

**Commissioner Meeting  
March 7, 2022**

Commissioner John Hokana called the meeting to order at 9:02 am. Also present were Jerry Walsh, Kacey Holm, Brandon Carlson, and Marke Roberts. Auditor Sheppard was also present. The media was not present. The Pledge of Allegiance was recited. Clerk of Court Andi Schimke and Deputy Auditor Stormy Bertsch joined the meeting via electronic means.

Additions to the agenda

Tad Lake update

Human Services Zone meeting

Asphalt Zipper presentation

County Road 3C

Update on bridge south of Fullerton

Walsh made a motion to approve draft of the February 21<sup>st</sup> minutes with corrections. Holm seconded. Motion carried.

Discussion followed concerning happenings in the county and upcoming meetings for the Commissioners. A reminder of the Public Service Commission hearing concerning Summit Carbon Solutions pipeline is March 28<sup>th</sup> at 9:00 am in Gwinner, the township officer meeting is tomorrow, March 8<sup>th</sup> at CBS' in Ellendale, and mandatory employee training at 9:30 am at the Courthouse on March 22<sup>nd</sup>.

Roberts made a motion to approve the vouchers, with the addition of one bill to NDSU for work completed on drawings for a possible campground at Pheasant Lake in the amount of \$1,562. Carlson seconded. Roll call was unanimous. Motion carried.

Walsh updated the Commission on the human services zone meeting he attended.

The Health District office staff joined the meeting via electronic means at 9:25. Tax Director Don Flaherty joined the meeting at 9:28.

Holm made a motion to open the abatement hearing. Carlson seconded. Motion carried.

Flaherty received an application for disabled veteran credit for the tax year of 2022. Also presented were two applications for homestead credit. These credits are reimbursed to the county by the state of North Dakota, so there is no affect to taxes collected. Carlson made a motion to approve the applications. Roberts seconded. Roll call was unanimous. Motion carried. Discussion followed concerning the proposed changes to these credits that are on the legislative docket for this year's session.

Holm made a motion to close the abatement hearing. Walsh seconded. Motion carried

Carlson updated the Commission on the status of the land the county was looking to purchase to put a boat landing at Tad Lake. The party involved is not willing to sell the land to the county. However, Carlson learned through ND Game and Fish that Game and Fish had approved the installation of a new boat landing west of Carlson's house on the peninsula off County Road 3.

Discussion followed concerning the formation of a County Zoning board. A decision was made to set up a meeting for March 22<sup>nd</sup> at 1:00 pm in the Commissioner room to establish the board and elect a chairman. Sheppard will send a notice to those selected to serve on the Board, as well as informing States Attorney Radermacher of the meeting.

Resident Allan Gramlow joined the meeting at 10:15.

Gramlow expressed his concern with the load limit change placed on the bridge south of Fullerton on County Road 8. Maple Township is concerned about the increased use of their township roads, until the road is fixed. Commission updated Gramlow on the plans submitted to ND DOT on decreasing that bridge to one lane until the bridge can be fixed.

DES/911 Coordinator Charlie Russell joined the meeting at 10:20. Discussion followed concerning the weather for the upcoming week.

Highway Superintendent Jeff Hagen joined the meeting at 10:45. Hagen updated the Commission on the application for bridge funding to assist in repairing the County Road 8 bridge south of Fullerton. The application has been denied by NDDOT. However, there is a chance that a reinspection will be completed on the bridge, which may lift the limitation.

Walsh made a motion to open the bid hearing to sell the 1987 Oshkosh Snowblower truck that has been listed on BisMan. Roberts seconded. Motion carried.

Five bids were received, with the high bid in the amount of \$18,100. Commission felt that the value of the equipment is worth more than that. Discussion followed that wording on the advertisement is that county has the right to accept or reject all bids. Roberts made a motion to reject all bids and no sale the equipment. Walsh seconded. Roll call vote was unanimous. Motion carried. Sheppard will inform bidders of the rejection of all bids.

Walsh made a motion to close the bid hearing. Roberts seconded. Motion carried.

Asphalt Zipper representatives Dave Fokken and Dave Stiller joined the meeting via electronic means at 10:45. A short 10-minute video was shown, explaining the use of the machine. Discussion

followed concerning the rebidding of the machine, since we bid it last fall. Sheppard stated she would look into the question. No action was taken.

Roberts requested information on the clearing of County #3C. Hagen stated that the motor grader is clearing as much as they can, but there are spots that are getting hard for the motor grader to clean out. Kinzler Farms has been working to help clear out the problem areas. Kinzlers have a tractor with a snow blower that they can get through those sections.

