

**Commissioner Meeting
April 2, 2019**

Commissioner Marke Roberts called the meeting to order at 9:05. Present were Thor Sand, John Hokana, Dean Simek and Vice-Chairman Marke Roberts. Commissioner Joel Hamar joined the meeting at 9:15 after a meeting with the States Attorney's office. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Flooding in the county

Roberts made a motion to approve minutes from March 19th with corrections. Sand seconded. Motion carried. Sand made a motion to approve the minutes from the special meeting on March 28th with corrections. Simek seconded. Motion carried.

Simek made a motion to approve the vouchers as submitted. The additional invoice from Scott Hansen for snow removal was not paid until the invoice was discussed with Highway Superintendent Hagen and DES/911 Coordinator Russell. Roberts seconded. Motion carried.

Hamar read a letter received from the ND Department of Health addressed to Spring Creek Hutterite Colony concerning complaints received alleging illegal disposal of animal byproducts on several sections in Township 129 North Range 65 West in Dickey County.

A meeting has been set for May 23, 2019 in Linton, ND to discuss the forming of a multi-county zone for Social Services at 10:30 at the Emmons County Courthouse. The County Commissioners, Board members and the County Auditors from Emmons, Kidder, Logan, McIntosh, LaMoure, and Dickey Counties have been invited. An RSVP needs to be sent by May 15th.

A review of the list provided by Dickey Rural Networks of those with permission to discuss problems with the technicians were reviewed. Sheppard also stated that she is the only one with access to the AT&T account. There were three names removed from the list. Simek made a motion to add IT Consultant Jamie Nelson to the list to both accounts. Sand seconded. Motion carried. Sheppard will also provide a key to Nelson to access the server that is in the Auditor's vault at the courthouse.

The Commission were reminded of the 5-County meeting for April 4th in McLeod, ND at the Silver Prairie Saloon with the meeting starting at 4:00 followed by supper.

Sheppard presented an application for a local raffle permit application for the Dickey County 4-H Shooting sports to raise funds to travel to the national championship in Nebraska. Simek made a motion to approve the permit and to waive the fee. Sand seconded. Motion carried.

Sheppard presented two applications from the Angry Beaver to transfer their liquor license to the Guelph Gym on September 14th and December 7th. Sheppard has informed the Sheriff's office of the application. Roberts made a motion to approve the applications, when approved by Sheriff Estes. Hokana seconded. Motion carried.

Sheppard presented the contract with Inspire U for the assistance in hiring the County Treasurer's position. Hokana made a motion to sign the contract. Roberts seconded. Motion carried.

Sand reported to the board that he had been questioned why road staff are pulled from plowing roads to clean the Courthouse parking lot.

Sheppard stated she had a request of a resident wanting to buy an old office desk no longer being used by the States Attorney's office. Sheppard will make the desk available through the on-line rummage site on Facebook to be sold to the resident with the best offer. The item will be listed for one week and will need to be picked up within a week after that.

The Commission took a break at 10:16 and reconvened at 10:30. Tax Director Don Flaherty and Deputy Tax Director Denise Olson joined the meeting.

Flaherty presented the projected ag land value changes by township. To maintain the average 93% of the value set by the state of North Dakota, the average increase in ag land will be roughly 3.7% - Discussion followed concerning a few townships that had a lesser increase than others. Flaherty will review those townships to verify that there are no issues. The numbers can be adjusted at the county equalization meeting in June. Discussion followed concerning the increase in lot values specifically in the city of Ellendale. Commission have received complaints from residents in Ellendale and Oakes on value changes this year. Flaherty requested that those residents be forwarded to his office so the complaint could be discussed with them.

Highway Superintendent Jeff Hagen and DES/911 Coordinator Charlie Russell joined the meeting at 10:40. KLJ Engineer Chad Petersen joined the meeting at 11:10.

Petersen presented the contract for the two safety highway projects that will be bid in February, 2020. The contract is for design engineering, which is the responsibility of Dickey County. The cost of the contract is \$50,000.00. The projected cost of the project is \$750,000, which is paid with 90% DOT money and the balance by Dickey County. Simek made a motion to sign the agreement. Sand seconded. Motion carried.

