

Special Commissioner Meeting
April 25, 2019

Commissioner Joel Hamar called the meeting to order at 11:10 pm. Present were Thor Sand, Dean Simek and Chairman Joel Hamar. John Hokana was present through phone conference. Marke Roberts was unable to attend.

A quote for detour signage for the bridge projects on Dickey County #8 were received. Discussion followed concerning it was not included in the original quote. Interstate Engineering will put a change order in so that the cost can be shared, since it is a Federal project. The quote is in the amount of \$5,154.60. Simek made a motion to approve the quote. Sand seconded. Discussion followed concerning the complaints received by townships affected by this project. Motion carried.

HR Consultant Amie Aesoph joined the meeting at 11:25 and reviewed with the Commissioners the candidates interviewed on April 18th and 23rd for the Deputy Treasurer position. Aesoph and the Commission were in agreement on the one candidate. Hokana made a motion to offer the position of Deputy Treasurer to Kinsey Rall. The position will become Treasurer as of June 1, 2019 when the current Treasurer, Gail Veland, retires. Sand seconded. Motion carried. Sheppard will forward the salary information to Aesoph after the meeting is over and Aesoph will make a verbal offer to Rall today. Aesoph will compose an offer letter and forward to Sheppard so a formal offer can go out. The Commission thanked Aesoph for all her help and expertise during this process.

Sand made a motion to start Rall at step 4 on the Deputy line of the salary schedule and move to Step 2 on the Appointed Supervisor line of the salary schedule as of June 1st. Simek seconded. Motion carried.

Sand made a motion to adjourn at 12:05.

Special Commissioner Meeting
May 2, 2019

Commissioner Joel Hamar called the meeting to order at 10:00. Present were Thor Sand, John Hokana, Dean Simek and Chairman Joel Hamar. Marke Roberts was in attendance through tele-conference. Also present were HR Consultant Amie Aesoph, Treasurer Gail Veland and Deputy Treasurer Cheryl Brokaw. The media was not present. The Pledge of Allegiance was recited.

The offer extended to Kinsey Rall at the meeting April 25th was rejected. Deputy Treasurer Brokaw has agreed to step into the position starting June 1st. Commission would like to hire Aesoph again for the process of hiring a Deputy Treasurer. Aesoph and Brokaw will look at the requirements of the job and maybe adjust some things. The goal would be to ultimately still have the person to be the Treasurer.

Sand made a motion to advertise for the Deputy Treasurer position. Roberts seconded. Discussion followed concerning the ones interviewed for the Treasurer position. Letters will go out to the candidates. Aesoph will compile the letters and submit to Sheppard to be mailed. Motion carried.

Hokana made a motion to adjourn at 10:45.

Commissioner Meeting
May 7, 2019

Commissioner Joel Hamar called the meeting to order at 10:00. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. The Pledge of Allegiance was recited. Also present are Administrative Assistant Andrea Masse, Sheriff Chris Estes,

States Attorney Gary Neuharth, Administrative Assistant Holly Hokana, Treasurer Gail Veland, Clerk of Court Andi Schimke, and resident NaTanya Olson.

There were no additions to the agenda.

Hokana made a motion to approve the minutes for May 16, 18, 23, and 25 with corrections. Roberts seconded. Motion carried.

Olson discussed concerns she has with the job the County Sheriff is doing. Discussion followed concerning the events causing this concern. Roberts clarified for Olson and the Commission concerning the legal responsibility of the sheriff in one of the situations being discussed. Commission also stated that Estes is an elected official and therefore, the Commission can't release him of his position. Commission asked Neuharth to discuss with Olson the avenues she could choose to take concerning her complaint.

DES/911 Coordinator Charlie Russell joined at 10:50.

Hokana made a motion to approve the vouchers, with the addition of \$20.00 to Dickey County Recorder's office for the filing fee for the Sheriff's sale deed. Sand seconded. Discussion followed concerning a bill for mobilization during the last blizzard for rescuing of persons stranded in the storm and fining of such individuals. Motion carried. The Commission will look at developing a policy for this in the future.

Sheppard presented the contract with The Village, as a provider for the employee assistance program. The cost is \$1,590. Simek motioned to approve the contract. Roberts seconded. Motion carried.

Hamar read the proposed Burn Ban resolution prepared by Russell. Sand motioned to sign the burn ban resolution. Roberts seconded. Motion carried. The Resolution is on file with the Auditor's Office.