Hagen presented five utility permits from Dakota Valley Electric to bore under County Road 4, county road 5, and county road 12 at specific intersections. Roberts made a motion to approve the five permits. Walsh seconded. Roll call was unanimous. Motion carried.

Discussion followed concerning the lease of a tractor through ND Association of Counties for 2024. The lease will be for 12 months, and a snowblower should be located that could be attached to the tractor for cleaning roads. Included in the discussion was the decision whether to lease a snow blower or to purchase. The consensus was to look at purchasing a snow blower. Holm made a motion to lease a tractor from NDACo that includes a front mount PTO shaft and a three point hitch for 12 months. Carlson seconded. Roll call was unanimous. Motion carried.

Walsh made a motion to adjourn at 11:55

### **Commissioner Meeting March 21, 2023**

Commissioner John Hokana called the meeting to order at 9:45 am. Also present were Jerry Walsh, Kacey Holm, Brandon Carlson, and Marke Roberts. Auditor Sheppard was also present. Clerk of Court Andi Schimke and Deputy Auditor Stormy Bertsch were present via electronic means. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Senate Bill 2239 and House Bill 1040

Soil stabilization product

Pot hole east of Oakes

Updates were given to things going on in the county. Jangula, an optometrist from Edgeley, will be servicing Ellendale and Oakes will be getting an optometrist as well. A new daycare has been advertising on Facebook in Ellendale.

Holm made a motion to approve the draft of the March 7<sup>th</sup> minutes with corrections. Carlson seconded. Motion carried.

Walsh made a motion to approve the vouchers, as presented. Holm seconded. Roll call was unanimous. Motion carried.

Carlson made a motion to approve the financial report from February, 2023. Roberts seconded. Motion carried.

The Health District office joined the meeting via electronic means at 10:15.

Tax Director Don Flaherty joined the meeting at 10:15. Discussion followed concerning the annual tax equalization meeting for 2023. The date has been set for June 8<sup>th</sup> at 1:00 pm at the Courtroom in the Dickey County Courthouse.

Highway Superintendent Jeff Hagen and resident Dean Simek joined the meeting at 10:25.

Walsh updated the Commission on County Day he attended in Bismarck, earlier in March.

KLJ Engineer Bryan Tykwinski joined the meeting at 10:35.

The Commission discussed the zoning board, set to meet Wednesday at 1:00. The meeting has been postponed, due to incoming weather. Meeting will be rescheduled.

At the advice of States Attorney Radermacher that the bid was postmarked before the original hearing, the Commission would reopen the bid hearing. Carlson made a motion to reopen the bid hearing on the sale of the snowblower truck. Holm seconded. Motion carried.

The new bid was opened. Roberts made a motion to reject the bid, due to the amount of the bid. Holm seconded the motion. Motion carried. The bid is on file at the Auditor's office.

Carlson made a motion to close the bid hearing. Holm seconded. Motion carried.

Roberts presented a proposal from the Oakes Airport Authority for the use of the snowblower truck. Walsh made a motion to make an agreement with the Oakes Airport Authority for the storage and use of the snowblower truck with an annual renewal. Roberts seconded. States Attorney Radermacher will be requested to put an agreement together based on the proposal and any legal requirements. Roll call vote with Hokana yes; Roberts yes; Holm no; Carlson yes; Walsh yes. Motion carried.

DES/911 Coordinator Charlie Russell joined the meeting at 10:45. Russell updated the Commission on weather and flooding issues. Discussion continued concerning the area in Bear Creek Township that was an issue in 2019. Russell stated that his recommendation is to clean out the area to better allow for the flow of water, to resolve the issue ahead of time.

Russell presented a resolution to declare preliminary flood emergency. This will allow Russell to prepare before the flooding would start. Carlson made a motion to sign the resolution. Roberts seconded. Roll call was unanimous. Motion carried.

Tykwinski stated that no response had been received yet from NDDOT concerning the weight restriction plan for the bridge south of Fullerton. Tykwinski will reach out to NDDOT again.

Tykwinski has had contact with the contractors on the County Road #8 project and the bridge project north and east of Monango. The contractors' plans are to start on the projects as soon as the weather allows them to begin.

Hagen reported to the Commission on the purchase of a snowblower for the tractor. Hagen had received a quote from John Deere for an 8200 Snowblast in the amount of \$32,899 and a bid from Fair Manufacturing in the amount of \$28,900. Discussion followed concerning the differences in the product and what would be best for the county. Holm made a motion to purchase the Snowblast. Carlson seconded. Roll call vote was unanimous. Motion carried.