Russell presented a flood declaration for Dickey County, which was read by Hamar. Sand motioned to sign the flood declaration as read. Simek seconded. Motion carried. Russell stated that

Thorpe is taking an excavator to the bridge south of Fullerton to break up ice on the Maple to get the water flowing.

Hagen stated that the bridge on Dickey County #3 5 miles south of Fullerton is now under construction.

States Attorney Jeff Glynn, Assistant States Attorney Gary Neuharth, Administrative Assistant Holly Hokana, and Attorney Kim Radermacher-Lagodisnki joined the meeting at 11:55.

Glynn informed the Commission of his decision to resign his position as States Attorney, effective today April 2nd. Glynn will submit an official letter to the Commission. Commissioners thanked Glynn for all he had done for the county but they understand his reasoning. Neuharth stated he would be willing to accept the appointment as States Attorney for Dickey County. He would like to appoint Radermacher-Lagodisnki as his assistant.

Roberts made a motion to accept Glynn's resignation. Sand seconded. Motion carried.

Hokana made a motion to appoint Neuharth as States Attorney. Roberts seconded. Discussion followed concerning the availability of other options in the county. Motion carried.

Commission stated that it would be Neuharth's responsibility as the new States Attorney to appoint an Assistant States Attorney. Neuharth stated that he would like Radermacher-Lagodisnki to take more responsibility as things develop. Neuharth will have a plan for the office and bring it to the Commission at the next meeting. Glynn will compose a letter to the Attorney General's office concerning the handling of a specific case for Dickey County.

Hokana made a motion to adjourn at 12:25

Commissioner Meeting

April 16, 2019

Commissioner Joel Hamar called the meeting to order at 9:30 am. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Jeff Forward tile application

Culverts

Hokana made a motion to approve the minutes from the April 2nd Commissioner meeting and the Special Commissioner meeting from April 11th with corrections. Simek seconded. Motion carried.

Hokana made a motion to approve the vouchers. Roberts seconded. Motion carried.

Treasurer Gail Veland joined the meeting at 9:50.

Simek made a motion to approve the March financials. Sand seconded. Motion carried.

Sand made a motion to accept the board nominations of the Job Development Authority, the cities of Oakes and Ellendale, the Oakes School, the Ellendale School, and the Dickey County Township Association. Simek seconded. These nominations include Judith Reiser for townships, Jeff Peterson and Trista Gemar for financial institutions, Sonia Meehl and Valerie Wagner for the Oakes School and Ellendale School respectively, Don Flaherty for the city of Ellendale, and Wanda Sheppard as member at large. Motion carried

States Attorney Gary Neuharth, Sheriff Chris Estes, and DES/911 Coordinator Charlie Russell joined the meeting at 10:15.

Neuharth stated that the plan for the States Attorney would be Neuharth would continue as States Attorney with the assistance of Kim Radermacher-Lagodisnki. As of June 1st, Radermacher-Lagodisnki will be paid \$4,000 a month, with Neuharth assisting at \$1,200 a month.

Veland presented the Quarterly Treasurer's report for Commission approval. Roberts made a motion to approve the report. Simek seconded. Motion carried.

Architect Kerry Peuser from Michael Burns Architects joined at 10:34. Discussion followed concerning the extent of the basement project. Muckey Concrete is coming in so that they can drill core samples today. A decision would have to be made concerning the placement of the Sheriff's office and bathroom facilities during the construction. Peuser will return once the core samples are taken to talk with the Commission.

Highway Superintendent Jeff Hagen joined the meeting at 10:40.

Resident Jeff Forward joined the meeting at 11:07 to ask permission of the Commission to trench through County Road 14 in two spots for a tiling project he is working on. Forward stated he will be responsible for all the costs related to the project. Sand made a motion to approve the two permits for trenching through the county road. Roberts seconded. Motion carried

Resident Chad Durham joined the meeting at 11:15 to discuss culvert issues on the State Line Road.

