

**Commissioner Meeting
August 6, 2024**

Chair Jerry Walsh called the meeting to order at 9:00 am. Commissioners John Hokana, Brandon Carlson, Kacey Holm, and Marke Roberts were also present. Auditor Sheppard and resident Cindy Bagley were also present. The media was not present. The Pledge of Allegiance was recited. States Attorney Kim Radermacher, Clerk of Court Andi Schimke, and Applied Digital representative Andrea Mireles were in attendance via electronic means.

Updates

- Trees at Pheasant Lake
- County roads not mowed
- Set back request to plant trees
- Summit Carbon Solutions rep Charlie Adams
- Water tanker and packer for highway
- Musland gravel pit and surveying the property
- Time clock

Hokana made a motion to approve the minutes from July 16th, 17th, and 31st with corrections. Holm seconded. Motion carried.

Holm made a motion to approve the vouchers as submitted. Carlson seconded. Roll call was unanimous. Motion carried.

Holm gave an update to the Commission on the tree removal project out at Pheasant Lake. The trees have been removed and Park Board Chair Andi Schimke has given the okay on the completion of the project. There appeared to be piling of trees placed on County property that was not originally part of the project, but they have been picked up.

Walsh discussed the need for a water tanker and a packer for the DustPods product and the cost of this equipment. Carlson stated that for the cost to rent for a few months would be better than the cost of purchasing something. This same decision was discussed for a packer. The 2025 budget doesn't allow the purchase of that type of equipment.

Health District Administrator Roxanne Holm and a representative from the Sheriff's office joined the meeting at 10:35 via electronic means.

The possibility of using time clocks was discussed. Discussion included the current methods of tracking time and the advantages of having a time clock system. No action was taken.

Sheppard stated that Oakes Public School Board member Sonia Meehl was no longer a member of the JDA Board. Oakes Public School Board member Brian Seyer has been appointed by the School Board to represent them on the JDA Board. Carlson made a motion to accept the appointment of Brian Seyer to the JDA Board. Holm seconded. Motion carried.

Anliker Construction representatives Troy Anliker and Thomas Kronberg joined the meeting at 10:04.

Sheppard presented a permit signed earlier by Chair Walsh for a gaming permit from the Oakes Area Foundation. Carlson made a motion to approve the signing of the permit and to waive the fee for the permit. Roberts seconded. Motion carried.

The meeting went into recess at 10:15 and returned at 10:20.

Roberts made a motion to open the bid hearing for the removal of steel and large door from the building across from the Weed Board building. Carlson seconded. Motion carried.

One bid was received from Anliker Construction in the amount of \$24,072. Discussion followed concerning the current state of the building and what would be the best plan for the building. Carlson made a motion to accept the bid from Anliker in the amount of \$24,072. Hokana seconded. Roll call was unanimous. Motion carried.

Carlson made a motion to close the bid hearing. Holm seconded. Motion carried.

Health District employee Amber Miller joined the meeting at 10:15 via electronic means. Sheriff Chris Estes, Highway Superintendent Jeff Hagen and Recorder Kelly Schmidt joined the meeting at 10:25.

Roberts made a motion to open the bid hearing for the sale of the 1993 International 2554 Series truck. Holm seconded. Motion carried.

Three bids were received. The bids will be on file with the Auditor's office. Roberts made a motion to accept the highest bid in the amount of \$2,756 from Ellendale Concrete. Holm seconded. Roll call was unanimous. Motion carried.

Roberts made a motion to close the hearing. Carlson seconded. Motion carried.

Schmidt discussed with the Commission questions concerning her 2025 budget. An agreement was made to not include the NACo training in the amount of \$1,999.

Estes discussed with the Commission the amount of car expense for his 2025 budget. The Commission had earlier pulled \$75,000 from the budget, with the plan of not replacing a car in 2025. Estes stated for upkeep of the cars currently used, the amount for car expense would have to go back up another \$5,000. Overtime cuts were also discussed as well.

