

**Commissioner Meeting  
September 4, 2018**

Commissioner Joel Hamar called the meeting to order at 9:45. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Hokana made a motion to approve the minutes of the August 21, 2018 meeting with corrections. Roberts seconded. Motion carried.

Simek made a motion to approve the vouchers, to include the addition of an invoice from Bear Creek Gravel for gravel crushing in the amount of \$29,700, an invoice for \$42.00 to the Fullerton City Auditor for utilities for the Fullerton Shop, and an invoice in the amount of \$638,289.47 to Morris Sealcoat & Trucking Inc. for road work completed on County Road 3 and County Road 2. Sand seconded. Motion carried.

Sheppard requested that the November 6<sup>th</sup> meeting of the Commissioners be rescheduled, as November 6<sup>th</sup> is Election Day. The meeting was rescheduled to October 30<sup>th</sup>.

Sheppard reported on potential changes the state of North Dakota will be suggesting to improve cyber-security in the election process. IT Consultant Jamie Nelson will present a quote for changes that would increase our protection already in place.

Sheriff Chris Estes, DES/911 Coordinator Charlie Russell, Health District Administrator Roxanne Holm, and Highway Superintendent Jeff Hagen joined the meeting at 11:00.

Holm requested a change in the salary scale for the Project Manager in the 2019 Health District budget to better reflect the duties and responsibilities of the position. Discussion followed to clarify the duties and the history of the position. Sand made a motion to adjust the Health District Project Manager position to the Deputy level and place her on step to 6 for 2019, as she was hired in 2013. Hokana seconded. Motion carried.

Environmental Services staff Scott Peterson and Ray Peterson joined the meeting at 11:20 to discuss the quote for a new water pressure system for the courthouse. Simek will work with the Petersons to assess the situation and to monitor what the pressure is currently.

Estes reported that he had offered \$1,500 to the City of Oakes for the radar trailer they had for sale. City of Oakes counter offered for \$2,000. Estes accepted and will pick it up.

Russell presented the proposed agreement with the cities in Dickey County concerning the maintenance of the emergency sirens in their city limits. Roberts motioned to approve the agreement and have Chairman Hamar sign. Simek seconded. Motion carried.

Russell stated there will be a test run on Wednesday for the CodeRed alert system set up for Dickey County. There will also be a full-scale emergency drill on Friday night, September 7<sup>th</sup> at 5:45 at the wind tower project. Anyone in Dickey County is invited to come and observe.

Assistant States Attorney Jeff Glynn joined the meeting at 11:40.

Hamar presented a blading agreement for 2018 with Maple Township. Sand made a motion to sign the agreement. Simek seconded. Motion carried.

Hagen presented an agreement with Elm Township concerning road maintenance at Pheasant Lake. The original agreement was dated in July, 2001 and is on a year-to-year basis until one of the parties desire to withdraw from the contract. The annual amount is \$650, which doesn't cover the cost at this point. A letter has been sent out to Elm Township to opt out of the agreement. Hagen will wait to hear from Elm Township about a new contract or agreement.

Roberts requested information from Hagen on Dickey County #3, which Hagen stated he had not had a chance to look over. Roberts needs information to respond to his constituents on the issue. Roberts also requested a copy of where the gravel was placed this year. Hagen will give that information to Roberts when they meet to look at Dickey County #3, east of Oakes.

Hamar presented the lease agreement with John Deere Financial for the new blade. Simek made a motion to sign the lease paperwork. Roberts seconded. Motion carried.

Simek made a motion to accept the resignation of States Attorney Gary Neuharth as of August 31, 2018. Roberts seconded. Motion carried.

Roberts made a motion to appoint Jeff Glynn to fill the unexpired term of the retiring States Attorney Gary Neuharth. Simek seconded. Motion carried.

Sheppard presented a form to be signed by Chairman Hamar after the annual review of services provided by Dakota Plains Credit Union. Hokana made a motion to sign the form from Dakota Plains Credit Union. Sand seconded. Motion carried.

Hamar informed the Commission concerning material available for sale from the remodeling out at the Fair Grounds. There are several items including a 10x30 insulated door and tin from the walls. Commission felt that advertising on BisManOnline could be used to sell the items. Sheppard will contact Travis Anliker concerning listing the items. The money should be returned to the Fair as they are the ones that originally purchased the items.