Veland informed the Commission that there is a CD in the amount of \$500,000.00 that is maturing on 5/14/2019. Veland is requesting to move the CD to a 9-month CD with BankNorth of Oakes, ND. Signers will be the Dickey County Treasurer or Dickey County Deputy Treasurer, with a second signature from either the Dickey County Auditor or Dickey County Deputy Auditor. Sand made a motion to approve the purchase. Simek seconded. Motion carried.

Hamar read the official resignation from Treasurer Gail Veland, as of May 31, 2019. Veland stated that it has been an honor and pleasure to serve the citizens of Dickey County. Simek made a motion to accept the resignation. Sand seconded. Motion carried. The Commission thanked Veland for her service. Veland was a great asset for Dickey County.

Highway Superintendent Jeff Hagen and Bear Creek Township residents Paul Roney, Larry Roney, Jay Harris, Leroy Meehl, and Ernest Mathias joined the meeting at 11:00. Paul Roney spoke on behalf of the group concerning water issues on the north side of Co Rd 3 east of Oakes. Discussion followed concerning culverts replaced last fall and the flow of water this spring. Dickey County paid for the pumping of water and culverts pulled to save houses. Sand made a motion for the county to pay to return the culverts pulled back to its original condition of approximately \$6,850 plus additional cost of \$4,150 towards the cost of additional work to be done to fix the flow of water along the road and to solve the problem for the future. Roberts seconded. Hokana stated he was not happy with the response of the city of Oakes to assist with fixing the problem of water flow in this area, as it could affect the city as well. Motion carried. Sheppard will work with Dakota Improvement to ensure the invoice is broken out as FEMA would require.

The Commission recessed at 12:07 and reconvened at 12:40.

Engineer Mike May with Interstate Engineering joined the meeting. May presented a change order for the bridge project in the amount of \$1,154.60 for the detour signs. Simek made a motion to sign the change order. Sand seconded. Motion carried. May gave an update on the bridge project.

KLJ Engineer Chad Peterson joined the meeting at 12:45 am. Peterson presented an amendment to the construction engineering for the sealcoat project on County Road 3 and County Road 2. The preconstruction meeting is set for May 17th. The change in the agreement will cap at \$62,000.00. Roberts made a motion to sign the amendment. Simek seconded. Motion carried.

Hagen presented a utility permit from Dickey Rural Network to bore for placement of fiber optic cables across and along County Road 14A. Sand motioned to approve the permit. Roberts seconded. Motion carried.

Hagen presented four permits from Southeast Water Users to install water pipeline under County Road #1 and County Road #5. Sand made a motion to approve the permits. Simek seconded. Motion carried.

Hagen presented a request for a tree variance from Anthony Bruhn along County Road 3. The normal set back is 200 feet from the center of the road. Bruhn is requesting a 100-foot variance. This is the same set back as the trees already on the east side of the property. Roberts motioned to grant the variance request because the trees on the east side of the property did not cause a problem and the new trees on the west side will be planted at the same distance, with the stipulation that if the county superintendent determines the trees cause road blocking problems, the problem will be resolved at the expense of the landowner. The solution may result in the trees being removed. Sand seconded. Motion carried.

Hagen presented a complaint he had received on draining along County Road #14. Commission stated that Hagen should take the information to States Attorney Neuharth so that a letter could be sent to the landowner.

Sheppard presented an agreement from ND DOT concerning street signs in the state right of way. Simek made a motion to sign the agreement. Roberts seconded. Motion carried.

The Commissioners had a discussion concerning the extreme number of hours worked by Hagen and Russell during the snow emergency. Hagen and Russell are exempt employees and do not receive overtime for extra hours worked. The work they were doing would have had to been hired out if they were not working extra hours. Due to the fact that Dickey County was in an extreme snow emergency that greatly affected the safety of the public, Simek made a motion to compensate Hagen and Russell for 75% of the time they spent above and beyond their normal hours at the pay rate they would have at if they had been a machine operator since they started with Dickey County. Hokana seconded. Hours were figured based on the hours of the highway staff. Roll call with Sand yes, Hokana yes, Roberts no, Simek yes, and Hamar yes. Motion carried.

Discussion concerning the informational meeting on zones for Social Services was discussed. Sheppard will RSVP for those that will attend and post the meeting in the newspaper.

Sheppard presented two liquor licenses for wedding receptions held at the Guelph Area Community Center. Sheriff Estes has approved the application, as they are both closed events but have named security people for the event. Hokana made a motion to sign the licenses. Roberts seconded. Motion carried.

The Commission discussed the new quote received from Michael Burns Architects for the basement project. The Commission would like more clarification on the scope of the work included in the quote. Due to the extremely large amount, the Commission would like to put it out for public comment before the project would continue.

Hokana made a motion to adjourn at 2:35.