KLJ Engineer Bryan Tykwinski joined the meeting at 11:05 via electronic means. DES/911 Coordinator Charlie Russell, Summit Carbon Solutions representative Charlie Adams, and resident Ed Melroe joined the meeting at 11:05.

Tykwinski requested information on the quote given by KLJ to survey a gravel pit in Dickey County. Carlson had a motion to have the gravel pit surveyed. Holm seconded. After some discussion on the need for the survey, Carlson and Holm retracted their motion. No action was taken.

Melroe discussed an issue with water in section 22 of Northwest Township. The water will soon be over County Road 1. The drain tile system is putting water into a slough in section 15 that has no outlet for the water. The water is coming into Melroe's yard. Radermacher stated that she could investigate filing a complaint. Tykwinski and Hagen will research the problem. Sheppard will ask that someone from the Dickey County Water Board come to the next meeting to discuss the issue.

Hokana requested information on the mowing of county roads during July. Hokana has received complaints about some roads not being mowed. Currently the County only charges individuals if the ditches are not mowed by October 1st. Currently the County cannot charge for not mowing in July. After some discussion, Hokana made a motion to put in place an ordinance to bill landowners if no cut of the top 8 feet by August 1st. Discussion included the current cost of \$200 per half mile and if that is enough. Holm seconded. Roll call was unanimous. Motion carried. Radermacher will work to get it put together.

Carlson informed the Commission and Hagen that Randy Sell is requesting a variance for planting trees along County Road 5. There are already trees there. Carlson will let Sell know to bring in the information with a map, requesting the variance. The Commission will look at the variance at that time.

Adams gave an update to the progress of the Summit Carbon Solutions pipeline project. SCS is currently waiting for a ruling from the ND PSC on the application. The Mineral Resource Commission is also working on a ruling for the storage site. SCS is also close to reapplying to the state of South Dakota and the state of Iowa has been approved. The project will not start until the three states have been approved. Adams stated they are currently at 80% volunteer signing of easements in Dickey County, 78% for the whole state of North Dakota.

Discussion followed the LoadPass contracts with the townships and the percentage of the permit fees will be forwarded to the townships when the system is used. After some discussion, Roberts made a motion to split the proceeds 85%/15% between the township and the county. Carlson seconded. Holm felt it should be 95%/5%. Roll call vote was Roberts yes; Walsh yes; Carlson yes; Hokana yes; Holm no. Motion carried.

Treasurer Wonada Lematta joined the meeting at 12:20.

Lematta presented a list of warrants that have been outstanding for one year and is asking that they be cancelled. If the checks do not clear within another year, they are turned into Unclaimed Property. Roberts made a motion to cancel the warrants as requested. Holm seconded. Roll call was unanimous. Motion carried.

Lematta stated that there are two CDs that are coming due in the amount of \$500,000 each. Lematta has requested rates but has not received rates from all financial locations. Discussion followed about requesting rates for one year to ensure the rate longer. Carlson made a motion to authorize Lematta at her discretion to purchase CDs to replace the two CDs at the highest bid for six months or a 12-month CD if the rates were comparable. Roberts seconded. Roll call was unanimous. Motion carried.

Lematta presented the Treasurer's and Pledge report for June 30th for their acceptance. Holm made a motion to accept the report as presented. Hokana seconded. Roll call was unanimous. Motion carried.

A delegate for the NDACo conference needs to be designated. Walsh agreed to be the delegate and Carlson will attend as well, if possible.

Final cuts for the 2025 budget were discussed. Holm made a motion to accept the proposed deductions in the amount of \$82,315 and to accept the preliminary budget. Roberts seconded. Roll call was unanimous. Motion carried.

Roberts made a motion to adjourn at 1:15.

**Commissioner Meeting
August 20, 2024**

Chair Jerry Walsh called the meeting to order at 9:05 am. Commissioners John Hokana, Brandon Carlson, Marke Roberts, and County Auditor Wanda Sheppard were also present. The media was not present. The Pledge of Allegiance was recited.

Updates

- Update on County Road 5
- Major medical policy for prisoners
- Update on new building purchased

States Attorney Kim Radermacher, Clerk of Court Andi Schimke, Sheriff's Office, and Curtis Boulanger joined the meeting via electronic means at 9:15.

