

**Commissioner Meeting  
August 3, 2021**

Commissioner Marke Roberts called the meeting to order at 9:00. Present were Jerry Walsh, Joel Hamar, Dean Simek John Hokana and Chairman Marke Roberts. The media was not present. The Pledge of Allegiance was recited. Also present were Deputy Auditor Stormy Bertsch and Deputy Treasurer Lori Wald.

Additions to the agenda

Haying of county land

River Crossing north and east of Monango

Hokana made a motion to approve the minutes from the July 20<sup>th</sup> and 27<sup>th</sup> meetings with corrections. Walsh seconded. Motion carried.

Hamar made a motion to approve the vouchers with the addition of \$2,340.85 to Dakota Plains Credit Union for furniture purchased for offices in the lower-level of the Courthouse. Simek seconded. Motion carried.

Walsh reported on the South-Central Dakota Regional Council (SCDRC) meeting he attended in Jamestown. Discussion followed concerning the value that Dickey County receives for their share of the yearly cost. At one point, there was a representative of SCDRC that was attending Commissioner meetings, which was agreed would be an excellent idea. Sheppard will research with the Department of Commerce if there is a list of available buildings throughout the state where a new business could get started.

Walsh gave an update on the lower-level project. The finishing touches are starting to be installed. Some of the carpet and tile has been installed, and the doors and door frames are being installed. The repair of the window frames is continuing. Discussion followed concerning the issue of three of the air conditioning units that were working before the demolition started. Commission will demand that the units be fixed or replaced before final payment is made. The units will be discussed at the 1:00 pm construction meeting today with the construction crew.

Sheppard presented a report to the Commission of the status of the 2022 Budget numbers and their effect on property taxes. Sheppard also presented possible changes to be made in the final numbers. A decision was made to make all the presented changes. With the possible changes in the Federal law on the use of the ARPA funds, a decision was made to budget the full use of the ARPA money in 2022. This decision will not affect property taxes.

Highway Superintendent Jeff Hagen, KJL Bryan Tykwinski, and Sheriff Chris Estes joined the meeting at 10:51.

The meeting went into recess at 10:52 and returned at 11:02.

DES/911 Coordinator Charlie Russell joined the meeting at 11:03.

Russell updated the Commission on the warning siren that had been discussed to place out at Pheasant Lake. The siren requires three-phase power so it will not work where it was originally planned.

Walsh made a motion to accept the 2022 budget after adjustments were made. Simek seconded. Motion carried. The date for the budget hearing will be September 21 during the normal Commission meeting.

Russell updated the Commission on the bridge that was closed on County Road 4, three miles east and one mile north of Monango. Someone has dropped a culvert in the Maple River and built a road. Vehicles would have to drive down through the ditch to get to where the culvert has been placed. Russell has reported this to the US Corps of Engineers, as it is not acceptable and could carry a large fine. The structure is placed downstream and used a lot of fill, according to Hagen and Russell. It is the responsibility of the County to report it.

Tykwinski updated the Commission on the grade raise on County Road 1. The finish date should be end of August to middle of September.

Tykwinski reported to the Commission on the wetland mitigation site on County Road 3. This should have been the last year that was required to be monitored, but the US Corp is requiring us to monitor it one more year. Tykwinski submitted an amendment to the agreement to include the additional year. The cost of the additional year will be \$4,200. Hamar made a motion to sign the contract with KJL for the monitoring of the wetland mitigation on County Road 3. Simek seconded. Motion carried.

Tykwinski discussed with the Commission on completing a pavement design test on County Road 8 to better understand what needs to be completed in 2022. Braun Intertech will be in the area the end of August and the testing could be done while they are here. Hagen thinks it would be good to complete this. Walsh made a motion to have Braun Intertech work with KJL to complete the testing on County Road 8. Simek seconded. Motion carried.

Hagen updated the Commission on work being completed on County Road 1 by Glover now that the road is out of water. The Highway Department employees are building the road up and placing rip rap to stop erosion.