Hokana made a motion to adjourn meeting at 12:30.

**Commissioner Meeting  
September 18, 2018**

Commissioner Joel Hamar called the meeting to order at 9:25. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Update on Dickey County #3 east of Oakes

Speed limit on Dickey County #3C

County credit card

Treasurer Gail Veland joined the meeting at 9:30.

Sand made a motion to approve the September 3<sup>rd</sup> minutes with corrections. Simek seconded. Motion carried.

Simek made a motion to approve the vouchers, with the addition of a voucher to Kinetic Leasing in the amount of \$18,920.03 for the lease payment on the backhoe. Roberts seconded. Motion carried.

Hokana made a motion to approve the financials for August, 2018. Sand seconded. Motion carried.

Sheriff Chris Estes and State's Attorney Jeff Glynn joined the meeting at 9:50.

Commission requested information on the ammunition blanks ordered by the Sheriff's office. Estes stated the blanks are used during active shooter training. Commission also stated they are concerned with traffic violations on County Road #3C. Estes was asked about the speed limit signs on that road. Estes would check with the road department about getting a flashing light on the stop sign at the intersection of County Road 3C and County Road 8, as the stop sign is being ignored.

Estes presented the formal resignation of Deputy Logan Peterson. Sand made a motion to accept Logan's resignation. Hokana seconded. Commission thanked Logan for his years of service with Dickey County. Motion carried.

Commission asked Glynn if any additional information from the lawyers concerning the payback of funds to FEMA. Glynn stated he had not heard anything else.

Hamar reported on the information received from the survey of supervisors on training options with Th Village. Because Dickey County receives federal funding, the first training will be Title VI, to follow with a class on exceptional customer service. The training will be from 8:30 am to 10:30 am on October 3<sup>rd</sup> with the offices closed until 11:00. The Auditor's office will stay open during that time so that absentee ballot applications can be received. An e-mail will be sent notifying all staff of the mandatory training. An e-mail will also be sent to strongly encourage all board members to attend.

Discussion concerning the county credit card for the Courthouse and Social Services was discussed. Simek made a motion to open a credit card account for the Courthouse at Dakota Plains Credit Union. Roberts seconded. Motion carried.

Sheppard presented information on insurance for the drone purchased through the Weed Board and the Dickey County Ag Development. Estes stated that his office is also looking at grant money to get a drone for their office. Sheppard will do more research on the insurance and the insurance provided by the company that sells the drone. This will be discussed at the next meeting.

Simek made a motion to sign the second page of the blading contract with Maple Township. The second page of the contract needed a signature to approve the contract for blading of Maple #3C. Sand seconded. Motion carried.

The Federal Aid Program for 2019-2023 project sheet was received from the ND Department of Transportation. A review of the projects requesting federal funds were reviewed. Simek made a motion to sign the form. Roberts seconded. Motion carried.

Sheppard presented a request for a delegate to represent Dickey County at the annual meeting in November. Ellinger will look into persons interested in attending.

A recess was taken at 10:30 and they returned at 10:45.

DES/911 Coordinator Charlie Russell, Highway Superintendent Jeff Hagen, and KLJ Engineer, Chad Petersen joined the meeting at 10:45.

KLJ Petersen reminded the Commission of the ND DOT meeting on October 8<sup>th</sup> at 1:30 in Bismarck. Petersen will review the numbers listed on the Federal Aid report signed earlier, as he felt the numbers may be incorrect. Final inspection of the chip seal project on County Road 3 and County Road 2 should be completed this week.

Hagen stated the reminder for ditch mowing will go in the paper this week. There will also be the propane bid opening at the October 2<sup>nd</sup> meeting. Hagen will work with States Attorney Glynn to draft a new agreement to adjust the cost for maintaining Pheasant Lake to a more accurate amount of the cost the county incurs from work completed.

Hagen updated the Commission on the issue east of Oakes on Dickey County #3. Culverts will need to be replaced and resloping of the ditches will need to be completed. Hagen will check with Dakota Improvement to see if it possibly could be fixed this year. The project will have to be looked by the engineers.

Hamar requested information from Hagen concerning the speed limit signs on County Road 3C. Hagen will check the speed limit signs and replace if needed. Hagen will work with Russell on placing a flashing light on the stop sign at county roads #8 and #3C.

