

**Commissioner Meeting  
October 1, 2019**

Commissioner Joel Hamar called the meeting to order at 9:00. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda  
Resolution presented  
Social Services zone agreement update  
County Line Road  
Vanguard update

Hamar recognized Highway Bookkeeper Glenn Pahl for his years of service with Dickey County. Pahl worked for Dickey County starting part time in 1966 and took on the bookkeeper position in 1982. The Commission appreciate his many years of service to Dickey County

Sand made a motion to approve the minutes from September 17<sup>th</sup> with corrections. Roberts seconded. Motion carried.

Sand made a motion to approve the vouchers, removing the duplicate payment to the Office of the State Auditor and a reimbursement check to the Dickey County Water Board. Hokana seconded. Motion carried.

Simek made a motion to appoint County Agent Breana Kiser as the State Fair annual meeting delegate for Dickey County. Hokana seconded. Motion carried.

Social Services Director Angie Rall, Sheriff Chris Estes, and Administrative Assistant Andrea Masse joined the meeting at 9:35.

Rall presented the Social Services Zone agreement for signature by Commissioner Hokana, as he one of the representatives for Dickey County on the South Country Human Services Zone Board. There has been a small change in the contract, which is filed with the Department of Human Services for their approval of the zone agreement. Discussion followed concerning the addition of the requirement of the county getting approval from the State concerning hiring and/or firing of staff through the end of 2019. Rall will contact the State Department for clarification on staffing decisions before the transition in 2020.

Commissions spoke with Estes concerning the issues on County Road 14A. Discussion followed concerning options for signing on the road. Discussion will continue while the Highway Department is at the meeting.

Xcel Energy representatives Warren Sakry, Sean Lawler, and Chris Chafy joined the meeting at 10:10 to update the Commission on the status of the Foxtrail Wind Tower Project. The project is close to being completed. The plan is to complete the project before freeze up. There is still tower work done on the south half and reclaim work on the north side has started. Sean introduced Chris Chafy, who will be the Operations Manager for the project, living in Ellendale. Hamar asked if it was possible to install a cell phone booster on a tower to assist with increasing the cell phone coverage in the area. Lawler stated he will look into that. Lawler thanked the Commission for their support for the project.

States Attorney Gary Neuharth and Social Services Director Rall joined the meeting at 10:25.

Rall returned to update the Commission on the information concerning the zone agreement. The agreement is effective January 1, 2020 but there will obviously be a transition period between now and the end of the year. The Commission is still in charge until January 1<sup>st</sup> and the current social services board will continue to meet through the end of the year. Neuharth reviewed the agreement and felt it is alright for Hokana to sign. Sand made a motion that while Dickey County agrees with state funding for Social Services and intends to meet the requirements of Senate Bill 2124, we recognize the difficulty and some inefficiencies in the process, but in order to stay in compliance with the state, the Commission will sign the zone agreement. Roberts seconded. Motion carried.

Risk Manager Cresta Miller joined the meeting at 10:30. Tax Director Don Flaherty, Highway Superintendent Jeff Hagen, and DES/911 Coordinator Charlie Russell joined the meeting at 10:50. Clerk of Court Andi Schimke joined the meeting at 11:10.

Simek made a motion to open propane bid hearing. Sand seconded. Motion carried. The bid was for 20,000 gallons more or less. The bids were received as below:

Farmers Union Oil \$0.90/gallon  
Economy Propane \$1.05/gallon  
AgTegra Cooperative \$1.089/gallon

Discussion followed concerning the wording on the bid received from Farmers Union, which the Commission feels needs to be clarified. Sand made a motion to close the bid hearing until with bids are reviewed. Simek seconded. Motion carried.

After clarification was received, Simek made a motion to accept the Farmers Union bid of \$.09 per gallon. Sand seconded. Motion carried.

Treasurer Cheryl Brokaw and Deputy Treasurer Wonada Lematta joined the meeting at 11:00 to review the properties that are delinquent in their taxes. The properties were reviewed and prices were discussed for the four properties.