Hagen discussed with the Commission the retirement of Daryl Lematta and his request to work part time. Holm made a motion to keep Lematta hired during this summer. Roberts seconded. Discussion followed concerning the requirements by ND PERS concerning returning after retirement. Sheppard will check into the requirements. Roll call was unanimous. Motion carried.

Discussion followed concerning the large pothole west of Oakes. Hagen will take material out to fix the problem.

Walsh had requested information on the fuel prices and the possibility of prebuying. A decision was to put a notice in the paper for a bid opening for the next season for the purchase of 20,000 gallons of fuel.

Walsh reviewed his summary of the issue of maintaining roads, from his viewpoint. Walsh included research that he had done on soil stabilizers and the full depth reclamation machinery that the county had seen in a demonstration in 2022. Walsh made a motion to bid a purchase or lease of a full depth road reclamation machine needed to begin grinding, building, widening, and restoring the road integrity on Dickey County #12, Dickey County #3 east of Oakes, and other areas in the county, to prepare these roads for a future seal overlay when funds become available and to continue to use this tool for planned annual restoration of county roads as time, resources, and priorities dictate, with the long-term goal to save the county money and preserve resources while improving overall road quality and safety. Holm seconded the motion. Conversation included what other pieces of equipment would be needed, such as a water truck and a packer. Soil stabilizer, PermaZyme, was discussed with the use of the machine. The question of how many additional staff would be needed and the possibility of using Prairie Dog funding to have all the gravel hauled during the summer completed by an outside source, freeing up staff to work with the reclamation machine. After some discussion, Walsh called for the question. Roll call with Walsh yes; Hokana yes; Roberts no; Holm yes; Carlson yes. Motion carried. Roberts stated that his no vote doesn't mean he won't support the board decision.

Sheppard presented the application for a beer and liquor license for the Kulm Community Club. Holm made a motion to approve the application. Carlson seconded. Roll call was unanimous. Motion carried.

Discussion concerning Senate Bill 2239 and House Bill 1040 were discussed and the effect the bills would have on the County budget and the hiring of staff. A decision was made to ask the current employees to comment on the two bills, before a decision was made about a resolution of opposition or in support.

Walsh discussed the use of the RazorTracking devices. After some discussion about the information the Commissioners have been able to use, Carlson made a motion to purchase two units that can be installed in two more machines, at a cost of \$300 each per year. Roberts seconded. Roll call vote was unanimous. Motion carried.

Carlson made a motion to adjourn at 1:30 pm.

Salaries		185,909.90 60540-60630	
ND Public Employees Retirement	BCBS	41,521.16	113206
ND Public Employees Retirement	LIFE INS	573.06	113207
ND Public Employees Retirement	BCBS- HD	8,581.80	113208
ND Public Employees Retirement	DENTAL	565.48	113209
ND Public Employees Retirement	LIFE INS- HD	222.58	113210
Cities, Townships, Schools	Cities, Townships, Schools	2,750,963.76	113211
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			113260