Hokana made a motion to adjourn at 11:20.

**Preliminary Budget Hearing  
September 18, 2018**

Commissioner Joel Hamar called the meeting to order at 1:00 pm. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. Additional attendees were Treasurer Gail Veland, Deputy Treasurer Cheryl Brokaw, Deputy Auditor Stormy Bertsch, and two landowners, Rosemary Krein and Richard Pederson.

Sheppard distributed to those in attendance the report of the budget for 2019 that was printed in the Dickey County Leader in August.

Hamar explained this meeting is to answer any questions concerning the estimated tax statements sent in August. As stated on the statement, this hearing is only concerning tax dollars. Any questions concerning value changes should have been handled during the county equalization meeting. The estimated tax statement also states that the statement does not include special assessments for that parcel of land.

Resident asked for clarification on funds such as Dickey County Drain #1. Hamar stated that it is a drain in the county that only affects those that are considered to benefit from the drain. A question was raised concerning the amount of tax collected for the county fair. The question was raised if the county should combine with other counties. Resident stated that the value of his land increased, but there are areas of the land where you can't raise any crop because of issues with alkali.

Assessments for the new water tower in Ellendale were discussed. The assessment is not on the estimated tax statement, but will be on the actual tax statement.

Seeing there were no longer questions, Sand made a motion to adjourn at 1:10 pm.

Salaries		148,366.67	55101-55216
Human Services	Monthly Expenses	7,955.83	101433-101448
Cole Paper	Series Belt Replaced, crew acid bowl clnr., towels, toilet paper, Processing fee	325.32	101449
Chief Supply	Inert Training Unit Aerosol Projector	9.17	101450
Dakota Business Solutions	Ink Cartridge, 7000 Tapes, shipping	226.99	101451
Dickey County Leader	Legal Min, Legal Notice	664.40	101452
Ellinger Aimee	Fair Judging, Facilitation Training- Fargo	282.37	101453
Flaherty Don	NDAA O Conference & SBOE, Review Properties	280.37	101454
Innovative Office Solutions LLC	Business card holder, calculator, calendar, cor. tape, Envelopes, Ziplock Bags	114.41	101455
Kelly's Welding	Work done on Boat Dock- Pheasant Lake	2,363.00	101456
Montana Dakota Utilities	Pheasant Lake Lighting, Park Lighting	98.41	101457
NDSU Extension	Ellendale to Bismarck mileage- St. fleet	142.76	101458
Olson Denise	TWP Assessment mileage, NDAAO Conf & SBOE MT	757.25	101459
The Plumber	Work Done on Stool in Men's Bathroom	142.97	101460
True Value- Ellendale	HIWHL Trimmer Mower, Chemical Tank, Towels, Scheck	337.96	101461
Veland Gail	Trip to Oakes- Banking- Mileage	32.70	101462
American Solutions for Business	Boardwalk Green C-Fold Towels	46.96	101463
Brokaw Ryan	Rock Brokaw Pit	74.55	101464
Deere Credit INC.	Lease Payment	38,641.06	101465
Economy Oil CO	# 2 D Red Fuel	1,823.78	101466
Fullerton City Auditor	Fullerton Shop Utilities	42.00	101467
J & J Striping	Pavement Marking Painted 4' lines	10,333.62	101468