Hagen presented a map of the culverts that are currently not passable. Culverts have been ordered and will be here by noon today. Hagen will be ordering the larger size culverts this week. Hagen

stated they will have to figure out the best way to handle the culverts by Durheims. Hagen stated he would like to rent another belly dump truck so they have three trucks hauling gravel.

Hagen updated the Commission on the status of the bridge projects. The bridge five miles south of Dickey County 3 has the deck off. The bridge one mile south of Fullerton will be closed soon. They are hoping to be completed in two months

Discussion followed concerning a letter received from a concerned citizen concerning the East Lake Road at Pheasant Lake. At the end of the road, it is not being cleaned out or maintained to get to the last house. Discussion followed that the land would need to be platted as a road, as it is currently not platted as a road. The issue with the road may be more of a home owners association problem, as it is really a private drive. At this point, it is not an issue for the county. Sheppard will send a letter to the resident stating our records do not show it platted as a road.

The executed contract for the seal coat project for 2019 was received from the ND Department of Transportation. The contract is in the amount of \$712,607.12. Simek made a motion to sign the agreement. Sand seconded. Motion carried.

Sand made a motion to accept the letter of resignation from Custodian Ray Peterson as of April 30, 2019. Sand wanted to thank Peterson for his years of dedication and service to Dickey County. Roberts seconded. Motion carried.

A letter was received from the US Department of the Interior concerning the ownership of the five bridges discussed earlier. Sheppard will send the letter to States Attorney Neuharth.

Peuser returned to update the Commission on the core samples. The samples have not been done, as there was an issue with the circuits and the machine used to get the core samples.

Discussion concerning the questions sent to the Commission for the interviewing of candidates for the Treasurer's position. Commission would like HR Consultant Amie Aesoph to ask the questions. Two interviews will be set for Thursday, April 18th and two for April 23rd. The meeting will be posted, as it is a public meeting.

Hokana made a motion to adjourn at 12:45.

Special Commissioner Meeting April 18, 2019

Commissioner Joel Hamar called the meeting to order at 5:30 pm. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. HR Consultant Amie Aesoph is also in attendance.

Two applicants were interviewed at 5:30 and 7:00. The applicant information is on file with the Auditor's office.

Hokana made a motion to adjourn at 8:00.

Special Commissioner Meeting April 23, 2019

Commissioner Joel Hamar called the meeting to order at 5:30 pm. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. HR Consultant Amie Aesoph is also in attendance.

Two applicants were interviewed at 5:30 and 7:00. The applicant information is on file with the Auditor's office.

Hokana made a motion to adjourn at 7:30.

Special Commissioner Meeting April 25, 2019

Commissioner Joel Hamar called the meeting to order at 11:10 pm. Present were Thor Sand, Dean Simek and Chairman Joel Hamar. John Hokana was present through phone conference. Marke Roberts was unable to attend.

A quote for detour signage for the bridge projects on Dickey County #8 were received. Discussion followed concerning it was not included in the original quote. Interstate Engineering will put a change order in so that the cost can be shared, since it is a Federal project. The quote is in the amount of \$5,154.60. Simek made a motion to approve the quote. Sand seconded. Discussion followed concerning the complaints received by townships affected by this project. Motion carried.

HR Consultant Amie Aesoph joined the meeting at 11:25 and reviewed with the Commissioners the candidates interviewed on April 18th and 23rd for the Deputy Treasurer position. Aesoph and the Commission were in agreement on the one candidate. Hokana made a motion to offer the position of Deputy Treasurer to Kinsey Rall. The position will become Treasurer as of June 1, 2019 when the current

Treasurer, Gail Veland, retires. Sand seconded. Motion carried. Sheppard will forward the salary information to Aesoph after the meeting is over and Aesoph will make a verbal offer to Rall today. Aesoph will compose an offer letter and forward to Sheppard so a formal offer can go out. The Commission thanked Aesoph for all her help and expertise during this process.