Hokana made a motion to approve the minutes from the August 6th meeting with corrections. Carlson seconded. Motion carried.

Carlson made a motion to approve the vouchers as presented. Roberts seconded. Roll call was unanimous. Motion carried.

Roberts made a motion to approve the Financials for July 2024. Hokana seconded. Roll call was unanimous. Motion carried.

Commission discussed the proposed changes to ordinances on mowing of ditches and removal of bales from ditches. Roberts made a motion to increase the cost of mowing ditches to \$300 per a half mile, effective October 1st. Hokana seconded. Roll call was unanimous. Motion carried. Sheppard will have the ordinances put in the newspaper.

Health District employee Amber Miller joined the meeting via electronic means at 9:30.

Sheppard presented an application for a transfer of liquor license from the Angry Beaver to the Guelph Community Center for a wedding on September 7th. The Sheriff and the township have approved the application to transfer the liquor license, as well as the \$25 fee has been received. Roberts made a motion to approve the application. Carlson seconded. Roll call was unanimous. Motion carried.

The Commissioners discussed the removal of tin from the building located east of the Weed Board building. After some concerns were discussed, the Commissioners went to look at the building at 9:40 and returned at 10:18.

EDF Renewables representatives Adam Batiste, Dan Lukes, and contracted land agent Nick Keaveny joined the meeting at 10:18. Batiste spoke with the Commission concerning upcoming zoning board meetings and any changes that may be made that could affect their new wind tower project. Roberts updated those in attendance the current plans of the zoning board. Roberts stated their intention is not to stifle economic growth in the county, but to improve the information received by the Commission concerning upcoming projects earlier in the process. Once the comprehensive plan has been received and reviewed by the zoning board, a public hearing will be scheduled for public input before the plan is accepted.

Batiste updated the Commission on the wind tower project that EDF Renewables is working on in the northwest corner of Dickey County, which will be close to the Merricourt wind tower site. The plan for this new project will be for a 500-megawatt project with approximately 25 to 30 towers. The plan is that all the studies will be completed by the end of the year. Permitting would most likely occur in 2027 and construction to start in 2028. The issue of housing for construction workers was discussed. Batiste will get construction information and employee numbers to Sheppard, who will share with the Commission.

OtterTail Power Company representatives Kris Koch and Todd Langston and Sheriff Chris Estes joined the meeting at 10:30.

Estes informed the Commission that his office is checking on the possibility of a health insurance for inmates, that would give the county reduced rates for incarcerated individuals.

Koch updated the Commission on the OtterTail Power Company's project, JETx Jamestown to Ellendale. Roberts discussed with Koch about the upcoming work of the zoning board. Koch stated they were currently working with landowners and township officers on getting easements from landowners and permitting completed from townships.

Discussion included the possible impact on this project from the wind tower project discussed earlier with EDF Renewables.

Highway Superintendent Jeff Hagen, KLJ Engineer Bryan Tykwinski, Water Board Chairman Steve Hansen, and resident Haley Moen joined the meeting at 10:53.

Moen updated the Commission on the status of Hearthside Vineyard and Winery. Moen stated the first full harvest will occur in 2026. Moen showed pictures of the building that will be constructed on the property, which will have a full commercial kitchen, two patios, and a meeting room. Walsh stated that an e-mail had been received from ND DOT concerning grant money for tourism projects and thought of the winery. Tykwinski talked about the SRF program that Walsh was speaking about. It is a 60%/40% grant funding directed toward recreational/tourist projects which requires a simple application.

The need for a hydrology study was discussed and where that funding could come from in the county budget. After some discussion and input from Radermacher, a decision was made that the Prairie Dog Fund could be used for this, as it is involving a possible road project. Carlson made a motion to have KLJ do a hydrology study of the river crossing being discussed at 86th Street. Hokana seconded. Roll call was unanimous. Motion carried. Tykwinski felt it will take three to four weeks to complete. This will help to define the kind of structure that is needed. Tykwinski will put together two to three options based on the findings of the hydrology study.