John Deere Financial	Mower blade, Gasket, Hose fitting, bulk hyd hose, hose, break- in+ 5, break in plus oil 10W30	364.00	101469
Northwest Tire & Auto Service	Toyo M-610ZL DR 14P, TOYO M 122 A/P 16P	3,341.70	101470
Retzlaff- r- Trucking	Gravel Hauled, DC 1,3,4,12,14 B, Haul Road	33,415.81	101471
Southeast Water Users	Hwy Utilities	45.11	101472
True Value- Ellendale	Tissue, Trash Bags, Towel, Pine Sol	103.14	101473
Dataspec INC.	Yearly Fee- State Solution	898.00	101474
Dathe Gary	NACVSO Training in Pierre SD, travel to/from Oakes office for July an Aug.	751.89	101475
NDSU Extension	Use of the State Fleet- Mileage	255.85	101476
Plant Clinic Molecular Testing	Molecular Diagnosis (PCR)	50.00	101477
Ohnstad Twitchell PC	Elliott Drain Reassessment	659.50	101478
Haak Norman	Mileage to Water Board Meetings	41.42	101479
Ohnstad Twitchell PC	Greg Richter-Hildenbrand, General	1,842.65	101480
Zimbleman Don K	Mileage to Water Board Meetings	42.51	101481
Dakota Plains Credit Union	State Fair Admission, Universal Smart Battery & Charger	45.01	101482
Ellendale City Auditor	Park, Courthouse, Sprinklers, HWY, Weed building utilities	1,057.75	101483
Kadmas Lee & Jackson INC	Structure Rehabilitation, HWY 3 & HWY 10 Chip Seal	30,134.27	101484
True Value- Ellendale	Screws, nuts, bowl brush, towels, wet/dry vac, glue, dry cloth, amazing goop, bulbs	302.14	101485
Cities, Townships, schools	Cities, Townships, Schools	13,423.13	101486-101497
Bear Creek Gravel INC	Gravel Crushing- Musland Pit	29,700.00	101498
ND Public Employees Retirement	BCBS	49,785.20	101499
ND Public Employees Retirement	LIFE	574.89	101500
ND Public Employees Retirement	BCBS-HD	4,969.44	101501
ND Public Employees Retirement	LIFE INS HD	136.41	101502
Dakota Plains Credit Union	Payroll Transfer	150,000.00	101503
ND Public Employees Retirement	DEF Comp	1,776.42	101504
ND Public Employees Retirement	def comp hd	236.00	101505
Morris Seal Coat & Trucking INC.	Progress estimate #1- CO RD 3 AND 2, Progress Estimate #1- CO RD 3 AND 2	638,289.47	101506
Community Volunteer EMS of LaMoure	Ambulance Collections	11.93	101507
Kulm Ambulance Corps Inc. C/O Robin Hehr	Ambulance Collections	44.72	101508
Edgeley Ambulance Service	Ambulance Collections	23.85	101509
Oakes Volunteer Ambulance Service	Ambulance Collections	104.36	101510
Ellendale City	Airport, Ambulance	152.99	101511
Oakes City	Airport	39.69	101512
Garrison Diversion	Collections	89.91	101513
James River Soil Conservation 975	Collections	103.67	101514
Ellendale Fire #2	Collections- Ellendale	153.99	101515
Oakes Fire #3	Collections- Oakes	50.08	101516
State Treasurer	State Medical, Clerk of Court Fees, SIRN	2,870.44	101517
Dickey County Treasurer	Clerk of Court Fees	545.25	101518
281 Repair LLC	Oil Change on DES Truck	77.65	101519
AT&T Mobility	Scott and Ray County Cell Phone Charges	29.37	101520

