

**Commissioner Meeting
March 1, 2022**

Commissioner John Hokana called the meeting to order at 9:02 am. Present were Marke Roberts, Joel Hamar, Dean Simek, Jerry Walsh and Chairman John Hokana. Resident Cindy Bagley was also present. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

NDSU Staff Review

Oakes Times article

Letter to Dickey County residents concerning ballot measure

Roberts made a motion to approve the minutes from the February 15th Commissioner meeting and the February 17th Special Commissioner meeting with corrections. Walsh seconded. Motion carried.

Sheppard updated the voucher list with the addition of employee travel vouchers and a sheriff execution of a judgement, and removed two vouchers that were included in the February 15th voucher list and approved at that time. Hamar made a motion to approve the revised voucher list. Simek seconded. Motion carried.

Administrative Assistant Shirlene Wagner, Treasurer Wonada Lematta, Administrative Assistant Colleen Rithmiller, Clerk of Court Andi Schimke and States Attorney Kim Radermacher, and resident Drew Courtney joined the meeting at 9:15 via electronic means.

Hamar reviewed with the Commission the article on the front page of the February 24th Oakes Times and the information compiled concerning the article. Hamar felt the article was vague and was insinuating that the Commission is hiding information from the public. The timeline of the receipt of ARPA funds and HB 1505 funds were reviewed, along with dates of clarification received as to use of the funds. The Commission was waiting until clarification was received on how the funds could be used before any of the money was spent. Discussion followed concerning the amount of money the townships received from HB 1505 as well. The clarification on HB 1505 for the county was received on February 17th, which is also the day the decision was made as to what the funds would be used for. Discussion followed concerning the amount of money received from HB 1505 and the amount of road that the money would cover, which is approximately 2.8 miles for a township. Hamar stated that Ellendale Township maintains 41.5 miles and the money received would cover approximately 5.4 miles. The amount of money received from the Federal and State government will assist the county, but doesn't cover all the county needs as well. Hamar stated he would like the information included in the article be factual and not an opinion of the author of the article. Opinions should be included in letters to the Editor.

Tax Director Don Flaherty joined the meeting at 9:25 to update the Commission on his office. His office is working to finalize valuations for 2022. Flaherty requested setting the date for the county equalization meeting. This meeting is usually the Thursday following the first meeting in June, which would be June 9th. The date was agreed upon, with the cities at 1:00 pm and townships at 1:15 pm.

Sheriff Chris Estes joined the meeting at 9:40. Commission asked for an update from Estes on the status of deputies.

Risk Manager Cresta Miller joined the meeting at 9:50 to discuss the adjustments to the plan for the new conference room table for the Commissioner Room. Walsh made a motion to approve the purchase of the desk. Simek seconded. Roll call vote with Walsh yes; Roberts yes; Simek yes; Hamar yes; Hokana yes. Motion carried. A decision on the purchase of new chairs will be postponed.

Sheppard presented a list of items that the county should sell. Discussion followed if the county should have an auction sale, rummage sale, or list the items through BisMan online. A decision was made to check with a few local auctioneers on the viability of an auction sale.

Walsh presented a revised letter to the residents of Dickey County concerning the ballot measure that will be on the Primary ballot June 14th. Discussion followed concerning what the county is currently collecting and the number of mills that the county can collect with the approval of the measure. More information will be compiled and the measure will be included on the agenda for the next Commissioner meeting. Sheppard stated that Primary absentee ballots will be processed for mail delivery for the beginning of May. A public meeting concerning the measure should occur before that date.

Hamar updated the Commission on the performance review that he attended for the NDSU Extension staff. The reviews went well. Commissioner Hamar stated he felt the communication with the staff was excellent.

Sheppard presented two lease agreements for the new motor graders that were delivered last week. Walsh made a motion to sign the new lease purchase agreements. Roberts seconded. Motion carried.

Sheppard reminded the Commission of the 5-County meeting in Wyndmere on March 10th. The meeting went into recess at 10:50 and returned at 10:57.