Sand made a motion to start Rall at step 4 on the Deputy line of the salary schedule and move to Step 2 on the Appointed Supervisor line of the salary schedule as of June 1st. Simek seconded. Motion carried.

Sand made a motion to adjourn at 12:05.

Salaries

194306.13 55876-55989

Cities, Townships, Schools	Cities, Townships, Schools	141,346.74	103061-103090
Human Services	Monthly Expenses	2,859.20	103091-103101
ND PERS	BCBS	49,146.82	103102
ND PERS	Life Insurance	570.62	103103
ND PERS	BCBS	3,727.08	103104
ND PERS	Life Insurance	184.94	103106
Anderson, Deborah D	Mileage to SE Quad meeting	98.60	103107
Applied Concepts Inc.	Radar remote control, shipping	132.00	103108
Central Business Systems, Inc.	Copier service contract, color copies	401.20	103109
Chief Supply	Blue LED Lighting	189.49	103110
Chuck's Body Shop LLC	Windshield repair	762.32	103111
Dakota Plains Credit Union	Gasoline purchases - Sheriff	186.45	103112
Dakota Plains Credit Union	Shipping on business cards for tax office	5.00	103113
Dickey County HI way Department	DEM fuel	167.08	103114
Dickey County HI way Department	Gasoline purchases - Sheriff, truck regulatory	1,265.29	103115
Farnams Genuine Parts	Pin clips, hitches, trailer ball	76.51	103116
Flaherty, Don	Assessments review Oakes, testify HB 1289	223.88	103117
Innovative Office Solutions LLC	Labels, clips, seal tape, post it notes, stamp for intoxilizer	115.54	103118
LaQuinta Inns and Suites-Bismarck	Lodging W Sheppard County Officials academy	84.60	103119
Montana Dakota Utilities	Utilities - Park	73.86	103120
National Business Furniture, LLC	Pencil drawer less credit for damage to new desk	97.00	103121
ND County Auditor's Association	Dues	100.00	103122
ND County Recorders Association	Registration for annual conference	200.00	103123
ND County Treasurer's Association	Dues	200.00	103124
Q&N Corporation	CD and CD sleeves	41.45	103125
Q&N Corporation	Toner, ribbon, cables, keyboard, 5 port switch	439.25	103126
Q&N Corporation	Service contract, monitor, cables, surge protector, switch, toner	2,468.98	103127
Sheppard, Wanda	Mileage to County Officials Academy	189.08	103128
Worthington Law Firm	Execution of judgement - Partial payment	100.00	103129
Economy Oil Co.	500 gallons of #1 and #2 red, 200 gallons each of #1 and #2	3,607.94	103130
Fastenal Company	Flange, top locks, 5/8x11x2 2 PB DOM PR	255.75	103131
House of Glass Inc.	Install new operator on west shop	1,811.26	103132
Kadmas Lee & Jackson Inc.	Design engineering - bridge project and chip seal project	913.98	103133