Balco Uniform	Shirts for Logan and Brain	105.27	101521
Dakota Plains Credit Union	NDDOT Map, 101 Fundamental of Real Property appraisal, Office supplies, Earth Point	658.18	101522
Dickey County	Transfer of Funds to State No Match	599,000.00	101523
Dickey County Leader	Legal Budget Hearing, Legal Commissioner min, Advertising/Display Public Notice Budget	360.00	101524
Dickey County Hwy Dept	Fuel for Law Enforcement Vehicle	1,134.01	101525
Dickey County Hwy Dept	Fuel for the DES Truck	236.50	101526
Farnams Genuine Parts	Wire Loom	19.50	101527
Information Technology Dept	Active Directory User fee, Wan Access pol, Net motion Technology dept.	842.05	101528
LexisNexis Matthew Bender	ND Crt Rules Anno, ND Advance code Service	169.53	101529
Martian Construction	Work Done at Wilson Dam- Rocks	7,322.50	101530
Miller Cresta	Passport Training- Grand Forks	308.65	101531
ND State Surplus Property	DES Disaster Casche	51.50	101532
Oakes Police Department	1 Traffic Trailer	2,000.00	101533
Oakes Times	Notice of Sheriff's Sale Add	89.60	101534
Pharmchem	1- Sweat Patch Analysis	28.55	101535
Q&N Corporation	HP CF412A Yellow, Dell 24' Ultra sharp Monitor, Dell Soundbar	431.00	101536
Radisson Hotel- Bismarck	Denise-O Room Stay Conf., Donald F- Room Stay conf	502.20	101537
Radisson Hotel- Bismarck	DEM Conference	167.40	101538
Schimke Andi	Passport Training- Grand Forks	52.50	101539
Stutsman County Auditor	Court Appointed Attorney	19.00	101540
Travelers CL Remittance Center	County Insurance	1,459.00	101541
Xtreme Outfitters	2 Boxes- 32 Blanks 100 Rounds	66.00	101542
Butler Machinery CO.	Edge- Cut, End Edge, Bolt, Nut	1,323.21	101543
Dakota Valley Electric Coop	Hwy Utilities	108.00	101544
Farnams Genuine Parts	Hos Assy	10.39	101545
John Deere Financial	Adapter Fitting- Quantity 3, Filters, Air, Oil, Hydraulic- Breather, Starting F	2,179.77	101546
Matheson Tri-Gas INC.	Mag Switch Disruptor, Mag drill, McKay Tube Ally, Filter metal and alloy	1,508.70	101547
Montana Dakota Utilities	Fullerton Shop Utilities	85.80	101548
Napa Parts Supply Inc	Grease	44.90	101549
Oakes Truck & Trailer	Used Rim, Offset mount fender bracket, fuel, oil, air filter kits, wrench	2,198.77	101550
Ottertail Power Company	Utilities-Oakes Garage	40.61	101551
Waste Management	64 Gal Toter Rel	54.94	101552
Valley Officeworks	Order Books	221.29	101553
Vining Oil & Gas LLC	#2 Fuel 6800 Gallons	16,171.08	101554
Office OF Attorney General- 1250	24/7 Program	455.00	101555
Stutsman Correctional Center	House 3 different inmates- 63 Days	4,095.00	101556
Kiser Breana	Mileage -Hay Test, weed id, ECO ED Preparation, ndsu livestock in-service, ECO-ED Supplies	105.73	101557
Dickey County Hwy Dept	Gasoline	211.41	101558
Farmers Union Oil Co	Parts	36.99	101559
Fullerton Farmers Elevator	4-D Amine, Tire Repair	4,644.25	101560
True Value- Ellendale	Carb Gas Can, Snap Knife	61.85	101561
Dakota Electronics	12 Volt Power Supply	148.00	101562
Dickey Rural Networks	Dickey 911 Trunks	231.00	101563
ND Association of Counties	6%	487.76	101564
A&B Business INC	Envelopes, Reinforcement, 2c/pk, Sharpener, Pencil, Elec, BK	64.70	101565
Ameripride Services, INC	Rug Services	871.78	101566

Central Business Systems INC.	County Part Cost of Copies, COAG Part Cost of colored Copies	553.53	101567
Dakota Plains Credit Union	Rural Leadership conf. reg, iPad keyboard case, canning jars, usp headset, drone registration	861.07	101568
Dakota Plains Credit Union	Fuel for Law Enforcement Vehicle, Meal for Prisoner	270.70	101569
Montana Dakota Utilities	Hwy Utilities, Weed Building Utilities	790.61	101570
NDSU Extension Service-AG Budget	County part of Salary- Aimee, Breanna	20,890.00	101571
Dakota Valley Electric Coop	Wilson Dam Utilities, Guelph Tower Utilities	94.00	101572
Dickey Rural Networks	Phone Charges	1,194.99	101573
Human Services	Monthly Expenses	25,683.83	101574- 101604
Kinetic Leasing	Lease Payment on JD Backhoe	18,920.03	101605
Human Services	Monthly Expenses	175.00	101606
Aflac	Cancer	3,443.11	101607
ND Public Employees Retirement	Retirement	2,523.09	101608
ND Public Employees Retirement	DEF Comp HD	236.00	101609
ND Public Employees Retirement	DEF COMP	1,776.42	101610
Delta Dental Plan of MN	Dental	1,525.70	101611
Ameritas Life Insurance Corp.	Vision	409.24	101612
North Dakota United	Dues	86.38	101613
Discovery Benefits	Flex	1,756.32	101614
Discovery Benefits	Flex	1,972.98	101615
ND Public Employees Retirement	Retirement	24,867.06	101616
Discovery Benefits	Cancer	75.00	101617

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Joel Hamar, Chairman

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Wanda Sheppard, Auditor