Flaherty presented the changes that have occurred in the tax value since estimated tax statements were sent out. There will be an omitted tax hearing at the next meeting and then the value should be spent. Commission requested an update from Flaherty concerning the work completed by Vanguard. Flaherty stated that it went extremely well. Flaherty felt that we should have the results by the end of October or beginning the end of November.

Discussion on the state of County Road #14A with Hagen, Russell, and Estes. Signing that should be installed so that road. Russell will submit the project to ND FEMA to use their funds to fix that road, as it is not a Farm to Market road. Therefore, FEMA funds could be used. Russell will submit the information to FEMA for their approval. Work could be started as soon as we got approval.

Roberts made a motion to approve the budgets for 2020 budgets. Simek seconded. Roll call vote with Sand yes, Hokana yes, Roberts yes, Simek yes, and Hamar yes. Motion carried.

Hokana made a motion to adopt the social service redesign resolution. Roberts seconded. Motion carried. The resolution is on file at the Auditors office. Commission asked that Sheppard forward the resolution to the 5-County group, NDACo representatives, and our state legislators. Roberts seconded. Motion carried.

Sheppard presented the document received from North Dakota Department of Transportation concerning the maintenance of the county FAS roads. Roberts made a motion for the Chairman to sign. Sand seconded. Motion carried.

Neuharth returned to the meeting at 12:07 concerning releasing the executive session recording from August 20<sup>th</sup> to the Social Services employee. On the advice of the States Attorney, Sand motioned to release the executive session contents to the Social Services Director and the Child Protection Worker involved. Assistant States Attorney Kim Radermacher will be present during the review of the recording. Sheppard will retrieve the CD of the recording once it has been reviewed and the CD will be destroyed. Hokana seconded. Motion carried.

Hokana made a motion to adjourn at 12:20.

## **Commissioner Meeting October 15, 2019**

Commissioner Joel Hamar called the meeting to order at 9:30. Present were Thor Sand, John Hokana, Dean Simek and Chairman Joel Hamar. Marke Roberts was unable to attend. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Security Buttons for Social Services

Roads

Sheriff Chris Estes joined the meeting at 9:40. Estes stated that the buildings taken back by the county for non-payment of taxes have all been locked up and that "No Trespassing" signs have been posted.

Hamar requested additional security buttons be installed out a Social Services. Estes stated they would get the buttons ordered.

Tax Director Don Flaherty joined the meeting at 10:15.

Simek made a motion to open the Omitted tax hearing. Sand seconded. Motion carried.

Flaherty presented three properties for the omitted tax hearing. The three properties were no longer eligible for farm residence exemptions. Notices were mailed to the land owners but there were none in attendance. Sand made a motion to accept the Tax Director Flaherty's recommendation to put the increases in value of the three properties on the tax rolls. Hokana seconded. Motion carried.

Hokana made a motion to close the omitted tax hearing. Simek seconded. Motion carried.

Commission reviewed the values on the properties for the tax sale in November. Simek made a motion to increase the minimum bid on parcel number 08083000. Sand seconded. Motion carried. All other parcels were left as discussed at the October 1<sup>st</sup> meeting.

Deputy Treasurer Wonada Lematta, DES/911 Coordinator Charlie Russell, and Highway Superintendent Jeff Hagen joined the meeting at 10:50.

Lematta presented the Quarterly Treasurers report for Third Quarter, 2019. Hokana made a motion for Chairman Hamar to sign. Sand seconded. Motion carried.

Lematta submitted a request to the Commission for funds to be returned to the ND Department of Trust Lands for unclaimed property. The check was issued to Machol & Johannes, LLC in the amount of \$20.00 and was cancelled June 19, 2018. Letters have been sent and no response has been received.

Simek made a motion to return the money to the ND Department of Trust Lands. Sand seconded. Motion carried.

Russell and Hagen spoke with the Commission on the work being done on the county line. Work had been done before the snow storm and all of that is now under water. Discussion followed concerning what could be done. Hagen will take to KLJ Engineer Chad Peterson concerning the site and what can be done.

Hagen requested hiring a part time truck driver for the winter months. With changes in staff, Hagen does not have enough employees with the requirements needed to use the equipment. Commission requested Sheppard to look at the budget to see if that is possible.