North Star Energy LLC	478 gallons Oakes, 620 gallons West shop, 1132 gallons main shop propane	2,652.78	103134
OtterTail Power Company	Utilities	69.42	103135
Southeast Water Users	Utilities	7.36	103136
Starion Financial - Ellendale	Loan payment on new truck (P36,946.39, I 6398.87)	43,345.26	103137
DeWald, Perry	Snow removal 3/5-3/15	1,725.00	103138
Gulke, Cory	Immobilization, retrieval of stranded people	650.00	103139
Hanssen, Scott	Snow removal	700.00	103140
Hokana, Cole	Blowing snow	3,160.00	103141
Kinzler Rocking K Farm	Blowing snow	7,600.00	103142
Scherbenske Inc.	Snow removal	6,200.00	103143
Schrum, Darrell	Pushing snow	3,575.00	103144
Webster Scale	Snow removal	35,377.50	103145
Dathe, Gary	Training conference mileage and meals, service work mileage	404.28	103146
Quality Inn	Lodging for training conference	253.80	103147
Dickey County Leader	Meetings notice	12.80	103148
Farmers Union Oil Co.	Tank rental	75.00	103149
Haak, Norman	Mileage to joint water board meeting	29.00	103150
Moore Engineering Inc.	General, D Finley title application	1,117.50	103151
Ohnstad Twichell PC	Awender-Harris complaint, Finley tile app, 1099 preparations, general	730.80	103152
Q&N Corporation	PDF Converting software	159.00	103153
Starion Bond Services	Yorktown Maple bond payment (Prin 80000.00, Int \$14,502.50, fees \$608)	95,100.50	103154
Ellendale City Auditor	Utilities	494.87	103155
True Value- Ellendale	Kitchen faucet, supply line, cotter pins, clips, air fresheners, filters, water treatment, bulbs, Velcro, cover, household glue, clevis, adaptor, extension cord, adhesive, sealant, MISC hardware	264.03	103156
Neuharth, Gary	March partial payment	750.00	103157
Community Volunteer EMS of LaMoure	Ambulance	106.38	103158
Kulm Ambulance Corps, Inc.	Ambulance	398.92	103159
Edgeley Ambulance Service	Ambulance	212.76	103160
Oakes Volunteer Ambulance Service	Ambulance	930.81	103161
Ellendale City Auditor	Airport/Ambulance	1,262.36	103162
Oakes City Auditor	Airport	251.78	103163
Garrison Diversion Conservancy District	Collections	712.15	103164
James River Soil Conservation	Collections	713.69	103165
Ellendale Fire District	Collections	527.39	103166
Oakes Fire District	Collections	1,619.42	103167
Dickey Sargent Joint Water Resource District	Collections	111.97	103168
Dickey County Senior Citizens	Collections	759.94	103169
Dickey County Historical Society	Collections	189.95	103170
ND State Treasurer	Collections	3,389.24	103171
Dickey County Treasurer	Clerk of court fees	305.00	103172
Discovery Benefits	flex fee	80.00	103173
ND PERS	Def comp	1,763.00	103176
ND PERS	Def comp	175.00	103177
Discovery Benefits	Flex	1,931.23	103178
Human Services	Monthly Expenses	23,505.16	103179-103209