DES/911 Coordinator Charlie Russell and Highway Superintendent Jeff Hagen joined the meeting at 10:57.

Schimke updated the Commission on the status of the Ellendale city contract. The contract has been signed and both contracts were sent to Judge Narum and then will be forwarded to the State office for their signature.

Hagen presented a utility permit for Dakota Valley Electric for County Road #10, north of Highway 11 two miles. Walsh made a motion to approve the permit. Simek seconded. Motion carried.

Hagen updated the Commission on the cost of the snow blower attachment for the Bobcat, which is \$6,857.12. Uses for the snowblower were discussed. Simek made a motion to purchase the snowblower. Roberts seconded. Motion carried.

Discussion followed concerning Daryl Lematta being chosen by RDO Equipment to test new technology offered for the motor graders. These options can be added to motor graders at an additional cost to the County.

Russell updated the Commission on information about the CO2 pipeline that would involve land in Dickey County. Sheppard stated that a confirmation from Summit Carbon Solutions has not been received as to when they could attend a Commission meeting.

Russell informed the Commission that the State is redoing the burn ban resolution. Their plan would be to denote what could be burned at the different levels of the fire danger map. Dickey County can choose how they decide to state the burn ban. A decision was made to continue the burn ban resolution, as it has been handled in the past.

Sheppard presented a letter from the South Dakota Department of Agriculture and Natural Resources concerning the Spring Creek Hutterian Bretheran Manure Management System. Commission requested the letter to be forwarded to the Health District, Russell, Radermacher, and a copy to the Commission.

Simek made a motion to adjourn at 11:51.

Commissioner Meeting March 15, 2022

Commissioner John Hokana called the meeting to order at 9:40 am. Present were Marke Roberts, Joel Hamar, Dean Simek, Jerry Walsh and Chairman John Hokana. The media was not present. The Pledge of Allegiance was recited. Resident Cindy Bagley was also present. Clerk of Court Andi Schimke, Administrative Assistant Shirlene Wagner, Deputy Auditor Stormy Bertsch, and resident Drew Courtney were also present via electronic means.

Additions to the agenda

- Judgeship letter received from Supreme Court
- Gas prices and the gravel hauling bid opening
- Tax rebate phone call on Mission Mechanical
- County Fair

Hamar made a motion to approve the minutes from March 1st with corrections. Walsh seconded. Motion carried.

Administrative Assistant Colleen Rithmiller joined the meeting via electronic means at 9:54.

Simek made a motion to approve the vouchers as submitted. Roberts seconded. Motion carried.

Roberts made a motion to approve the Financials for February 2022. Walsh seconded. Motion carried.

Walsh gave an update on the 5 County meeting that was held Thursday March 10th in Wyndmere. NDACo Director Terry Traynor gave an update on the use of ARPA funds. NDACo staff also updated those in attendance on a new GIS support program offered at a yearly cost of \$3,375, which is eight hours per month of support. Discussion also included an increase seen in the amount of workforce accidents occurring and ways that those can be avoidable. Attendees also discussed the CO2 pipeline and Summit Carbon Solutions.

Hokana updated the Commission on discussions during the Township Officer meeting held March 14th at the Fireside Restaurant in Ellendale.

Sheppard requested Commission set the polling locations for the 2022 elections. Sheppard is requesting that the county continue with vote centers in Oakes and Ellendale, and not Fullerton City Hall due to the limited space and lack of security at that location. This will allow for all citizens to vote in either location. Sheppard stated options for Ellendale were the Trinity Bible College Fieldhouse or the Ellendale Church of the Nazarene all purpose room and the Oakes Armory for Oakes. Based on the recommendation of the County Auditor, Walsh made a motion to set the polling locations at the Trinity Bible College Fieldhouse in Ellendale and the Oakes Armory in Oakes. Hamar seconded. Motion carried.