Health District Administrator Roxanne Holm joined the meeting to discuss the hiring of a Substance Abuse Prevention Coordinator. At the current time, this position would be fully funded through grant programs. After some discussion, Sand made a motion to accept the Public Health District Administrator Holm's request to add the Substance Abuse Prevention Coordinator to the salary schedule with Step 1 starting at \$40,924 and to offer the position to Abby Gibbs, starting at step 4. Simek seconded. Motion carried.

Hokana made a motion to approve the vouchers. Simek seconded. Motion carried.

Sand made a motion to approve the financials for September, 2019. Hokana seconded. Motion carried.

Hokana made a motion to approve the minutes from the October 1<sup>st</sup> meeting with changes. Sand seconded. Motion carried.

The 5 County meeting of County Commissioners is October 17<sup>th</sup> at 5:00 in Hankinson. The agenda was reviewed.

Hokana made a motion to adjourn at 12:23.

### **Special Commissioner Meeting October 22, 2019**

Commissioner Joel Hamar called the meeting to order at 10:00. Roll call taken with Thor Sand, John Hokana, Dean Simek, and Chairman Joel Hamar. Marke Roberts attended through teleconference. Also, in attendance were DES/911 Coordinator Charlie Russell, Highway Superintendent Jeff Hagen, Sheriff Chris Estes, and Dickey County Leader Editor Ken Smith.

The purpose of the meeting was to discuss the proposed flood declaration prepared by Russell. Russell informed the Commission on the increase in release of water from north of Jamestown once Jamestown and LaMoure have finished their preparations. Draining because of the unprecedented rainfalls from the summer and the winter snows from the has caused an increase in levels at Pipestem, which needs to be lowered before freeze up. The 102<sup>nd</sup> Street (State Line road) is closed at SD County Road 14, as the water is over the road already. Russell informed the Commission that Governor Burgum had declared a flood emergency yesterday. After some discussion, a few changes were made so that the declaration included the fact that issues include overland flooding and that the roads will continue worsen with the onset of harvest season.

The Commission went into recess at 10:35 so that clarifications could be typed into the resolution. The Commission reconvened at 10:40.

The declaration was read by Russell for their final review. Roberts made a motion that the Chairman and County Auditor sign the declaration. Hokana seconded. Motion carried.

**OFFICE OF EMERGENCY MANAGEMENT  
DICKEY COUNTY NORTH DAKOTA  
October 22, 2019**

**FLOOD DECLARATION**

**WHEREAS:** repeated snow and unprecedented rain events during the 2018/2019 have occurred in Dickey County causing an huge financial burden on our Townships, Cities and County roads departments leaving our county crippled by inundated road infrastructure; and,

**WHEREAS:** no relief in summer rain events, both in county and in the river drainages north of us, which has kept all rivers and streams systems in flood to near flood stage all summer- kept our roads severely damaged and has filled the storage dams north of us to overcapacity now requiring emergency releases; and,

**WHEREAS:** repeated road damage from unprecedented rain has left closed basin areas up to and/or on road surfaces, causing extreme roadbed damage, repeated overland flood damage, and depleted all highway gravel budgets, and

**WHEREAS:** limited routes have put undue pressure on current passable roads due to increase traffic and as harvest is upon us, increasing damage on our best roads, and

**WHEREAS:** our soil is saturated and our wetland areas, ponds and ditch systems are full and the James River has now covered a major north/south county road for the third time this year; and,

**WHEREAS:** immediate flood protection measures are needed to be placed to protect our citizens from James River flooding from historic releases from both dams north of us; and,

**NOW THEREFORE BE IT RESOLVED,** that The Dickey County Commission declares that a State of Emergency exists in Dickey County, our Townships and Cities requiring the activation and utilization of The Combined Dickey County Emergency Operations Plan, its procedures and attachments to monitor the ongoing situation, mitigate where possible; and to provide protection to the citizens of Dickey County during this upcoming event.

**BE IT FURTHER RESOLVED,** all local government agencies and departments are directed to provide protection to the citizens of Dickey County during this event and limit where possible the hardships and impact of said emergency.