281 Repair LLC	Brake hose front right, caliper assembly	271.94	103210
Bank of North Dakota	Loan Payment on Co Rd 2 (Prince 79,906.90, Int \$7095.66)	87,002.56	103211
Chad's Electric	Fix breaker on Judge's A/conditioner, fix motor mount on boiler	179.67	103212
Cole Paper	Copier paper, air dispenser, cleaner pads, garbage bags, odor neutralizer	593.54	103213
Dakota Electronics	Replacement ear pieces for DEM radios	120.00	103214
Dakota Plains Credit Union	Litigation package for case	257.35	103215
Dickey County Leader	Minutes in the paper	634.00	103216
Farnams Genuine Parts	Air filter	10.13	103217
Information Technology Dept. (ITD)	Monthly service agreement, exchange e-mail, Net motion, multifactor authentication	843.40	103218
Innovative Office Solutions LLC	Batteries, labels, padded envelopes	62.87	103219
MailFinance	Postage machine rental	431.76	103220
NDAAO	Mass appraisal fundamentals training	425.00	103221
ND Association of Counties	County Officials Academy - Sheppard	110.00	103222
ND State Radio	Quarterly LETS terminal charge, LETS annual renewal fee	300.00	103223
Overpayment Refund	Refund of paper service - person not found	25.00	103224
Postmaster - Ellendale	DES box renewal	56.00	103225
Agtegra Cooperative	Oil, antifreeze, washer fluid bulk, #1 diesel fills	5,823.89	103226
Anderson Brothers Inc.	Windshield for bobcat	196.90	103227
Capital1 Industries	Installation for wings, shoes	2,461.49	103228
Dakota Electronics	Mikes on Jeff's headset	95.00	103229
Farmers Union Oil Co.	Screw type clevis, wipers, oil, blue grease, bolts, 650-gals #1 fuel, 639-gals #2 fuel)	3,770.86	103230
Farnams Genuine Parts	Filter returns, wiper blades, filters, tow strap, clevis, boxed miniature lamps, shop towels, grease tubes	717.39	103231
Fullerton City Auditor	Utilities	20.00	103232
John Deere Financial	Bolts, edges, filters, plow shoes, advance deposit on shoes	4,272.38	103233
Mathison Tri-Gas Inc.	Oxygen, nozzle, retaining cap, shield gouging, deflector, fine cut deflector and nozzle, acetylene	391.68	103234
Mertz Construction & Supply - Ellendale	Entry lever set	59.99	103235
Montana Dakota Utilities	Utilities - Fullerton and Main shop	1,157.43	103236
Muckey Construction	Steel	203.71	103237
North Star Energy LLC	Propane fill Ellendale and Oakes shops	961.90	103238
Northwest Tire and Auto Service	2 trailer tires	139.98	103239
Oakes Truck & Trailer	Wiper blades, mirror, repair 2012 international dump truck, exhaust system, check engine light	3,155.41	103240
OtterTail Power Company	Utilities	40.23	103241
Parts Supply Inc.	Simple green cleaner, abrasive wheel, ice blade	44.47	103242
Praska's Hardware Hank	Valve, nipple, squeegee, ice melt, trash bags, toilet seat, hand soap	87.91	103243
Safety Kleen	Parts washer	259.35	103244
True Value- Ellendale	Paper towels, toilet paper, key, trash bags, tissue, mailbox	145.20	103245
Valley Officeworks	Business envelopes	127.30	103246
Waste Management	Utilities	56.00	103247
Zep Sales and Service	Soap, blue sky screen	113.54	103248
Hello Lucy	Coasters for conference speakers	120.00	103249
General Irrigation, Inc.	Emergency pumping in Oakes	2,087.50	103250
281 Repair LLC	Oil change, tire rotation on van	117.12	103251

Dakota Plains Credit Union	Lodging for hippology contest, cricut supplies, canvas charge for posters	500.47	103252
Kiser, Breana	Training, hippology practice, ladies ag night mileage	724.46	103253
NDSU Extension - Sargent County	Share of spring show booth	25.00	103254
NDSU Extension - Ag Budget	B Kiser salary, benefits, taxes 1st quarter	5,482.38	103255
Quality Inn	Lodging - spring training	84.60	103256
Farmers Union Oil Co.	Propane fill weed building	458.65	103257
ND Weed Control Assoc.	Dues, registration for T Weis	460.00	103258
Ramada Bismarck Hotel	hotel for convention A Sand	169.20	103259
Weis, Terry	Mileage to winter show and work on reports	498.80	103260
Dickey Rural Networks	911 Trunk rental	231.00	103261
ND Association of Counties	6% of wireless revenue	473.18	103262
Starion Bond Services	Bond Payment Joint Board (PR \$160,000.00, Int \$52,183.75, fees \$614.00) `	212,797.75	103263
Starion Bond Services	Bond Payment/payoff Joint Board (PR 1,260,000.00, Int. \$23,280.00, fees \$839.00)	1,284,119.00	103264
AmeriPride Services Inc.	Rug service	886.42	103265
AT&T Mobility	Cell phones, air cards	565.90	103266
Dakota Valley Electric	Utilities	440.00	103267
Dickey Rural Networks	Utilities	1,183.38	103268
Montana Dakota Utilities	Utilities - Courthouse and weed building	1,567.51	103269
ND PERS	Retirement	23,731.92	103270
ND PERS	Retirement	2,103.13	103271
ND PERS	Def comp	1,763.00	103272
ND PERS	Def comp	175.00	103274
AFLAC	Cancer	3,713.15	103275
Delta Dental Plan of MN	Dental	1,590.60	103276
Ameritas Life Insurance Corp.	Vision	447.32	103277
North Dakota United	Dues	89.18	103278
Discovery Benefits	Flex	2,147.89	103279

Joel Hamar, Chairman

Wanda Sheppard, Auditor