Sheppard discussed with the Commission concerning the need for additional voting booths in Oakes. Sheppard has spoken with the Oakes City Auditor and they would be willing to store additional

booths, if purchased. Sheppard stated that \$378 would purchase an additional 10 voting booths and they would be shipped directly to Oakes. Roberts made a motion to purchase the voting booths. Simek seconded. Motion carried.

Commission discussed with Schimke concerning the retirement of Judge Blumer. The North Dakota Supreme Court has an open comment period on the filling of said vacancy. Schimke would strongly encourage the Commission to submit a letter of support to fill this vacancy. Hamar made a motion to have Sheppard compile a letter of support for the filling of the vacancy of Judgeship #2 caused by the retirement of Judge Blumer. Simek seconded. Motion carried.

Fair Board Chairman Kacey Holm joined the meeting at 10:26 to discuss with the Commission the purchase of 45 tables and 348 chairs for use at the Fair Ground buildings. The buildings are being used more often with outside events, but have issues with enough tables and chairs. The Fair Board does charge rent for these events, which will help to offset the cost of this purchase. The Fair Board is interested in going to the bank for a loan and wanted approval from the Commission to do so. Discussion followed concerning the possible use of ARPA money to purchase the tables and chairs, as this would be an acceptable use of the funds. Simek made a motion to purchase the tables and chairs using ARPA funds. Walsh seconded. Roll call vote with Hamar yes; Roberts yes; Walsh yes; Simek yes; Hokana yes. Motion carried. Commissioner Hamar stated he has received comments from residents of wishes that the Fair Board open up the archery building for other residents of the county to use the facility.

Highway Superintendent Jeff Hagen joined the meeting at 10:35.,

Sheppard presented a Local Permit application through the Ludden Sportsman Club for the Rack-It-Up event. The application states the proceeds from the raffle will go to fund youth outdoor activities, as well as activities and education of wildlife habitat. Hamar made a motion to approve the application and waive the fee. Simek seconded. Motion carried.

Sheppard presented two applications for gaming site authorization for the Hole-In-One Foundation and the gaming at the Oakes Golf Club. There are two applications, as they are requesting a change of their permit through June 30, 2022 and approval for July 1, 2022 through June 30, 2022. Roberts made a motion to approve both applications and to waive the fee. Walsh seconded. Motion carried.

Sheppard presented three liquor licenses for the approval of the Commission. The applications are from the Kulm Country Club, the Oakes Golf Club, and the Ellendale Country Club. Simek made a motion to approve the license applications. Walsh seconded. Motion carried.

The meeting went into recess at 10:52 and returned at 10:57.

DES/911 Coordinator Charlie Russell, Sheriff Chris Estes, and Retzlaff Trucking representative Brad Retzlaff joined the meeting at 10:57.

Sheppard presented a request from the City of Ellendale to sign a Certification of Significant Community Support for the purchase of a new fire engine. Hamar made a motion to sign the certification. Roberts seconded. Motion carried.

Hamar made a motion to open the gravel hauling bid opening. Simek seconded. Motion carried.

Bids were received from Dakota Improvement, Retzlaff Trucking, Steffes Excavating, and WM Scepaniak. The bids are on file with the County Auditor's office. Calculations were completed to verify the lowest bid. Commission asked Hagen the length of most hauls to better calculate the cost of an average load. A comparison of the four bids was completed assuming the average load of 30 tons of gravel and a 20-mile haul. The comparison is as follows:

Dakota Improvement	\$270.00	Retzlaff Trucking	\$177.00
Steffes Excavating	\$206.40	WM Scepaniak	\$388.50

Based on these calculations, Retzlaff Trucking has been deemed the low bidder. Discussion followed concerning the issue of fuel prices. Hamar made a motion to accept Retzlaff Trucking's bid, with the cost of fuel to not exceed the price of \$4.22 per gallon (today's price). Walsh seconded. Roll call vote with Hamar yes; Roberts yes; Walsh yes; Simek yes; Hokana yes. Motion carried.