Hagen stated the cost of the front mount disc increased from \$7,000 to 8,715 and has been ordered. Hagen updated the Commission on the purchase of a new truck for the 2022 budget and the current issues of getting vehicles ordered. Walsh made a motion to authorize to Hagen to order a new truck for delivery in 2022. Hokana seconded. Motion carried.

Hamar stated that County land on the State Line Road in section 33 of township 129 range 62 has been cut and baled. This land had been advertised for bids to rent the parcel for haying purposes. With no bids received, the decision was made to use the land as a wildlife plot. The grass has been cut and baled, without the permission of the Commissioners. A decision was made that Sheppard will compile a letter to be sent to the landowner to make them aware that it was not theirs to be baled.

Estes updated the Commission on the prospects of hiring any new staff right now. The issue is across the board in North Dakota. The Academy was cancelled because there were not enough applicants. The next Academy would be in September, and they are hoping to have enough applicants at that time.

Estes spoke with Commission concerning a section in the minutes from June 1, 2021. The minutes read:

Roberts updated the Commission concerning phone calls he has received concerning a presentation done by Sheriff Estes to the City Council in Oakes concerning using the old Shopko building to put in a jail facility. Several Councilman informed Roberts that they feel strongly about this and will oppose it.

Estes stated that he wants to have a good working relationship with the Commission, but there was no such presentation made to the Oakes City Council by Estes. Audio of the meeting was requested and reviewed, showing Estes was not present at the meeting. Roberts stated he had received phone calls, as the minutes stated and appeared to have come from Estes. The information presented was made by an Oakes City Council member, not Sheriff Estes. Roberts made a motion to retract the portion concerning "the presentation by Sheriff Estes to the City Council in Oakes." A decision was made that no motion was needed to correct the minutes. Roberts withdrew his motion.

Hokana made a motion to adjourn at 12:20.

## **Commissioner Meeting August 17, 2021**

Commissioner Marke Roberts called the meeting to order at 9:57. Present were Joel Hamar, Jerry Walsh and Chairman Marke Roberts. The media was not present. The Pledge of Allegiance was recited. Also in attendance were Clerk of Court Andi Schimke, States Attorney Kim Radermacher, Administrative Assistant Shirlene Wagner, and Deputy Auditor Stormy Bertsch were in attendance via electronic means.

Additions to the agenda  
Updates on the website  
TeamLab

Hamar made a motion to approve the minutes from August 3<sup>rd</sup> with corrections. Walsh seconded. Motion carried.

Hamar made a motion to approve the vouchers with the addition of \$31,700 for Capital I to purchase a pull-type mulcher for the Highway Department. Walsh seconded. Motion carried.

Walsh approved the financials for July, 2021. Hamar seconded. Motion carried.

Schimke joined the meeting at 10:45 to update the Commission on the Clerk of Courts office. Schimke had spoken with Court Administrator Rod Olson concerning applying for grant money to replace the blinds in the court area. Olson suggested to Schimke that she look into blinds that are cloth, as they may reduce the echo that occurs in the courtroom. Schimke discussed with the Commission about noise cancelling cubicle walls to help with the travel of noise from the first floor. Walsh made a motion to authorize Schimke to purchase a sound proof panel that is 6'x6'. Hamar seconded. Motion carried.

Radermacher discussed with the Commission about heat issues in the States Attorney's office area. Simek will look into the issue, when he returns.

Sheriff Chris Estes and Clerk of Court Andi Schimke joined the meeting to discuss the court services contracts for the cities in Dickey County. Radermacher stated that the contracts are not consistent across the county. Radermacher will work with Schimke, Estes, and the cities to develop a contract to be presented to the Commission for their approval.

Highway Superintendent Jeff Hagen and KLJ Engineer Bryan Tykwinski joined the meeting at 10:55.