Hansen spoke with the Commission concerning the drain tile issue brought before the Commission at the last meeting in Northwest Township. The complaint will be discussed at the Water Board meeting tomorrow morning. The issue is that the water is also causing problems with the county road. With the changes made in the law concerning tiling, there is nothing that the Water Board can do. Civil recourse on the part of the landowner or the county is the only option at this point.

Hagen presented a utility permit from Midcontinent Communications to bore under county road 4 in section 26 in Albion Township to install new fiber optic cable. Roberts made a motion to approve the permit. Carlson seconded. Roll call was unanimous. Motion carried.

Hagen presented a variance request from Southeast Water Users to place a 500,000-gallon storage tank south of the intersection of County roads 10 and 1. The new tank will be placed next to the storage tank that is already in place. Carlson made a motion to approve the variance. Hokana seconded. Roll call was unanimous. Motion carried.

Discussion followed concerning the project on County Road 5, using the DustPod product. Because of the amount of rain received the first day of the project, the first half mile will probably need to be redone.

Walsh requested information from Hagen as to the equipment lined along the road, east of the county shop. Hagen will review the equipment to either remove or getting rid of the equipment.

Roberts made a motion to adjourn at 12:35.

Salaries

194,395.75 62118-62208

ND Public Employees Retirement	BCBS	45,846.72	116997
ND Public Employees Retirement	Life Ins	448.04	116998
ND Public Employees Retirement	BCBS-HD	8,223.10	116999
ND Public Employees Retirement	Dental	445.36	117000
ND Public Employees Retirement	Life Ins HD	126.26	117001
Cities, Townships, Schools	Cities, Townships, Schools	54,797.05	117002-117041
Petersen Ginger	Reissue- Catering- Programs	1,080.00	117042
Community Volunteer EMS of LaMoure	Ambulance Collections, SAD	81.94	117043
Kulm Ambulance Corps	Ambulance Collections, SAD	57.65	117044

Edgeley Ambulance Service	Ambulance Collections, SAD	38.10	117045
Oakes Volunteer Ambulance Service	Ambulance Collections, SAD	450.94	117046
Ellendale City	Airport, SAD, Ambulance	706.51	117047
Oakes City	Airport, SAD	151.70	117048
Garrison Diversion	Collections, SAD	440.83	117049
James River Soil Conservation	Collections, SAD	448.77	117050
Ellendale Fire	Collections, SAD	348.73	117051
Oakes Fire	Collections, SAD	174.82	117052
Dickey County Senior Citizens	Collections, SAD	332.99	117053
Dickey County Historical	Collections, SAD	83.31	117054
Kedish House	Grant Money	803.08	117055
State Treasurer	State Medical, Clerk of Court Fees, SIRN	139.66	117056
Dickey County Treasurer	Clerk of Court Fees	525.00	117057
Balco Uniform	uniforms	467.75	117058
Cole Paper	Copy Paper	533.60	117059
Dakota Business Solutions	Annual Maintenance on Mail Machine	430.00	117060
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicles	1,208.78	117061
Dickey County Hwy Dept	Gasoline for Des Truck	190.23	117062
Dinger Danielle	Mileage - Achievement days, Fidelity Check	127.90	117063
Extreme Sales	2025 Utility Trailer	8,430.00	117064
Great Western State Supply LLC	Frisbee- Sheriff Office	406.00	117065
Hoven Perry	Per Call Charge, Supplies, Mileage	2,747.57	117066
Lematta Wonada	Mileage to Convention, Meals	222.33	117067
Napa Central	Fuse Kit, Emerg Blade Fuse Kit	28.85	117068
Napa Central	Cabin Air Filter	61.04	117069
Q&N Corporation	Console for Ford Explorer, Monthly Service Agreement	2,124.95	117070
Sheppard Wanda	Mileage- 5 County Meeting, Meals for Auditor Convention	83.57	117071
Vestis	Rug Service	145.56	117072
Warcken Billi	Clerk Morning Trial	68.94	117073
Department of Transportation	Bridge Inspection/Load Rating	396.66	117074
Economy Oil Co	Fuel and Gasoline Hwy Dept	25,106.22	117075
Fire Safety First LLC	Annual Maintenance and Certification	200.00	117076
Midwest Pump & Tank	10 New Gas Cards	430.25	117077
Napa Central	High Pressure Hose, Air Hose- Side dump	218.15	117078
NDLTAP/UGPTI	Local Roadway Signing Training- Jesse Filbert	25.00	117079
North Dakota One Call	Line Locate	7.50	117080
Oakes Truck & Trailer	Complete Park Brake Chamber Long Stroke, Repair leak on ac hose, Work on side Dump, work on international	8,164.80	117081
Ottetail Power Company	Oakes Shop Utilities	72.97	117082
Price Plumbing	Replacing Pip in Ceiling	202.00	117083
Southeast Water Users	West Shop Utilities	51.24	117084
True North Steel	Culverts for County #2	6,563.70	117085
Vestis	Rug Service	185.09	117086
Barnes County Corrections	Held Inmate 30 days Medication for Inmate	3,714.89	117087
The Medicine Shoppe	Medicine for Inmate	295.75	117088
Cindy Bagley	JDA Meeting Mileage	22.78	117089
Family Way Restaurant	Room Rent JDA Meeting	25.00	117090
Henning Bridget	JDA Meeting Mileage	32.16	117091

