

**February 2, 2021
Commissioner Meeting**

Commissioner Marke Roberts called the meeting to order at 9:04. Present were Jerry Walsh, Joel Hamar, Dean Simek, John Hokana, and Chairman Marke Roberts. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

South Country Human Services meeting

Hokana made a motion to approve the minutes of January 19th and with the addition of the attendance of Roberts via electronic means on the January 28th meeting. Simek seconded. Motion carried.

Hokana made a motion to approve the vouchers presented. Walsh seconded. Motion carried.

Simek made a motion to approve the contract with Secure Software Solutions for 2021. Hamar seconded. Motion carried.

County Agent Breana Kiser joined the meeting at 9:12. Kiser informed the Commission of the review of completed by NDSU staff for her office is scheduled for February 19th 1:00 pm in her office. Hamar and Walsh will plan to attend.

Hokana made a motion to approve the office rental agreement with OEI for the office space for Human Services in Oakes. Simek seconded. Motion carried.

Discussion followed concerning a letter received from ND Department of Transportation concerning Covid 19 relief money in the amount of \$78,695.83, which is designated as Highway Infrastructure funding. The money has to be obligated to a project by September 30, 2024 or it will be returned to the federal government.

Sheriff Chris Estes joined the meeting at 9:18. Clerk of Court Andi Schimke joined the meeting at 9:18 via electronic means.

Estes updated the Commission on security concerns during the basement project construction. The concern is the lack of security during the construction. Based on the recommendation of Sheriff Estes, Simek made a motion to control the access to the courthouse using the video entrance system in place at the front door temporarily starting February 8th. Walsh seconded. Motion carried. The Commission will reevaluate the use of the system at the next Commissioner meeting, February 16th. Staff will put up directions in the lobby for incoming residents so that they can request entrance to the building. Also, the information will be posted in the newspaper and on the county Facebook page.

Estes stated there is a need to rent a building to place impounded vehicles. Several options were discussed. Commission asked that Estes look into options and get back to them what he finds as options.

Sheppard presented a request for reimbursement from ND DOT of funds spent on the emergency grade raise project from 2020 in the amount of \$1,358.43. Hamar made a motion to sign the request. Simek seconded. Motion carried.

Sheppard presented a letter composed to the city of Ellendale requesting reimbursement of expenses from the 2011 flooding issues. Dickey County had paid the invoices with the assumption that the County would be reimbursed by FEMA. The request is for \$4,367.13. Hamar made a motion to send the letter requesting reimbursement. Walsh seconded. Motion carried.

Commission discussed the open board positions for the weed, park, and water boards individually. No one had stated they were interested on serving on the weed board. A decision was made to delay a decision on that.

For the Park board, Sheppard had received calls of interest from Jim Grueneich, Don Meidinger, Donald Stone, and Andi Schimke. After some discussion, Hamar made a motion to appoint Andi Schimke to the position. Hokana seconded. Motion carried.

For the Water Board, Sheppard had received calls of interest from Norman Haak and John Quandt. Hokana made a motion to reappoint Norm Haak. Simek made a motion to nominate John Quandt. Walsh seconded. Roll call vote was Walsh, Hokana, and Hamar for Haak; Simek and Roberts for Quandt. Haak was reappointed.

JDA Board Secretary Don Flaherty joined the meeting at 9:58.

The meeting went into recess at 10:13 and returned at 10:21.

Flaherty discussed positions that expired on the JDA Board. Simek made a motion to reappoint Valerie Wagner as a representative for the Ellendale School and to appoint Thor Sand to represent the townships. Hamar seconded. Motion carried. Flaherty stated that he is working with the small cities to appoint someone, as Jerry Kelsh is requesting to be off the Board.

Sheppard presented the current liquor license fees that are charged to organizations outside of city limits. A decision was made to leave the fees as they have been in the past.

Resident John Quandt joined the meeting at 10:30.

Commission discussed land owned by Dickey County. Hokana made a motion to advertise for bids for the haying of the land at the Highway Department West Shop in the NE1/4 of 14-130-65 in Grand Valley Township and a track of land in the E1/2 of the SE1/4 of 33-129-62 in Ellendale Township

(14.24 acres) for one year, with the stipulation of the cutting of the grass for hay would not be done before July 15th. Motion carried. The bid opening will be at the meeting at the April 6th meeting.