Hamar made a motion to close the bid hearing. Simek seconded. Motion carried.

Discussion on the cost of living based on the current inflation rate and the affect it could have on budgets for 2023. The current cost of living rate is at 7.9%.

Estes requested the Commission update the mileage rate charged for paper service. The current charge rate is 75 cents per mile but would like to increase that to \$1 per mile, because of the increase in gasoline prices. Walsh made a motion to increase the fee to \$1.00 per mile. Hamar seconded. Motion carried.

Hagen stated that the load limits would most likely be put on Friday, March 18th. The County follows the schedule of the state.

Sheppard requested approval from the Commission for the additional cost of the Owl microphone system and the wiring needed to complete for the new Commission room table. Simek made a motion to approve the purchase. Roberts seconded. Motion carried.

Simek made a motion to adjourn at 12:26.

Salaries

165,174.90 59436-59489

Aramark	Rug Services	100.61	110488
Aramark	Rug Services	112.76	110489
Credit Bureau Bismarck	Sheriff Execution of Judgement	362.66	110490
Flaherty Don	Mileage to Fargo for NDAAO Winter Workshop, Meals	225.70	110491
Imaging Spectrum INC	Media for Passport ID Station	293.84	110492
Innovative Office Solutions LLC	Folder Hangers	70.14	110493
Kempf Nicole	Meals for Winter Workshop	38.50	110494
Marquart Andrew	Court Appointed Attorney	243.00	110495
ND County Commissioners Assoc	2022 NDCCA Dues	1,650.00	110496
Otis Elevator Company	Service Contract 3-1-22 2/28/2023	799.44	110497
Overpayment Refund	Overpayment re taxes 2021taxes	10.00	110498
Overpayment Refund	Overpayment re taxes 2021taxes	159.16	110499
Overpayment Refund	Overpayment re taxes 2021taxes	9.80	110500
Overpayment Refund	Escrow Taxes Paid in Full	12.67	110501
Overpayment Refund	Overpayment re taxes 2021taxes	10.00	110502
Overpayment Refund	Overpayment re taxes 2021taxes	40.00	110503
Overpayment Refund	Overpayment re taxes 2021taxes	3,440.80	110504
Overpayment Refund	Overpayment re taxes 2021taxes	1,328.74	110505
Overpayment Refund	Overpayment re taxes 2021taxes	77.19	110506
Ramada	Room stays for Don and Nicole	172.80	110507
Sports Awards	Awards for Mathcounts	4.22	110508
Tyler Technologies	Pro Project Management	35.50	110509
Q & N Corporation	Toner for Printer, TV-Sheriff, service agreement, server rack, dell server- recorder office	3,200.99	110510
Aramark	Rug Services	153.72	110511
Capital 1 Industries	Pin, Castle Nut, Cotter Pin	586.95	110512
John Deere Financial	Lease Payment	39,658.41	110513
John Deere Financial	Lease Payment	38,811.83	110514
KLJ Engineering LLC	Structure Replacement # 11123080	25,638.52	110515
KLJ Engineering LLC	Dickey County Hwy 8 Overlay	13,035.76	110517
Kiser Breana	Mileage	304.20	110516
Dickey County Treasurer	Real Estate Tax	28.21	110518
AT&T Mobility	Courthouse, PIO, Road, Weed Board, 911 Phone Bill	731.92	110519
Dakota Valley Electric Coop	Wilson Dam Utilities, Hwy Dept., Guelph Tower Utilities	741.00	110520
Ellendale City Auditor	Courthouse, Park, Hwy, Weed board Utilities	513.96	110521
Monthly Expenses	Human Services	2,297.91	110522
			- 110529
Cities, Townships, Schools	Cities, Townships, Schools	2,422,010 .08	110530 - 110578
ND Public Employees Retirement	BCBS	47,584.18	110579
ND Public Employees Retirement	LIFE INS	594.33	110580
ND Public Employees Retirement	BCBS HD	8,581.80	110581
ND Public Employees Retirement	DENTAL	470.18	110582
ND Public Employees Retirement	LIFE INS HD	255.58	110583