Melissa Johnson	JDA Meeting Mileage	22.78	117092
Miller Cresta	JDA Meeting Mileage	24.12	117093
Sand Thor	JDA Meeting Mileage	18.76	117094
Walsh Gerald	JDA Meeting Mileage	22.78	117095
Dickey County Leader	Paper Renewal	40.00	117096
Embroidery Creations	Logo Shirts	126.00	117097
NDSU	Envelopes	145.00	117098
Viking Print Shop	Printing	368.25	117099
Gemar Justin	Mileage	14.74	117100
Hauck Keith	Mileage	34.84	117101
Moore Engineering INC	Engineering Consultant	51.25	117102
Q&N Corporation	Lap top battery	45.00	117103
At&t Mobility	Courthouse, PIO, Road, Weed board iPad, 911 cell phone	773.60	117104
Dakota Plains Credit Union	Brochure order, Membership, Package Shipment, recognition awards	286.75	117105
Dickey County Hwy Dept	Auditor Office, Park, Danielle, Jean- office Mileage	83.62	117106
Dickey County Leader	Notice of Expiration 3-year taxes, June mins, Truck for sale by bid ad, Tin and door removal	984.02	117107
Dickey Rural Networks	Phone Bill	1,965.81	117108
Ellendale City Auditor	Courthouse, Irrigation, Park, Hwy Dept., Weed Board Building Utilities	1,142.02	117109
Ellendale True Value	Polish, Batties, Cab Ties, Weed/Feed, Toilet Paper, Cat Food, Single Side Key	1,170.21	117110
Montana Dakota Utilities	Courthouse, Park, Hwy shop, Weed Board Building- Utilities	2,325.27	117111
Q&N Corporation	Security Camera at out shops, Web boost Drive Reach Overland Kit	6,384.96	117112
Human Services	Monthly Expenses	2,397.32	117113-117125
Nelson Auto Center	2024 Ford F150 Pickup	48,849.00	117126
Holm Family Custom Chopping	Pheasant Lake Clean Up	voided	117127
Holm Family Custom Chopping	Pheasant Lake Clean Up	1,050.00	117128
ND Public Employees Retirement	Def Comp	1,664.00	117129
ND Public Employees Retirement	Def Comp HD	528.00	117130
Wex Health	Flex	1,060.83	117131
ND Public Employees Retirement	HSA	671.14	117132
Wex Health	Cancer	50.00	117133
Voided	Voided	-	117134
Central Business Systems INC	Human Services half of printing	78.76	117135
Code 4 Services INC	Putting Equipment in new patrol car	9,648.52	117136
Dickey County Leader	AD for Day Camp	28.00	117137
Dinger Danielle	Mileage, Meal-Camp, Fidelity Check	155.98	117138
Information Technology Dept	Tech Fee	1,777.90	117139
Jarman's Water Systems	Salt and Filter Change	154.20	117140
J & M Printing	Service Logbooks	115.10	117141
Holiday Inn	Hotel Stay Wanda Sheppard	192.60	117142
Q&N Corporation	Ink and Weboost, iPad Bags	1,981.99	117143
Q&N Corporation	Ink for Printer	115.99	117144
Q&N Corporation	Headset for laptop	67.00	117145
Agtegra Oakes	Gasoline for Hwy	1,202.80	117146