The property from the tax sale in German Township in the SW1/4 of 3-131-66 (73.38 acres), located west of Highway 56 that is bordered by US Fish and Wildlife. After some discussion, Walsh made a motion to put land up for sale by sealed bid, with the option to accept/reject any or all bids. The bid opening will be April 6th. Sheppard will discuss with States Attorney Radermacher on how the sale should be advertised and handled. Hokana seconded. Motion carried.

Highway Superintendent Jeff Hagen joined the meeting at 10:50. KLJ Engineer Bryan Tykwinski joined the meeting at 10:50 via electronic means.

Quandt reported to the Commission that the drain installed on the east side of Oakes on County Road 3 has been approved as a permanent drain by the Dickey County Water Board. Quandt discussed with the Commission that the landowners that gained use of land because of the drain agreed to pay 20% of the cost of the drain, if the drain was turned into a permanent drain. The original bid was \$185,000, which would cost the landowners approximately \$7,400 each. Because of the bid process required by ND Century Code, the cost was higher than originally quoted. The landowners have agreed to still pay the 20% of the original \$185,000 or \$37,000. Discussion followed concerning those landowners also assisting in the payment of maintenance on that drain in the future at 20% of the actual cost of that maintenance. The actual cost of the project was approximately \$239,000.

Tykwinski discussed the planning information he presented to the Commission, based on their request at the meeting on January 19th. Discussion followed concerning the lack of funding from the state, since all counties will not get the Prairie Dog funding from the last legislation. Commission will work to get the information out to all taxpayers about the cost of maintaining the current roads we have, the amount of income the Road department is receiving, and the gap between the two. A meeting with the Road Portfolio will be set up to review more of the information.

Sheppard updated the Commission on the basement project. Mobilization of the contractors will start Monday, February 8th. Hamar made a motion to sign the updated architect agreement with Michael J Burns Architects due to the increase in fees because of the rebidding of the process. Walsh seconded. Motion carried. Simek made a motion to sign the revised Letter of Conditions because the financing through the USDA is now a grant only. Hokana seconded. Motion carried. Walsh made a motion to sign the three USDA Attachment 3 of RD Instruction 1942-A that was signed by JDH Construction, Mission Mechanical, and Chad's Electric. Hamar seconded. Motion carried. Walsh made a motion to accept the Sources and Uses information received from Colliers International for the bond issuance for the basement project. Hokana seconded. Motion Carried. Simek made a motion to sign the contract with VCI Environmental Inc. in the amount of \$5,750 for the removal of asbestos from the affected areas of the basement. Hokana seconded. Motion carried.

Based on the approval of all contracts for JDH Construction, Mission Mechanical, and Chad's Electric by States Attorney Kim Radermacher, Hokana made a motion to sign the contracts. Hamar seconded. Motion carried. A form 1780-26 from USDA will need to be signed by Radermacher.

Walsh made the motion for Roberts to sign the Notice to Proceed documents for the three contractors after the form 1780-26 has been signed by Radermacher. Simek seconded. Motion carried.

Walsh has agreed to be the contact for the Commissioners during the construction project. Hamar made a motion to give Walsh a limit of \$10,000 per item for any changes that may occur, so that it doesn't stop construction. Simek seconded. Motion carried.

Because of the limited security during the construction project, Walsh made a motion to use the video door system to limit the access to the Courthouse during the construction project. Simek seconded. Motion carried. A key will be given to the main contractor, JDH Construction, that will allow them entrance only to the basement.

Hokana made a motion to adjourn at 12:20.

Commissioner Meeting February 16, 2021

Commissioner Marke Roberts called the meeting to order at 9:04. Present were Joel Hamar, Dean Simek, Jerry Walsh and Chairman Marke Roberts. Resident Cindy Bagley was also in attendance. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

South Country Zone and Dickey County Weed Board appointments

Property sales ratios for 2020

Front door access

Hamar made a motion to approve the February 2nd minutes with corrections. Simek seconded. Motion carried.

Simek made a motion to approve the vouchers presented. Walsh seconded. Motion carried.

Commissioner John Hokana joined the meeting at 9:16.

Simek made a motion to approve the financials for January 2021. Walsh seconded. Motion carried.