**Dated and signed in Ellendale this 22<sup>th</sup> day of October**

  
Wanda Sheppard  
County Auditor

  
Joel Hamar  
Commission Chairman

Hokana made a motion to adjourn at 10:45.

Salaries		182,841.90	56579-56696
Human services	Monthly Expenses	14,436.72	104410-104420
281 Repair LLC	AC Repair on DES Truck	273.01	104421
Balco Uniform	Concealable Carrier, Soft Trauma Plate, Id Patches, Nametape,	1,260.49	104422
Chief Supply	Model 6360 Retention Duty Holster	108.49	104423
Cole Paper	Foam Soap, Toilet Tissue, Premium Towels	320.57	104424
Dickey County Leader	Help wanted Ad- HWY, Treasurer, weed mowing, propane bids, august min	611.08	104425
Flaherty Don	Mileage to Vanguard User Mttg, Assessments	366.76	104426
Hesi LLC Recycling Service	Paper Bin for Recycling	146.54	104427

Innovative Office Solutions LLC	2X4 Mailing Labels	12.09	104428
Innovative Office Solutions LLC	Duster, Compressed Gas	13.94	104429
Marquart Andrew s.	Court Appointed Attorney	288.00	104430
Midstates Wireless	Radio-Repeater System Repair	125.00	104431
Miller Cresta	Annual Risk Manager Meeting-Bismarck	196.62	104432
Montana Dakota Utilities	Courthouse Utilities	892.17	104433
Montana Dakota Utilities	Park Utilities	100.39	104434
ND State Surplus Property	Disaster Supplies	42.00	104435
Oakes Times	Paper Subscription Auditor Office	36.00	104436
Olson Denise	Assessments, Vanguard User Group Meeting - Bismarck	235.68	104437
Q&N Corporation	Brother Toner-Cyan	74.00	104438
Q&N Corporation	State Drive, SATA CABLE, Drop Box Pro, Monthly Service Agreement, Toner	2,802.95	104439
Radermacher Law Firm PC	DC Special Assistant States Attorney	4,000.00	104440
Schimke Andi	Mileage to Court Hearing- Jamestown	150.80	104441
3D Specialties	Signs	6,219.10	104442
Economy Oil CO	Red Fuel Oakes Shop	1,462.92	104443
Kadmas Lee & Jackson INC	CNOB-CNOC-1112(069), HEC-1100(021) PCN22431, Structure rehabilitation, chip seal	13,669.56	104444
Kinetic Leasing	Lease Payment on 2015 JD 410L Backhoe	18,920.03	104445
Oakes Truck & Trailer	Work on the 2013 Construction belly Dump, Sliding Muffler Mount on 08 KW W900	471.56	104446
Pomp's Tire Service Inc	17.5R25 Mitch x snoplus ms t	5,800.80	104447
Retzlaff-R-Trucking LLC	Gravel Hauled on DC- 4,5,14,14A	50,302.86	104448
Southeast water users	West Shop Utilities	52.64	104449
Walk-N-Roll	2 Standard Receiver	1,109.96	104450
Valley Officeworks	Form 257 Load Slips	745.95	104451
Central Business Systems INC.	Quarterly Billing for New Copier	59.33	104452
Kiser Breana	Crop Progress check, SRM Annual mtg, orchard apple harvest, truck drop off and pickup equip.	361.92	104453
Quill Corp	Quill plus blue renewal	69.90	104454
Moore Engineering INC	Senior Professional Engineer, Survey Manager, Survey Technician and crew, Project Manager	3,551.50	104455
Hansen Steve	Mileage to Kelly's Digging, Get Bids	127.60	104456
Zimbleman Don K	Sign Papers, MTG with Comm. Drain Inlet	48.72	104457
Ohnstad Twichell PC	Quandt Project, Tile Applications, General	2,804.28	104458
Starion Bond Services	Series A bond int/fees	51,233.75	104459
Starion Bond Services	Interest Due, Fees and Expenses for Registration	14,472.50	104460
At&T Mobility	PIO, Courthouse, Road, 911 Phone Charges	568.73	104461
Ellendale City Auditor	Courthouse, Sprinklers, Park, Hwy, Weed Building Utilities	1,169.04	104462
Cities, Townships, Schools	Cities, Townships, Schools	47,189.68	104463-104480
Community Volunteer EMS of LaMoure	Ambulance Collections	34.71	104481
Kulm Ambulance Corps Inc. C/O Robin Hehr	Ambulance Collections	130.16	104482
Edgeley Ambulance Service	Ambulance Collections	69.42	104483
Oakes Volunteer Ambulance Service	Ambulance Collections	303.70	104484
Ellendale City Auditor	Airport, Ambulance	416.59	104485
Oakes City	Airport	86.86	104486