Sheppard presented the joint exercise governmental powers agreement with the South-Central Dakota Regional Council (SCDRC) for 2022. Walsh made a motion to sign the agreement. Hamar seconded. Discussion followed concerning what the county receives with the dues paid to SCDRC. Walsh updated the Commission on information he has received at the meetings he has attended, as a representative of Dickey County on their Board. Commission would like someone from SCDRC to attend a quarterly Commission meeting to update them on a quarterly basis on opportunities from grants and programs that may be beneficial to the county. Motion carried.

Walsh updated the Commission on the lower-level construction project.

Walsh agreed to represent Dickey County as a delegate for the ND Association of Counties conference in October in Bismarck October 4<sup>th</sup> and 5<sup>th</sup>. Due to the timing of the convention, Walsh made a motion to move the Tuesday, October 5<sup>th</sup> meeting to Thursday, October 7<sup>th</sup>. Hamar seconded. Motion carried.

Hamar requested updates to be made on the county website, as several board members are incorrect. Sheppard will talk with Administrative Assistant Amy Mittleider to request monitoring of the website for changes that need to be made.

Hamar discussed the sale of the 2013 Ford Explorer that will be put up for sale with a bid opening on September 21<sup>st</sup>. The automobile has 146,461 miles on it and the minimum bid will be \$3,800. The sale of the automobile will be posted on Bismarck, Facebook, the county website, and the Dickey County Leader. The county reserves the right to reject any and all bids. The bid opening will be Tuesday September 21<sup>st</sup> at the Commissioner meeting.

Walsh updated the Commission on information received concerning TeamLab. Walsh gave full disclosure that this information was received from his brother-in-law, who works for TeamLab. Discussion followed concerning product sold by TeamLab that could be advantageous for the county. Hagen currently does buy product from them. Discussion followed concerning product they sell that is an additive for asphalt and gravel. A decision was made to have a representative from TeamLab attend a meeting of the Commission to make a presentation of their product.

Tykwinski updated the Commission on the grade raise on County Road #1. The project could be complete by the end of the next week.

Tykwinski presented a contract for the environmental and design engineering services for bridge number 11-123-08.0 (BRO-011(021) PCN 23275), which is located three miles east and one mile north of Monango in the amount of \$122,000. Hamar made a motion to approve the contract. Walsh seconded. Motion carried.

Tykwinski updated the Commission on coring that has been completed on County Road 8. The samples show eight to ten inches of asphalt, with only a two-inch base of gravel. Braun Intertech will do their testing the end of August. Tykwinski presented the contract for environmental and design work, along with the testing and pavement design by Braun Intertech for the County Road 8 project (SC-1127(066) PCN 23339) in the amount of \$66,500.00. Walsh made a motion to approve the contract. Hamar seconded. Motion carried.

Hagen presented a utility permit received from Dickey Rural Network to bury fiber optic cable along County Road #3 in German Township in sections 19, 20, 21, and 24 in Township 131 Range 66. Hamar made a motion to approve the permit. Walsh seconded. Motion carried.

Hagen presented a utility permit from Dakota Valley Electric to bore electric lines under County Road 9 west of intersection of County Road 9 and County Road 4 for new electrical service in the southwest quarter of 35 in township 129 range 64. Walsh made a motion to approve the permit. Hamar seconded. Motion carried.

Hagen and Sheppard discussed an issue presented by the State Auditor's office concerning motor graders purchased through the Minnesota state contract. The information given by the State Auditor's office has been forwarded to States Attorney Radermacher for her review of the situation. The legal and audit repercussions on the issue needs to be defined and advice from the States Attorney will be reviewed as to how the situation can be corrected should be discussed at an upcoming meeting.

Walsh made a motion to adjourn at 12:50.