Monthly Expenses	Human Services	6,520.30	113261 - 113270
Aramark	Rug Services- Courthouse	113.45	113271
Aramark	Rug services	112.76	113272
Balco Uniform	Uniforms For New Deputy	574.50	113273
Central Business Systems INC	Contract billing for qty. printer	56.21	113274
Central Business Systems INC	HS Half of Printing Services	94.94	113275
Chads Electric INC	Commissioner room tv- Electrician	105.00	113276
Cole Paper	Janitor Cleaning Supplies	167.03	113277
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicles	1,175.01	113278
Dickey County leader	Legal January Min	345.72	113279
Flaherty Don	Mileage meals winter workshop- Bismarck	108.80	113280
Innovative Office Solutions LLC	Custom Stamps	124.67	113281
Kempf Nicole	Meals	38.50	113282
LexisNexis Matthew Bender	ND CRT Rules anno 2/23 supp	82.81	113283
Michael Thorpe	Safety lenses for glasses	75.00	113284
Miller's Fresh Foods	Items for Family open gym night	121.21	113285
ND Sheriff's & Deputies Association	ND Sheriffs Association Annual Dues- 2023	400.00	113286
Otis Elevator Company	Maintenance Service	863.40	113287
Overpayment Refund	Overpayment of 2022 re taxes	44.22	113288
Overpayment Refund	Paid Abatement Refund	297.07	113289
Overpayment Refund	Overpayment of 2022 re taxes	19.73	113290
Pierson Ford-Lincoln INC.	Oil Change, Seal and Bracket Fixed-17 Ford	1,005.85	113291
Aramark	Rug services	157.79	113292
Butler Machinery Co	BIT-RH, BIT-LH, Cutting Edges	1,651.35	113293
Economy oil Co	Red Fuel for Hwy Dept	2,595.59	113294
KLJ Engineering LLC	DC HWY 12 Widening	228.04	113295
Midwest Pump & Tank	Diesel Nozzle	215.91	113296
Southeast Water Users	West Shop Utilities	50.63	113297
Team Laboratory Chemical LLC	Wash & Wax for Vehicles	223.50	113298
True Value- Ellendale	Toilet Paper, Cat Food	50.98	113299
North Dakota Attorney General	24/7 Program	140.00	113300
Bradco Restoration INC	50% Deposit for Stone Replacement	46,020.00	113301
BG Glass LLC	New Windshield in VSO Vehicle	415.00	113302
Dawson Sandy	Oakes Office Space Rent 2023	600.00	113303
NDACO and Tribal Veteran Service Officers	Spring VSO Conference	120.00	113304
NDACO and Tribal Veteran Service Officers	Dues	50.00	113305
Amazon Capital Service	Office Supplies, Education/technology	212.84	113306
Krazy Kreft	Embroidery Work	212.00	113307
Texas A&M Agrilife Extension Service	JMG Sampler Set	337.70	113308
True Value- Ellendale	Cop Wire	10.99	113309
US Records Midwest LLC	Binder, Ream	268.16	113310
Tyler Technologies	Docupro Conversion	1,462.50	113311
Tyler Technologies	Docupro conversion development	1,800.00	113312
AT&T Mobility	Courthouse, PIO, Road, Weed Board, 911 Phone Charges	773.22	113313
Dickey County Hwy Dept	Mileage - tax mileage - county agent	55.97	113314

Ellendale City Auditor	Courthouse, Irrigation, Park, Road, Weed Board-Utilities	539.99	113315
Justin Janke	4H Pens	500.00	113316
Montana Dakota Utilities	Courthouse, Weed Board, Park utilities	3,646.56	113317
Q&N Corporation	Cables, Extension cable, APC, Yearly Backup software, Microsoft office, 2 portable monitors	1,208.23	113318
True Value-Ellendale	Brush, sat base paint, drain trap, washers, night light, battery, Velcro, stripping pad	584.45	113319
NDSU Grant and Contrast Accounting	camp ground drawings	voided	113320
ND Public Employees Retirement	Def comp	1,444.00	113321
ND Public Employees Retirement	DEF COMP HD	570.00	113322
Wex Health	Flex	1,031.57	113323
ND Public Employees Retirement	HSA	107.65	113324
Wex Health INC	Cancer	55.00	113325
NDSU Grant and Contrast Accounting	camp ground drawings	1,562.00	113326
Community Volunteer EMS of LaMoure	Ambulance, SAD Collections	2,365.69	113327
Kulm Ambulance Corps Inc. C/O Jennifer McDermid	Ambulance, SAD Collections	3,760.71	113328
Edgeley Ambulance Service	Ambulance, SAD Collections	2,466.17	113329
Oakes Volunteer Ambulance Service	Ambulance, SAD Collections	28,527.69	113330
Ellendale City	Airport, SAD Airport, Ambulance, SAD Ambulance	31,104.00	113331
Oakes City	Airport, SAD	7,328.84	113332
Garrison Diversion	Collections, SAD	17,542.63	113333
James River Soil Conservation	Collections, SAD	42,834.23	113334
Ellendale Fire	Collections, SAD	25,280.82	113335
Oakes Fire	Collections, SAD	29,597.36	113336
Dickey Sargent Joint Water Resource District	Special Assessments, Bond Special Assessments	33,165.68	113337
Dickey County Senior Citizens	Tax Collections, SAD, Senior Mill Levey	54,764.85	113338
Dickey County Historical	Tax Collections, SAD	4,347.76	113339
State Treasurer	State Medical, SIRN	19,869.56	113340
Dickey County Treasurer	Clerk of Court Fees	645.00	113341
Monthly Expenses	Human Services	864.12	113342
			- 113347
Aramark	Rug Services	113.45	113348
Carlson Brandon	Mileage to TWP Officer Meeting	29.47	113349
Central Business Systems INC	Quarterly Billing Copier	360.90	113350
Cole Paper	Case of Paper Towels	83.66	113351
Dakota Plains Credit Union	Gasoline for Law Enforcement Vehicles	152.81	113352
Deluxe For Business	Laser Checks, Deposit Ticket Books	676.03	113353
Dickey County Hwy Dept	Gasoline for the Des Truck	124.97	113354
Dickey County Leader	Notice of Equalization Meeting Ad	112.00	113355
Dickey County leader	Legal Feb 7th Min	146.20	113356
Ecolab Pest Elimination Division	Pest Control	143.99	113357
Farmers Union Oil Co	Oil Change on 2022 Tahoe	84.14	113358