Discussion followed concerning the loud noise from the basement during construction and the sewer gas smell occurring during the construction. Walsh gave the approval to buy a sound cancelling head set to try to cover the sound from downstairs. Staff will try that when it arrives to see if it works and if more units should be purchased.

For the safety of the employees, Hamar made a motion to sign the agreement with Legend Technical Services Inc. for air monitoring during the removal of asbestos in the basement. Simek seconded. Motion carried. Walsh had approved the contract last week, as the removal of asbestos started this morning.

Sheppard presented a quote from Otis Elevator to change the programming of the elevator to not stop on the basement level, during the construction. A decision was made to not accept the bid of \$1,590.83, as this change was a temporary adjustment for the basement project.

Clerk of Court Andi Schimke, Sheriff Chris Estes and States Attorney Kim Radermacher joined the meeting at 9:42.

Resident Derrick Forsman joined the meeting at 9:47.

Ellendale Mayor Matt Thorpe, Ellendale City Auditor Candy Middlestead, and resident Chelsey Richard joined the meeting at 9:45.

Thorpe discussed the contract with the city of Ellendale for court services. Thorpe stated the new contract was developed to adjust the contract so that the contracts were the same for Ellendale and for Oakes. Radermacher stated that the timing of the receipt of the new contract was late and therefore could not be adjusted for 2021. Discussion followed concerning making the two contracts the same and that they should be looked at to update any information for the contract for 2021. Radermacher stated this should be reviewed in August or September and that she would meet with the two cities to negotiate the contract for 2021.

Resident Julie Weizer joined the meeting at 10:00 to discuss, along with Derrick Forsman, the repurchase of land in German Township that was not purchased at the tax sale in November, which is owned by Susan Forsman. Radermacher stated that according to ND Century Code 57-28-19, the former owner, the former owner's executor or administrator, or any parent, spouse, or child of the former owner can repurchase the land, as long as the land is still in Dickey County's name. Based on the advice of the States Attorney's office, Walsh motioned to deed the land back to the landowner, as the taxes, filing fee, and any additional costs of the county have been paid by Forsman. Hokana seconded. Motion carried.

Tax Director Don Flaherty joined the meeting at 10:14 to discuss sales ratios for 2020. Flaherty reviewed the sales ratio numbers for all categories, commercial, residential, and agricultural. The sales ratios demonstrate that the values are in line with the averages from 2020. The value for agricultural land has been received from the state of North Dakota as well. Based on the information given and the recommendation of Flaherty, direction was given to Flaherty to maintain the percentages as before. The value for agricultural land showed a decrease, which was decided to maintain the value at 93% of the state value given. No action was taken.

Hokana made a motion to appoint Jean Schmalz to a three-year term to the South Country Zone Board. Simek seconded. Motion carried.

Hamar made a motion to appoint Tim Bollinger to the Weed Board. Simek seconded. Motion carried.

Colliers International representative Mike Manstrom joined the meeting at 10:30. Manstrom submitted the official bid form for the General Obligation Bonds of 2021 for the basement remodel project in the amount of \$1,000,000 and an interest rate of 1.04%. The interest rate is so low, as the county is considered as good security. Also, with the term length of ten years, the county was able to get the lower interest rate. Once this has been approved and signed, the money will be sent to the county on March 1st. Simek made a motion to accept the official bid and to sign the form. Walsh seconded. Roll call vote with Hamar yes; Walsh yes; Simek yes; Hokana yes; Roberts yes. Motion carried

Sheppard presented the resolution authorizing the issuance of the \$1,000,000 limited tax general obligations bond of 2021, received from Bond Counsel Ohnstad Twichell's attorney John Shockley. Hokana made a motion to sign the resolution. Hamar seconded. Roll call vote with Hamar yes; Walsh yes; Simek yes; Hokana yes; Roberts yes. Motion carried

Highway Superintendent Jeff Hagen joined the meeting at 10:48.

Sheppard presented a rough draft for publication in the paper for the mowing of land owned by Dickey County for haying purposes. After some discussion, Sheppard will forward to Radermacher for her review of the ad. Hamar made a motion to put the ad in the paper. Simek seconded. Motion carried.