Salaries 161,079.25 58722-58822

Cities, Township, Schools	Cities, Township, Schools	54,095.39	108913 - 108952
Monthly Expense	Human Services	4,193.85	108953 - 108962
Cole Paper	Active Aire CB Refill, Kraft Waxed Feminine Hygiene Bags, Baby table liners, mop, Towels	402.33	108963
Dickey County Leader	Tax List Advertising/ July legal Min	497.80	108964

Dickey County Hwy Dept	Gasoline for Law enforcement Vehicle	887.38	108965
Dinger Danielle	Mileage to Chair at 4-H Camp	243.04	108966
Hamar Joel	Budget, 5 County Meeting Mileage	58.24	108967
Hokana John	Budget Hearing Meetings	35.84	108968
Innovative Office Solutions LLC	Binder, Staples, Sticky Pads, Cardholder	6.53	108969
Jarman's Water Systems	Reverse Osmosis	590.00	108970
Marquart Andrews	Court Appointed Attorney	396.00	108971
Midstate Wireless	Worked on Radio in Cop Car	135.00	108972
Mission Mechanical Inc	Heating Line Leak	478.00	108973
Modern Marketing	Safety Clothes	VOIDED	108974
Montana Dakota Utilities	Park Utilities	95.93	108975
Olson Denise	Mileage for Assessments	40.88	108976
Prairie Printing	Pre-Printed Envelope	420.00	108977
Quotient Leasing USA Inc	SS Half of Lease Payment	67.11	108978
Roberts, Marke	Equalization mtg and budget mtg mileage	69.44	108979
Sheppard Wanda	Auditor Convention Mileage, Meals, Gas	63.90	108980
Simek Dean	Mileage for Budget and 5 County Meeting	58.24	108981
Starion Insurance Agency	Adding the '16 grader, and '19 tractor	602.00	108982
Stutsman County Auditor	Court Appointed Attorney	228.00	108983
3D Specialties	Signs- Hwy	48.33	108984
Aramark	Rug Service	136.44	108985
John Deere Financial	JD RCTR	5,477.50	108986
Michael Thorpe	Steel Toe Boots	185.05	108987
North Dakota One Call	Locate Request	14.40	108988
Pomp's Tire Service Inc	Tires	1,092.78	108989
Southeast Water Users	Utilities	45.46	108990
Vistos Carquest	Rocket Red Flag	39.90	108991
Pharmchem	Patch Kit, Patch Overlay	605.50	108992
Richland County Corrections	Held Prisoner	55.00	108993
JDH Construction INC	Basement Project Payment	50,310.10	108994
Mission Mechanical Inc	Basement Project Payment	23,834.38	108995
Michael J Burns Architects LTD	Basement Project	1,408.78	108996
Dickey County Hwy Dept	Gasoline for the vso van	101.98	108997
Gemar Justin	Mileage for Meeting	185.52	108998
Haak Norman	Mileage to Meeting	84.00	108999
Hansen Stephen	Mileage to Meeting and training, Hotel Room	575.60	109000
Ellendale City Auditor	Courthouse, Park, Hwy, Weed Board Building Utilities	587.40	109001
Dakota Plains Credit Union	Pencil and highlighters, desk for Deputy, Mailer-states attorney	2,429.42	109002
True Value Ellendale	Quick Link, Gray Enamel, Home Def Killer, Wall Dog, Flapper, towels, elbow, broom, glue, bulbs	369.25	109003
ND Public Employees Retirement	BCBS	48,318.90	109004
ND Public Employees Retirement	Life Ins	580.71	109005
ND Public Employees Retirement	BCBS-HD	7,151.50	109006
ND Public Employees Retirement	Life Ins- HD	244.58	109007
SD Division of Child Support	Garnish	450.00	109008
Minnesota Child Support Payment Center	Garnish	228.00	109009
Wex Health Inc	Cancer	50.00	109010

