564.88	102057
True Value- Ellendale	Battery, Tissue, Cleaner, Towel, Tape	111.17	102058
Waste Management	64 Gal toter Rel	55.40	102059
Dickey County Recorder's Office	Recording Fee for Repurchase Land by Owner	20.00	102060
Dickey County Treasurer	Repurchased Land By Owner Before land sale	548.48	102061
Dickey County Treasurer	Penalty, Interest advertising fees	146.63	102062
Office of Attorney General 1250	24/7 Program	375.00	102063
Pharmchem	Sweat Patch Analysis	57.10	102064
Bruns Jodi	Dues for Epsilon Sigma PHI- Extension	60.00	102065
Stutsman Correctional Center	Housed inmates- 32 days	2,080.00	102066
Dakota Plains Credit Union	Room charge for Harley, carwash for vso van, fixed molding on vso van	180.39	102067
Dickey County Hwy Dept	Gasoline for the vso van	201.08	102068
Ramada	Room stay for Gary- Training	251.10	102069
American Solutions for Business	Corner Desk Unit, and Installation	482.25	102070
Capital one Commercial (menards)	Supplies to Hang Quilt	24.14	102071
Epsilon Sigma PHI	Epsilon Sigma PHI Membership Dues	45.00	102072
Kiser Breana	Horse Hippology, 4h Awards, Conf, mtgs	343.28	102073
North Dakota State University	Magnet Signs	130.00	102074
Radisson Hotel- Bismarck	Extension Fall Conference Room Stay	245.80	102075
True Value- Ellendale	Pic Hanging Strips- SM, LG, MED	20.97	102076
Ohnstad Twichell Pc	Abstract Fee Reimburse, Respond to Emails	1,103.00	102077
Dickey County Hwy Dept	Gas	20.04	102078
Dickey County Leader	Meeting Notice	3.20	102079
Farmers Union Oil CO	Black Rubber Flap	42.58	102080
Fullerton Farmers Elevator	4-Gal Plateau, Tires, Shop Supplies	4,720.26	102081
NDSU Extension Service- Ellendale	50% cost share Palmer amaranth mtg room rent	43.50	102082
True Value- Ellendale	Gas Can Sea Foam, Chain	101.13	102083
Weis Terry	Meeting in Valley City	109.00	102084
Ohnstad Twichell Pc	Gen services, Hanse/FHC Tile, merkel/colony complaint, Quandt tile app	4,631.75	102085
Zimbleman Don K	Mileage to Sign Papers in Oakes for WTR BD	21.80	102086

Dickey Rural Networks	Dickey 911 Trunks Rent	231.00	102087
Farnams Genuine Parts	2 Battery, Ring Terminal- Guelph Tower	493.27	102088
ND Association of Counties	6%	682.82	102089
ND State Radio	Quartly 911 Fee	7,878.40	102090
Dickey County Historical	Insurance Claim	2,271.00	102091
Underground Vaults & Storage	Lease Rental- Microfilm Boxes	238.50	102092
Ameripride Services INC	Rug Service	666.55	102093
Dakota Improvement	Seal up Culvert DC Drain# 1, clean out beaver dam, install culverts and flap gate, install pipe	3,209.23	102094
Dakota Plains Credit Union	Antifreeze, Card Stock/ Receipt book/ white out, Salad Bowl/ Measuring Set/ 2 pitchers	81.72	102095
Dickey Rural Networks	DRN Charges	1,178.80	102096
Innovative Office Solutions LLC	Stamp, w-2, Calendars, Organizer, Calendar Desk, Desk Calendar Refills, CBR Ribbon	415.27	102098
Montana Dakota Utilities	Fullerton shop and Weed Building	300.47	102098
Montana Dakota Utilities	Courthouse, Hwy Utilities	2,883.48	102099
Moore Engineering INC	SWB Audit Maple share, General Engineering, Hilldland/ Klipfel, Quandt Tile, Merkel Complaint	1,260.00	102100
Q & N Corporation	Cable, toner, monthly service agreement, Battery Backup, Solid State Drive.	4,451.45	102101
True Value- Ellendale	Towels, Motor Oil, PWR Inverter, Battery, Padlock, cleaner, bulb, eye bolt	344.55	102102
Monthly Expenses	Human Services	16,759.35	102103-102137
Election Workers	Canvass Board Hours and Mileage	194.40	102138-102141
Election Workers	Precinct 1 school, Election day hours and mileage, Deliver Boxes	1,789.43	102142-102152
Election Workers	Precinct 2 School, Election day hours and mileage	910.23	102153-102157
Election Workers	Precinct 3 School, Election day hours and mileage	1,647.92	102158-102168

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Joel Hamar, Chairman

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Wanda Sheppard, Auditor