Hagen discussed with the Commission about the hauling by the new hog barn put up by Quandt Farms. The roads that would be affected are County Road #5 and County Road #14B. Hagen did not feel

that based on the numbers of approximately 5 trucks a week should not be an issue for the maintaining of that road. Hagen stated there is an open house at the hog barn today, February 16th.

Hagen stated that the gravel hauling bid opening will be advertised for the March 16th Commissioner meeting.

Hokana made a motion to adjourn the meeting at 11:30.

**Special Commissioner Meeting
February 16, 2021**

A special meeting concerning the basement project began at 1:10 pm to discuss an issue with the plans for the basement. In attendance were Commissioner Jerry Walsh, Janitors Scott Peterson and Dan Blondo, and Sheriff Chris Estes. Also in attendance via electronic means were Commissioners Marke Roberts and Joel Hamar, Michael J Burns Architect Kerry Peuser, Rise Structural Associates Jesse Munsterman, JDH Construction representative Jack Hollinsworth, and resident Cindy Bagley. Also in attendance was Editor Ken Smith with the Dickey County Leader.

Peuser presented new drawings for the Sheriff area in the basement. Two walls that were scheduled to be torn down during the remodeling have been found to be weight bearing, because of the settling of the building. The new layout has been reviewed with the Sheriff's office. Steel beams will need to be added to support where part of the wall will be taken out.

Peuser reminded everyone of the construction meeting next Tuesday, February 23th at 1:00. A short meeting will be held after that to pick colors for paint, carpet and tile.

The meeting was adjourned.

Salaries

148,297.77 58087-58169

Aramark	Rug Service	212.41	107771
Avid Hawk LLC	Web Services Package	360.00	107772
Bertsch Stormy	1099 NEC Forms and Env	37.78	107773
Chucks Body Shop LLC	Work on the 2019 Ford	500.00	107774
Creative Product Source INC	Under paid Invoice	203.94	107775
Dickey County Leader	Commission Minutes, Classified Board Jobs	561.07	107776
Dinger Danielle	Mileage to 4-h Club MTG- Prairie Rose	33.60	107777
Farnams Genuine Parts	Parts for Humvee	142.06	107778
Innovative Office Solutions LLC	File Holder, Calc Ribbon-Auditor Office- Labels, Filter	112.95	107779
Montana Dakota Utilities	Park Lighting	100.16	107780
ND Association of Counties	Special Operations Fund- County Share 2021	400.00	107781
ND County Treasurers Assoc.	ND County Treasurer's Dues	200.00	107782
Oakes Enhancement	Room Rent	300.00	107783
Overpayment Refund	Overpayment on Taxes	9,144.96	107784
Overpayment Refund	Overpayment of Escrow re taxes	1,309.72	107790
Overpayment Refund	Refund on Overpayment of Taxes	10.12	107791
Overpayment Refund	Overpayment of Taxes	12.31	107792
Software Innovations	Payroll 3.1.1 Update	3,800.00	107793
True Value	Mask tape, bulb, snow pusher poly tarp, Ext cord, apple cord, alk battery, hand warmer	439.84	107794
Q&N Corporation	Ink for Sheriff Office	285.72	107795
Q&N Corporation	Headset With lifter-L Wald	1,728.00	107796
Bear Creek Gravel INC	Gravel Crushing- Jorgenson Pit	63,387.79	107797
ND Association of Counties	Mileage Fee for Donors Tested	7.00	107798
Prairie Printing	Envelopes Pre-Printed	210.00	107799
Simek Refrigeration	Work done at west shop- Heat Fuse	196.00	107800
Southeast Water Users	Hwy Utilities	45.25	107801
True Value	Filter Bags, Soft Tissue	54.96	107802
Michael J Burns Architects LTD	Construction Administration	18,920.00	107803

