

Commissioner Meeting

March 3, 2020

Commissioner Marke Roberts called the meeting to order at 9:00. Present were Thor Sand, John Hokana, Joel Hamar, Dean Simek and Chairman Marke Roberts. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Election update

South Country Human Services update

Conversation with KLJ on engineering on Request for Proposal

Section line 90<sup>th</sup> Street South of Ellendale Cemetery

Sand made a motion to approve the minutes with changes from February 18<sup>th</sup> with changes. Hamar seconded. Motion carried.

Hokana made a motion to approve the vouchers, with the vouchers for FEMA dollars to several townships to be delayed until proper documentation is received. Simek seconded. Motion carried.

Hokana updated the Commission on the South Country Human Services Zone Board. A zone director has been hired, Michelle Massett, who was the Social Services Director in Emmons County. The next board meeting will be held in Kidder County Monday, March 9<sup>th</sup> at 10:00.

Discussion followed concerning office space over in Oakes for Human Services. The space that is currently being used has been sold so the office will have to move. The cost of the office is considered an indirect cost and therefore is the responsibility of Dickey County. However, any new space could cost Dickey County significantly more money. The need for the office will need to be reviewed. Hokana will speak with the Zone Board on March 9<sup>th</sup> at their meeting concerning the space. Massett had requested a computer that was located at the office in Ellendale. After talking with staff, a decision was made to leave the computer at the Ellendale office.

Tax Director Don Flaherty and Deputy Tax Director Denise Olson joined the meeting at 9:57. Flaherty presented the findings from the review completed by Vanguard of several large commercial properties in Dickey County. Flaherty will use the values given by Vanguard, so this is for informational purposes only. Any changes of the findings would have to be changed during the County Equalization meeting in June.

Hamar updated Commission on information he felt should be included on the county web site, include meeting minutes from all boards and updating of staff changes. Sheppard stated that IT consultant Jamie Nelson spoke with the web designer and the changes discussed would cost approximately \$200 if all completed. After some discussion, a decision was to have the changes made.

DES/911 Coordinator Charlie Russell and Highway Superintendent Jeff Hagen joined the meeting at 10:24.

Russell requested the signing of a flood declaration for spring flooding. Simek made a motion to sign the declaration. Hamar seconded. Motion carried. Russell stated that discussions concerning a burn ban should be discussed at the next meeting.

Russell updated the Commission on actions taken in the attempt to become prepared for the possible arrival of the corona virus in Dickey County. All law enforcement staff have been provided with face shields, along with 5 non-surgical masks.

KLJ staff members, Brian Tykwinski and Kris Bakkegaard, joined the meeting at 11:00. Brian updated the Commission on the safety project slated for bid opening in April. After discussions with te Corp, a slight change introducing a new gradation using more fractured rocks. Tykwinski will look into the cost change with this change.

Sheppard presented the construction and maintenance contract for the safety project received from the ND DOT. Sand made a motion to sign the agreement. Hamar seconded. Motion carried.

Discussion followed concerning the development of a plan for the "Prairie Dog" money that Dickey County should receive in 2021. Tykwienski and Bakkegaard will sit down with Hagen to work on a plant to present to the Commission.

Hagen updated the Commission on a quote he received for crushing of gravel at Musland's gravel pit. The quote from WDS in the amount of \$53,500 will crush approximately 25,000 tons. Discussion followed concerning problems finding other sources of gravel in the county.

Hokana requested information concerning of load limits for this spring. Hagen and Russell had not heard anything at this point, but will inform Commission as soon as they hear anything.

Roberts reminded the Commission of the Township officer meeting at the Fireside Restaurant March 11<sup>th</sup> at 12:00.

Sheppard updated the Commission on locations of possible election precincts for 2020, specifically in Ellendale. The location of the three precincts will need to be finalized at the next Commissioner meeting.

Roberts presented a gaming application for the Hole in One Foundation. Hokana made a motion to approve the application and waive the fee. Simek seconded. Motion carried.

Sheppard presented two applications for transfer of liquor license for two occasions at the Guelph Community Center. Hudson Township has signed off on the transfer. Simek made a motion to approve the license. Sand seconded. Motion carried.

Commissioners discussed the section line south of 90<sup>th</sup> Street south of the cemetery. There is a washout on the road that is not marked. The question as to who is responsible for the repair or flagging of the site. The States Attorney will be contacted to verify who is responsible for marking the issue, since it is a section line and is not a road. A decision will be worked on before the March 11<sup>th</sup> township office meeting. Russell will flag at this point.

Commission reviewed drawings received from the architect on the Sheriff's office and the area where the Veteran's Service Officer and Janitorial staff offices are currently located. Commission is requesting information from architects for updated costs and providing options of costs to include heating and cooling in the basement floor. Options will need to be looked into for the placement of the offices in the basement when construction is occurring in the basement.

Hokana made a motion to adjourn at 12:40.