Wex Health Inc	Flex	803.33	109011
Community Volunteer EMS of LaMoure	Ambulance collections, SAD	100.35	109012
Kulm Ambulance Corps INC.	Ambulance collections, SAD	376.33	109013
Edgeley Ambulance Service	Ambulance collections, SAD	200.71	109014
Oakes Volunteer Ambulance Service	Ambulance collections, SAD	878.10	109015
Ellendale City Auditor	Airport, SAD Airport, Ambulance, SAD Ambulance	1,308.92	109016
Oakes City	Airport, SAD	355.55	109017
Garrison Diversion	Collections, SAD	1,011.14	109018
James River Soil Conservation	Collections, SAD	642.10	109019
Ellendale Fire	Collections, SAD	260.92	109020
Oakes Fire	Collections, SAD	251.13	109021
Dickey County Senior Citizens	Tax Collections, Sad	714.37	109022
Dickey County Historical	Tax Collections, Sad	178.57	109023
State Treasurer	State Medical, Clerk of Court Fees, SIRN	2,759.75	109024
Dickey County Treasurer	Clerk of Court Fees	406.00	109025
ND Public Employees Retirement	DEF COMP	962.50	109026
ND Public Employees Retirement	DEF COMP HD	392.50	109027
Aramark	Rug Service	98.05	109028
Aramark	Rug Service	69.09	109029
Black Hills Recreation Leaders Lab	Leadership Conference Danielle	250.00	109030
Central Business Systems INC	Quarterly Billing Copier	265.32	109031
Chucks Body Shop LLC	Fixing of Patrol car, Insurance Half of Patrol Car Repair	6,057.10	109032
Cole Paper	Tiss Disp side by side smoke disp, Feminine Hygiene Waste Receptacle	198.44	109033
Dakota Plains Credit Union	Work Boots	119.99	109034
Dakota Plains Credit Union	Office Supplies, Vehicle Maintenance, DUI Expenses	202.22	109035
Farm & Home Publishers	Printed FHP Book- Plat books	465.00	109036
Farmers Union Oil Co	Vehicle Maintenance	75.98	109037
Farnams Genuine Parts	Battery Core Deposit, Battery Cable, Ring Terminal	291.55	109038
Information Technology Dept.	Azure Ad Plan 2 Election, active dir. User-holly, wan access, multifactor authen	942.25	109039
LexisNexis Matthew Bender	ND ADV Leg Serv 2021 Issues	543.61	109040
Marquart Andrews	Court Appointed Attorney	288.00	109041
Mertz Const & Supply-Ellendale	Flashlight, Nuts and Bolts	54.60	109042
Oakes Police Department	Community Service Money	50.00	109043
Pierson Ford Lincoln INC	Oil Change on 2019 Ford Explorer	75.12	109044
Simek Refrigeration	Checked ac in Court room, Gas, MO99, coil cleaner, labor mileage	374.49	109045
Stutsman County Auditor	Court Appointed Attorney	114.00	109046
Travelers CL Remittance Center	Boiler Insurance Renewal	1,690.00	109047
Agtegra Oakes	Fuel for the Hwy Dept.	1,159.49	109048
Capital 1 Industries	Pull Type Mulcher full assembly	31,700.00	109049
Dakota Improvement	Gravel Hauled on- DC 5,3	1,990.23	109050