Community Volunteer EMS of LaMoure	Ambulance Collections, SAD	2,173.77	110584
Kulm Ambulance Corps INC. C/O Jennifer McDermid	Ambulance Collections, SAD	3,098.71	110585
Edgeley Ambulance Service	Ambulance Collections, SAD	2,414.28	110586
Oakes Volunteer Ambulance Service	Ambulance Collections, SAD	27,142.70	110587
Ellendale City Auditor	Airport, SAD, Ambulance	24,903.42	110588
Oakes City	Airport, SAD	6,322.08	110589
Garrison Diversion	Collections, SAD	15,395.97	110590
James River Soil Conservation	Collections, SAD	12,437.89	110591
Ellendale Fire	Collections, SAD	21,740.72	110592
Oakes Fire	Collections, SAD	28,011.18	110593
Dickey Sargent Joint Water Resource District	Special Assessments, Bond Special Assessments	38,974.47	110594
Dickey County Senior Citizens	Collections, SAD, Senior Mill Levy	52,674.94	110595
Dickey County Historical	Collections, SAD	3,815.34	110596
Dickey Sargent Irrigation District	Dickey Sargent Irrigation Specials	24,462.00	110597
State Treasurer	State Medical, Clerk of Court Fees, SIRN	17,487.61	110598
Dickey County Treasurer	Clerk of Court Fees	390.00	110599
Clerk of District Court	Land Sale Proceeds	4,094.47	110600
Wex Health INC.	Cancer	55.00	110601
ND Public Employees Retirement	DEF COMP	1,170.00	110602
ND Public Employees Retirement	DEF COMP HD	530.00	110603
Wex Health INC.	Flex	1,101.57	110604
Monthly Expenses	Human Services	12,074.70	110605
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			110617
Bertsch Stormy	Election Training Bismarck	190.94	110618
Center for 4-H Youth Development	Registration fee-2022 4-H Spring Training	30.00	110619
Cole Paper	Floor Finish, Pads, Can Liner. Seal, Towels	333.65	110620
Dakota Electronics	Replace 2 MICS	110.00	110621
Dakota Plains Credit Union	File Cabinet- Lateral Metal	949.47	110622
Dakota Plains Credit Union	Gasoline for Law Enforcement Vehicle	560.49	110623
Dakota Plains Credit Union	Wellness Bingo Prizes	20.45	110624
Dakota Plains Credit Union	Safety Clothing for Hwy	312.25	110625
Dickey County Leader	Gravel Bids	52.00	110626
Dickey County Hwy Dept.	Gasoline	2,417.32	110627
Dickey County Hwy Dept.	Fuel for the DEM Truck	327.93	110628
Dinger Danielle	Mileage on the Move 2nd grade, achievers cdm	140.40	110629
Ecolab Pest Elimination Division	Pest Control at SS	121.00	110630
Green Iron Equipment	Dehumidifier rod	28.89	110631
Henningsen Paul	Composite Work Boots	209.95	110632
Information Technology Dept.	Azure AD Plan 2, WAN Access, Office 365, SSL VPN, Active Dir., Netmotion VPN Client	963.65	110633
Napa Central	Capless Lock cover, Battery Accessories	49.98	110634
ND County Recorders Association	Membership Association	200.00	110635
Overpayment Refund	Overpayment Refund	651.86	110636
Q & N Corporation	Screen Protector for Phone and Toughbook	114.95	110637