Garrison Diversion	Collections	261.02	104487
James River Soil Conservation 975	Collections	265.82	104488
Ellendale Fire #2	Collections-Ellendale	319.16	104489
Oakes Fire #3	Collections- Oakes	481.67	104490
Dickey County Senior Citizens	Tax Collections	247.85	104491
Dickey County Historical	Tax Collections	61.86	104492
State Treasurer Dickey County	State Medical, Clerk of court fees, Siren (911)	2,931.77	104493
Dickey County Treasurer	Clerk of Court Fees	865.00	104494
ND Public Employees Retirement	BCBS	59,319.84	104495
ND Public Employees Retirement	LIFE INS	587.57	104496
ND Public Employees Retirement	BCBS- HD	5,713.12	104497
ND Public Employees Retirement	LIFE INS-HD	191.91	104498
Discovery Benefits	Cancer	75.00	104499
ND Public Employees Retirement	DEF COMP	1,713.00	104500
ND Public Employees Retirement	DEF COMP HD	187.50	104501
Discovery Benefits	Flex	1,931.23	104502
Human services	Monthly Expenses	11,700.63	104503-104529
Accounts Management INC	Refund on Paper Service Fee	40.00	104530
Anderson Deborah	Mileage to NDACO Conference Bismarck	214.60	104531
At&T Mobility	Scott County Cell Phone Charges	29.93	104532
Balco Uniform	Battery Stick, Stryker pant w/flex- tac tm- burnt	136.48	104533
Bank of ND	CO RD 2 Loan Payment	87,002.56	104534
Bertsch Stormy	Mileage to Election Training-Jamestown	122.96	104535
Comfort Suites-Bismarck	Don F- Room stay, Denise O- Room stay	338.40	104536
Dakota Plains Credit Union	Postage, Envelopes- States Attorney	39.05	104537
Dakota Plains Credit Union	Gasoline for Law Enforcement Vehicle, Mailed Evidence out	344.74	104538
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicle	853.37	104539
Dickey County Hwy Dept	FEMA Inspections Fuel For Des Truck	509.16	104540
Dickey County Leader	Bids for Propane, Weed Mowing Notice	104.00	104541
Everspring Inn& Suites Bismarck	Room Stay-Wanda -Bismarck	169.20	104542
Farmers Union Oil Co	Oil Change. Rotate tires- 2015,2019 Fords	128.62	104543
Geffdog Designs	County 4-h ambassador shirt	24.98	104544
Graham Tire Co	Tire for the 2017 Ford Utility	685.80	104545
Green Iron equipment	Filter Element and Oil Filter- Lawn Mower, Gear Lube -Lawn Mower	51.43	104546
Information Technology Dept	Holly H- Exchange Email, Netmotion VPN Client, Mult, Auth, SSL VPN Client, Wan Access Pol	859.30	104547
Innovative Office Solutions LLC	Wall Calendar, Desk Calendar	79.09	104548
Malfinance	Mail Machine Rental	431.76	104549
Mertz Const & supply-Ellendale	New North Entrance- Charlie	3,214.00	104550
Modern Marketing	Evidence Bags- Self Seal Plastic 5x7	214.46	104551