RMK Operations LLC	Feb and March Rent with Late Fee	1,025.00	107804
Kiser Breana	Drop off 4-h Kits, Poster Hang -up, AG Check	258.16	107805
NDSU	ND Horse Show Rule Book	30.00	107806
NDSU Extension Pesticide Program	Pesticide Training	voided	107807
Hansen Stephen	Mileage	56.00	107808
Moore Engineering Inc	Permit & Complaint, General	167.50	107809
ND Water Resource Districts Assn.	2021 Membership	675.00	107810
ND Water Users Association	57TH Joint User Conference Reg	100.00	107811
Ohnstad Twichell PC	Tile Application-Larry Hansen, General	1,247.84	107812
ND 911 Association	911 Association Dues	25.00	107813
AT&T Mobility	Pio, Courthouse, Road, Weed, 911 phone charges	693.03	107814
Dickey County Leader	Classified Board Jobs, Water Board Help	84.50	107815
Ellendale City Auditor	Courthouse, Park, Hwy, Weed Board Utilities	563.35	107816
Monthly Expenses	Human services	2,682.24	107817
			-
			107822
Cities, Townships, Schools	Cities, Townships, Schools	1,460,958.73	107823
			-
			107871
ND Public Employees Retirement	BCBS	47,210.88	107872
ND Public Employees Retirement	LIFE INS	580.43	107873
ND Public Employees Retirement	BCBS-HD	7,141.40	107874
ND Public Employees Retirement	LIFE INS HD	244.58	107875
Community Volunteer EMS of LaMoure	Ambulance Collections, SAD	1,458.66	107876
Kulm Ambulance Corps Inc. C/o Jennifer McDermid	Ambulance Collections, SAD	5,469.99	107877
Edgeley Ambulance Service	Ambulance Collections, SAD	2,917.33	107878
Oakes Volunteer Ambulance Service	Ambulance Collections, SAD	12,763.31	107879
Ellendale City Auditor	Airport, SAD- Airport, Ambulance, SAD-Ambulance	18,107.38	107880
Oakes City	Airport, SAD	4,250.08	107881
Garrison Diversion	Collections, SAD	10,692.43	107882
James River Soil Conservation 975	Collections, SAD	16,076.71	107883
Ellendale Fire	Collections, SAD	14,208.28	107884
Oakes Fire	Collections, SAD	20,847.32	107885
Dickey Sargent Joint Water Resource District	Special Assessments, Bond Special Assessments-SDJWRD	7,677.59	107886
Dickey County Senior Citizens	Tax Collections, SAD	10,417.27	107887
Dickey County Historical	Tax Collections, SAD	2,604.69	107888
Kedish House	Grant Money	812.52	107889
State Treasurer	State Medical, Clerk of Court Fees, SIRN	13,620.61	107890
Dickey County Treasurer	Clerk of Court Fees	898.00	107891
ND Public Employees Retirement	DEF Comp	975.00	107892
ND Public Employees Retirement	Def Comp HD	392.50	107893
Discovery Benefits	Flex	803.33	107894
Discovery Benefits	Cancer	50.00	107895