Department of Transportation	Project CER-1104(061) GRADE RAISE RIPRAP	15,240.49	109051
Department of Transportation	CER-1104(061) 7MI N & 0.5 MI W OF Oakes	438.08	109052
Department of Transportation	BRC-BRS-0099(010) SE REGION Bridge Inspection	13,415.94	109053
Department of Transportation	Project - HEC- 1100(021)	567.85	109054
Economy Oil Co	Fuel for Hwy Dept.	1,342.40	109055
Farmers Union Oil Co	Diesel Fuel for hwy dept. Balancing Tires	1,515.62	109056
Fullerton City Auditor	Fullerton Shop Utilities	20.00	109057
John Deere Financial	Parts for mower, plug, cool guard, oil,def, hydra xr bulk	14,082.33	109058
Merkel Ross	Refund on Fuel- Card was refused	80.41	109059
ND Department of Environmental Quality	Annual Reg Fees Petroleum Tank	200.00	109060
Oakes Truck & Trailer	Clutch Adjustment- 2008 Kenworth	387.22	109061
Ottertail Power Company-Fergus Falls	Oakes Garage Utilities	75.88	109062
Pomp's Tire Service Inc	6 Tires	1,092.78	109063
Safety Kleen	Parts Washer Solvent	259.35	109064
Sign Solutions	Signs	3,440.46	109065
Waste Management	Waste Pickup	64.60	109066
RMK Operations LLC	Office Rent for Sheriff Office	500.00	109067
Office of Attorney General 1250	24/7 Program	1,075.00	109068
Pharmchem	Sweat Patch Analysis	371.15	109069
Stutsman Correctional Center	Housed Three Inmates	4,050.00	109070
Dickey County Hwy Dept	Fuel for the VSO Van	61.85	109071
Flaherty Don	JDA Meeting Mileage	19.55	109072
Henning Bridget	JDA Meeting Mileage	19.55	109073
Oakes Junior Legion Baseball	JDA Grant	500.00	109074
Ranch House	Room Rent for JDA Meeting	25.00	109075
Sand Thor	JDA Meeting Mileage	16.10	109076
Agweek	Subscription 52 weeks	64.00	109077
Amazon Capital Service	Office Supplies, Programs, Office Equipment	687.63	109078
Dakota Plains Credit Union	Pollinators & Agriculture Poster	36.00	109079
Kiser Breana	Mileage Water Test, Gardener mtg, Crop Chk, Water, Ice, Cooler	373.31	109080
Leaf	Copier Rent	114.00	109081
NDSU	Print a copy envelope	85.00	109082
True Value Ellendale	Tote Latch Box	38.97	109083
Central Business Systems INC	Disposal Of Old Copier- Weed Board Building	50.00	109084
Dickey County Leader	Weed Notice Ads	60.00	109085
Fullerton Farmers Elevator	Chemical	435.00	109086
Nutrien AG Solutions	Chemical	24,792.00	109087
Postmaster Ellendale	Box Rental	56.00	109088
Specialty Trailer Sales	Labor on Load Trail	661.66	109089
True Value Ellendale	Fogger, Tempo	171.93	109090
Dickey Rural Networks	Dickey 911 Trunks	231.00	109091
Ellendale Police Department	CAD System for 2021	576.00	109092

Dakota Electronics	Cramp on Connections, Basement Const Product Tower Rebuild	6,039.90	109093
Dakota Valley Electric Coop	Wilson Dam Utilities, Hwy Dept utilities, Guelph Tower Utilities	229.00	109094
Dickey Rural Networks	SS Phone Charges, Phone Charges	1,792.07	109095
Montana Dakota Utilities	Fullerton shop and weed board building utilities	180.06	109096
NDSU Extension service-AG Budget	Danielle and Breana salaries county half	13,185.33	109097
Q & N Corporation	Cat 5 cable, ink, thumb drive, monthly service agreement, otter box for iPad's	5,960.46	109098
Monthly Expense	Human Services	13,296.45	109099 - 109104
Moore Engineering Inc	Engineering	425.00	109105
Ohnstad Twichell pc	Legal Fees	1,359.63	109106
ND Public Employees Retirement	Retirement	20,116.98	109107
ND Public Employees Retirement	Retirement hd	3,122.05	109108
ND Public Employees Retirement	Def Comp	1,062.50	109109
ND Public Employees Retirement	Def Comp HD	392.50	109110
Aflac	Cancer	2,822.36	109111
Delta Dental Plan of MN	Dental	2,399.64	109112
Ameritas Life Insurance Corp.	Vision	486.04	109113
Wex Health Inc	Flex	803.33	109114
Minnesota Child Support Payment Center	Garnish	228.00	109115
SD Division of Child Support	Garnish	450.00	109116

---

Marke Roberts, Chairman

---

Wanda Sheppard, Auditor