Hokana John	Mileage to TWP Officer Meeting	41.92	113359
Holm Kacey	Mileage to TWP Officer Meeting	38.65	113360
Information Technology Dept	State Attorney Tech, Election Tech Fee, Sheriff Tech Fee, Courthouse Tech Fee	1,386.00	113361
Kustom Machine INC	Repair to Cattle Guard Bumper	132.07	113362
Mertz Const & Supply	Screws and Foam	66.98	113363
ND Surplus Property	Disaster Supplies	102.00	113364
Nelson Auto Center	2023 Ford Interceptor	37,711.78	113365
Overpayment Refund	Overpayment of 2022 re taxes	9.65	113366
Q&N Corporation	Monthly Service agreement	2,000.00	113367
Quadient Finance USA. Inc	Postage	4,000.00	113368
Walsh Gerald	Mileage to Bismarck, Room Stay, Meals	479.22	113369
Agtegra Oakes	Diesel Fuel for Hwy Dept	549.21	113370
Aramark	Rug Services	157.79	113371
Economy oil Co	Red Fuel, Oxy, Fuel mix	19,415.96	113372
Fastenal Company	Parts	726.00	113373
Fullerton City Auditor	Fullerton Shop Utilities	20.00	113374
John Deere Financial	Handle, Charge for usage of Grader	8,418.85	113375
Ottertail Power Company	Oakes Garage Utilities	72.70	113376
Parts Supply INC	Deicer Washer Fluid	14.98	113377
Valley Officeworks	Weekly Reports	432.46	113378
Waste Management	Waste Pickup	66.43	113379
Pharmchem	Sweat Patch Analysis- 5	159.75	113380
Pharmchem	Sweat Patch Analysis	95.85	113381
Dickey County Hwy Dept	Gasoline For VSO Vehicle	297.97	113382
Bert's Truck Equipment	Wing Bolt, Castle Nut, Cotter Pin- New Truck	325.26	113383
Farmers Union Oil Co	HM Heat- Weed Board Building	406.22	113384
Ramkota Hotel- Bismarck	Hotel Stay- A Sand	259.20	113385
Hansen Stephen	Mileage to Sign Papers	78.60	113386
Moore Engineering	Engineering Consultant	442.50	113387
Ohnstad Twichell PC	Legal Fees	60.00	113388
Dickey Rural Networks	Dickey 911 Trunks	231.00	113389
ND Association of Counties	6% Wireless	502.57	113390
Starion Bond Services	Bond Payment- Basement Project	98,982.50	113391
AT&T Mobility	Courthouse, PIO, Road Weed Board, 911 Phone Charges	2,858.60	113392
Dakota Valley Services	Wilson Dam, West Shop, Guelph Tower Utilities	366.00	113393
Dickey Rural Networks	Phone Charges	2,221.50	113394
Farmers Union Oil Co	Propane for ss, Fuel for hwy Dept., Propane for Hwy Dept	4,869.03	113395
Montana Dakota Utilities	Courthouse, Fullerton, Weed Building, Hwy dept Utilities	5,641.41	113396
Carlson Brandon	Mileage to Sign Bills- Replacement check	25.74	113397
ND Public Employees Retirement	Retirement	22,041.37	113398
ND Public Employees Retirement	Retirement	3,790.95	113399
ND Public Employees Retirement	Def Comp	1,444.00	113400
ND Public Employees Retirement	Def Comp HD	570.00	113401
ND Public Employees Retirement	Retirement hd adjustment	114.36	113402
Wex Health INC	Flex	1,031.57	113403
ND Public Employees Retirement	HSA	107.65	113404
Aflac	Cancer	3,198.61	113405

Delta Dental Plan of MN	Dental	2,425.17	113406
Ameritas Life Insurance Corp	Vision	480.64	113407
ND Child Support Division	Garnish	200.00	113408
ND State Tax Commissioner	ST W/H Taxes	5,155.90	113409

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John Hokana, Chairman

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Wanda Sheppard, Auditor