Aramark	SS Rug Service	164.49	107896
AT&T Mobility	Scott and Dan County Cell Phone	27.93	107897
Colonial Research	Cleaning Supplies	294.16	107898
Dakota Plains Credit Union	Vehicle Maintenance	151.91	107899
Dakota Plains Credit Union	Power Hub, Safety Clothes- Dan and Scott, Pencil Drawer, Desk	773.34	107900
Dickey County Hwy Dept	Gasoline	425.14	107901
Dickey County Leader	January 5th and 19th Minutes	488.04	107902
Dinger Danielle	Mileage Achievers 4-H Club	25.30	107903
Hoven Perry	Coroners Call, Supplies	1,408.95	107904
Information Technology Dept.	Azure AD Plan 2, Vpn Client, Holly h Exchange email, Vpn Client, Mult. Auth	905.70	107905
Innovative Office Solutions LLC	Marker, Sharpie, Label, Folder, Tape, Pen	117.45	107906
Innovative Office Solutions LLC	Envelope glue applicator	3.66	107907
Marquart Andrew	Court Appointed Attorney	198.00	107908
Mertz Const & Supply-Ellendale	Build Sidewalk n door dem office	63.78	107909
ND Association of Counties	Marriage License Fees	29.00	107910
ND County Recorders Assoc	Member ship Dues- For Recorders	200.00	107911
ND Emergency Management Assoc	ND Ems Membership	50.00	107912
Olson Denise	Mileage to Assessment	11.20	107913
Overpayment Refund	Overpayment of Taxes	33.99	107914
Overpayment Refund	Overpayment of Taxes	23.12	107915
Overpayment Refund	Overpayment of Taxes	205.02	107916
Overpayment Refund	Overpayment of Taxes	1,652.16	107917
Overpayment Refund	Overpayment of Taxes	5.52	107918
Prairie Printing	Pre-Printed Envelopes- Treasure Office	210.00	107919
Q&N Corporation	Brother drum, fuser, hard drive, battery backup, Surface Pro Docking Station	3,075.97	107920
Stutsman County Auditor	Mental Health	28.50	107921
Vanguard Appraisals INC	Service Contract	8,525.00	107922
Agtegra Cooperative	Fuel for Hwy Department	255.66	107923
Aramark	Rug Service Hwy Department	476.76	107924
Aramark	Rug Service Hwy Department	239.38	107925
Bobcat of Gwinner	New Bobcat Skidsteer	6,332.72	107926
Charles Jorgenson	Royalty on Gravel Pile	31,531.25	107927
Farnams Genuine Parts	Heated Blades, Battery, Fuel Filter, Bat Test, Air Compressor oil, Non-Deter	1,693.93	107928
Fastenal Company	Shop Supplies	15.79	107929
Fullerton City Auditor	Fullerton Shop Utilities	20.00	107930
Fullerton Farmers Elevator	Tires	258.89	107931
L & O Aces Transport INC	Kanopolis KS to Ellendale- Freight	2,378.44	107932
L & S Worrel Trucking	109.48 Ton 1/4' Sand Hauled	1,094.80	107933
Montana Dakota Utilities	Fullerton Shop Utilities	295.08	107934
ND Association of Counties	DOT Fee J Ernst	7.00	107935
Ottertail Power Company	Utilities Oakes Garage	62.48	107936
Pomp's Tire Service Inc	Recap Tires	529.65	107937
Safety Kleen	Part Washer-Solvent	259.35	107938
Team Laboratory Chemical LLC	Glass Cleaner, Wash and Wax	281.00	107939
Vistos Carquest	Hose Coupler, Electrical Tape	23.40	107940

Waste Management	Waste Pickup	58.62	107941
Pharmchem	Sweat Patch Analysis	389.15	107942
Stutsman Correctional Center	Held Inmate for 2 days	150.00	107943
Leaf	Contract Payment	114.00	107944
NDSU	Office Supplies, Farm Record Books	146.00	107945
ND Chapter of the Wildlife Society	Dues	25.00	107946
True Value	Utility Knife, storage box, Label	20.56	107947
Z's Fresh Market	Supplies for Programs	23.85	107948
Dakota Electronics	12 Volt power supply	165.00	107949
Dickey Rural Networks	Dickey 911 Trunks Rent	231.00	107950
Farnams Genuine Parts	Battery Cables-Forbes Tower	77.61	107951
Zahn Doug	Yearly Rental- Forbes Tower	500.00	107952
Dakota Plains Credit Union	Achieving the Ext, gardening kit, horse hippology supplies, meeting registration	406.80	107953
Dakota Valley Electric Coop	Wilson Dam Utilities, Hwy Dept., Guelph Tower	278.00	107954
Dickey Rural Networks	Phone Charges	1,783.18	107955
Farmers Union Oil Co	Propane ss building, hwy, wire terminal, argon wire welding	2,465.36	107956
Montana Dakota Utilities	Courthouse, ss half, hwy, weed board building utilities.	3,728.11	107957
ND Association of Counties	Annual Fee Drug Testing	1,323.00	107958
Camping World Rv Sales	Ice House For COVID-19 Testing	21,165.00	107959
Monthly Expenses	Human services	70.70	107960
			- 107961
ND Water Users Association	Dues	300.00	107962
Dickey County Treasurer	Taxes Due 2019-2020	60.19	107963
ND Public Employees Retirement	Retirement	19,851.30	107964
ND Public Employees Retirement	Retirement	3,343.03	107965
ND Public Employees Retirement	Def Comp	1,075.00	107966
ND Public Employees Retirement	Def Comp Hd	392.50	107967
Aflac	Cancer	2,939.68	107968
Delta Dental Plan of MN	Dental	2,350.55	107969
Ameritas Life Insurance Corp.	Vision	468.96	107970
Discovery Benefits	Flex	803.33	107971

Wanda Sheppard, Auditor

Marke Roberts, Chairman