ND State Radio	Quarterly LETS Terminal	120.00	104552
Ramkota Hotel- Bismarck	NDACO Conf Room Charge- Deb	172.80	104553
Ramkota Hotel- Bismarck	Room Charge- Don F- Bismarck	86.40	104554
Sheppard Wanda	Mileage to Election training-Jamestown, mileage to NDACO meeting- Bismarck	276.08	104555
Simek Refrigeration	New AC in Commissioner room	4,861.00	104556
True Value- Ellendale	Backup Bulb, Hardware, adapter, Dual DC Charger, bowel brush, toilet seat, duster refill	121.42	104557
Wagner Shirlene	FCW Position Announcement	195.00	104558
Agtegra Cooperative	Roadmster, Diesel	922.43	104559
Dakota Plains Credit Union	Fuel	163.73	104560
Ecolab Pest Elimination Division	Pest Control	92.10	104561
Economy Oil CO	Diesel Fuel #2	1,500.72	104562
Farmers Union Oil Co	Diesel Fuel # 2, Fuel Transf	1,207.49	104563
Fullerton City Auditor	Utilities	20.00	104564
John Deere Financial	Alternator Reman- Lawn Mower	325.67	104565
L & S Worrel Trucking	Gravel Hauled	588.00	104566
Matheson Tri-Gas INC.	Norton, Disc Flap, Weiler Disc, Scotch Brite	106.05	104567
Montana Dakota Utilities	Fullerton Shop Utilities	118.12	104568
Ottertail Power Company- Fergus Falls	Utilities Oakes garage	61.14	104569
Retzlaff-R-Trucking LLC	Gravel Hauled DC 5,14,14A	23,484.29	104570
Safety Kleen	Parts Washer- Solvent	259.35	104571
True North Steel	Culverts	13,059.35	104572
True Value- Ellendale	Paper Towel, Air Freshener	98.58	104573
Vining Oil & Gas LLC	#2 Off Road Diesel	13,786.50	104574
Waste Management	Waste	56.00	104575
Office of Attorney General 1250	24/7 Program	965.00	104576
Bruns Jodi	Items Purchased for Extension Fall Conf	44.00	104577
Stutsman Correctional Center	Housed inmates	700.00	104578
Dataspec INC.	Yearly Fee	898.00	104579
Dakota Plains Credit Union	National 4-H Week Prizes, Green Translucent pencils, fall conf. reg., eco-ed day handouts, adobe	565.22	104580
Epsilon Sigma Phi	ESP Annual Membership Renewal, Chapter Annual Dues- ND/ UPSILON	75.00	104581
LEAF	Kyocera Copies System	209.00	104582
NAGC	AG Weed Identification	300.00	104583
True Value- Ellendale	3.5 Gallon Yellow Bucket	23.98	104584
Dickey County Hwy Dept	Gasoline	107.31	104585
Warne Chemical and Equipment co.	1253 Boominator, MSPT, Elbow, Bushing	98.90	104586
Dakota Electronics	Radio Case, Coax Connectors, Barrel Adaptors	67.60	104587
Dickey Rural Networks	Dickey 911 Trunks	231.00	104588
ND Association of Counties	6% Wireless	468.13	104589
Ameripride Services Inc	Rug Services	662.64	104590
Dakota Valley Electric Coop	Park, Hwy, Guelph Tower Utilities	215.00	104591
Dickey Rural Networks	Phone Charges	1,174.61	104592
Farnams Genuine Parts	Air Filter, oil filter, emer Imp	271.87	104593
Q & N Corporation	32gb thumb drive, cable with ferrites, ext. cord, brother toner	581.28	104594

ND Department of Trust Lands	Uncashed Warrant, Machol & Johannes LLC	20.00	104595
Hepper's	Ranger xp 1000 eps	12,599.00	104596
Aflac	Cancer	3,657.97	104597
Delta Dental Plan of MN	Dental	2,034.78	104598
Ameritas Life Insurance Corp.	Vision	487.48	104599
North Dakota United	Dues	89.18	104600
Discovery Benefits	Flex	2,147.89	104601
ND Public Employees Retirement	Retirement	2,305.17	104602
ND Public Employees Retirement	Def Comp HD	VOIDED	104603
ND Public Employees Retirement	Def Comp	1,713.00	104604
ND Public Employees Retirement	Retirement	24,042.25	104605
ND Public Employees Retirement	DEF COMP HD	187.50	104606
Witness Fee	Witness Fee	325.44	104607
OVERPAYMENT REFUND	PAID ABATEMENT PARCEL	994.94	104608

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Joel Hamar, Chairman

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Wanda Sheppard, Auditor