Farmers Union Oil Co	Fuel for West shop, Parks	1,570.92	117147
Fullerton City Auditor	Fullerton Shop Utilities	20.00	117148
John Deere Financial	Cutting Edges	1,009.44	117149
Lorena's Cleaning Serv.	Cleaning Shop	400.00	117150
Montana Dakota Utilities	Fullerton Shop Utilities	158.07	117151
Ottertail Power Company	Oakes Garage Utilities	153.70	117152
Praska's Hardware Hank	Battery and paper Towel	21.98	117153
Vestis	Rug Service	185.09	117154
Dakota Improvement	Installed pipe lift station and gates	24,214.01	117155
Office Of Attorney General	24/7 Program	690.00	117156
Barnes County Corrections	Inmates Held	3,199.00	117157
Stutsman Correctional Center	Held inmates	7,700.00	117158
The Medicine Shoppe	Medicine for Inmate	39.40	117159
281 Repair LLC	Oil Change on VSO Vehicle	157.46	117160
Dickey County Hwy Dept	Gasoline for VSO	391.42	117161
Haakenson Jean	Office Supplies	40.00	117162
Homewood Suites by Hilton	Hotel Stay- Jean	475.08	117163
Postmaster Ellendale	Box Renewal	100.00	117164
Agweek	Subscription Renewal	128.00	117165
Dakota Plains Credit Union	Monthly Membership, Shipping	69.45	117166
Dickey County Leader	Spraying Notice	156.80	117167
Dickey County Hwy Dept	Gasoline For Weed Board	748.89	117168
Ellendale True Value	Shop Supplies	205.93	117169
House of Glass Inc	Service Door at Weed Board Building	409.24	117170
Postmaster Ellendale	Post office Box renewal	72.00	117171
Warne Chemical and Equipment co	Ends for valves	253.21	117172
Dickey Rural Networks	Dickey 911 Trunks	231.00	117173
Ludden Sportsman Club	Grant Money for Picnic Shelter	3,104.50	117174
At&t Mobility	Phone Charges- 911, Pio, Road, Weed Board iPad,	773.34	117175
Dakota Plains Credit Union	Markers, Card Holders, Office supplies, Paper cone cups, Driveway Markers	338.31	117176
Dakota Valley Electric Coop	Wilson Dam Utilities, Guelph Tower	120.00	117177
Montana Dakota Utilities	Courthouse, Weed Board Building Utilities	1,383.74	117178
NDSU Extension Service	Danielle and Breana Half Salary	15,601.25	117179
Human Services	Monthly Expenses	1,486.76	117180-117184
Ohnstad Twichell PC	Legal Fees	107.96	117185
ND Public Employees Retirement	Retirement	24,160.57	117186
ND Public Employees Retirement	Retirement	3,489.55	117187
ND Public Employees Retirement	Def Comp	1,664.00	117188
ND Public Employees Retirement	Def Comp HD	528.00	117189
ND Public Employees Retirement	Retirement HD	154.19	117190
Wex Health	Flex	1,060.83	117191
ND Public Employees Retirement	HSA	671.14	117192
Aflac	Cancer	2,271.84	117193
Delta Dental Plan of MN	Dental	2,413.68	117194

Ameritas Life Insurance Corp	Vision	419.44	117195
ND Child Support Division	Garnish	200.00	117196

Gerald Walsh, Chairman

Wanda Sheppard, Auditor