Q & N Corporation	HDMI 20'- Clerk of Court, Dell 24' Display, Pluggable HDMI TO USB `	265.00	110638
Sheppard Wanda	Meals and Gas- Election Training Bismarck	90.02	110639
True Value- Ellendale	Trash Can	23.99	110640
True Value- Ellendale	Hardware, paint tape, paper towels, cable, id key/ring, cap slip, soldering iron	210.46	110641
Agtegra- Oakes	hwy fuel	446.10	110642
Aramark	Rug Services	153.66	110643
Crawford Truck & Equip INC	Motor Wiper, w/s elect, module	444.49	110644
Dakota Electronics	Repairs	63.75	110645
Dakota Valley Electric Coop	Hwy Dept., Utilities	1,315.00	110646
Ecolab Pest Elimination Division	Pest Control	92.10	110647
Fastenal Company	PB Dom, FLNG, TOPLK, NYLOCK Z	416.99	110648
Fastenal Company	PB Dom 5/8-11x2.25p8	90.75	110649
Fullerton City Auditor	Fullerton shop utilities	20.00	110650
John Deere Financial	Fitting, Adapted Fitting, O-ring, Cutting Eds	25,222.59	110651
Napa Central	HYD Hose, Fuel & Air Filters, Adapters, Retainer	421.45	110652
Ottertail Power Company	Oakes Garage Utilities	75.56	110653
Praska's Hardware Hank	Antifreeze Splash	7.38	110654
Southeast Water Users	Utilities	45.22	110655
True Value- Ellendale	Towels, Battery, Lysol, Soap, Trash Can, TP	285.36	110656
Vistos Carquest	Hydraulic Hose, Fittings, O-Ring hose end	77.18	110657
Office of Attorney General	24/7 Program	810.00	110658
Pharmchem	Sweat Patch Analysis	94.35	110659
Stutsman Correctional Center	Inmates	3,600.00	110660
Comfort INN & Suites	Room Stay	68.40	110661
Farmers Union Oil Co	Subs	91.07	110662
Innovative Office Solutions LLC	Office supplies	175.28	110663
Kiser Breana	Mileage and Meals	304.10	110664
Leaf	Kyocera Copier	228.00	110665
North Dakota State University	Farm Record Books	80.00	110666
Carlson Brandon	Mileage for Sign Bills, Get New Ranger	51.48	110667
Farmers Union Oil Co	LP Tank Rentals	75.00	110668
ND Weed Control Assoc.	2022 NDWCA Reg for terry	215.00	110669
Dickey Rural Networks	Dickey 911 Trunks	231.00	110670
ND Association of Counties	Wireless 6% Charges	446.91	110671
Dakota Plains Credit Union	Tri-County proj. Srm annual reg, qr code, horse judging, poster frames, hippology academy, camp	492.48	110672
Dakota Valley Electric Coop	Wilson Dam Utilities, Guelph Tower Utilities	204.00	110673
Dickey Rural Networks	Phone Charges	3,702.83	110674
Economy Propane LLC	Propane for SS Building, Propane for Hwy Dept.	3,792.00	110675
Farmers Union Oil Co	In Line Fuse Holder, Fuel for West Shop, No 1 and No 2 Fuel- Hwy	1,630.42	110676
Montana Dakota Utilities	Park Utilities, Fullerton Shop Utilities	611.36	110677
Napa Central	Auto Lift Support, Batteries for guelph tower	593.96	110678
True Value- Ellendale	Foam Pipe Insulation, Duct Tape, Pail, Pail lid, Rope, Snap Link	47.89	110679
Z's Fresh Market	Program Supplies, Office Supplies	50.19	110680
Ohnstad Twichell PC	Legal Fees	166.72	110681
ND Public Employees Retirement	Retirement	21,420.63	110682

ND Public Employees Retirement	Retirement	3,801.34	110683
ND Public Employees Retirement	DEF COMP	1,270.00	110684
ND Public Employees Retirement	DEF COMP HD	530.00	110685
Wex Health INC.	Flex	1,101.57	110686
Aflac	Cancer	3,157.31	110687
Delta Dental Plan of MN	Dental	2,126.64	110688
Ameritas Life Insurance Corp	Vision	507.48	110689
ND State Treasurer	State withholding	4,533.59	110690

John Hokana, Chairman

Wanda Sheppard, Auditor