

**Draft: These are DRAFT minutes and subject to amendment before final approval by the Dickey County Water Resource District.**

Dickey County Water Resource District  
MEETING MINUTES  
December 17, 2025

The Dickey County Water Resource District met at the Dickey County Courthouse in Ellendale ND at 8:00 am on Wednesday, December 17, 2025. Managers Steve Hansen, Justin Gemar and John Qiuandt were all present at the meeting. Manager Keith Hauck joined via video conference as well as Sean Fredricks, the board's attorney, and Nathan Trosen, Moore Engineering representative. Manager Ziimbleman was absent from the meeting.

Chairman Hansen called the meeting to order.

***Public Comment Period***

***2026 Monthly Meeting Dates***

Manager Hansen presented the Dickey County Water Resource District with the 2026 monthly meeting dates and times. He requested that the January 21, 2026, meeting be moved up a week to January 14, 2026. With that change, Manager Quandt moved to accept the 2026 meeting monthly meeting dates and times, for the 3<sup>rd</sup> Wednesday of each month beginning at 8:00 am at the Dickey County Courthouse, with the exception of the January meeting. Manager Gemar seconded the motion. Upon roll call, the motion passed unanimously.

***Attorney and Engineering rate increases***

Sean Fredricks, the board's attorney, requested a \$10 per hour rate increase for 2026. After some discussion, the decision was tabled until January's meeting to give Moore Engineering time to present their potential rate increases.

***Culvert Cost Share Policy Resolution***

Sean Fredricks presented the board with a culvert cost share resolution to better clarify the responsibilities between the Dickey County Water Resource District, Dickey County, and respective townships. The resolution seeks to more formally recognize the parties' cost-share for township road culverts, off the course of legal assessment drains, with cost splits at one-third for each of the three entities, including the costs of purchasing and installing culverts of 36" or larger. Mr. Fredricks sent a copy of the resolution to the Dickey County Commissioners for their information and to ensure the County concurs before the Board approves the resolution. The Board will consider the resolution at the January meeting.

### ***Yorktown Maple Bond Fund***

The Dickey County Water Resource District retired the Yorktown-Maple bonds. Manager Gemar moved to shift the dollars remaining in the bond fund to the Yorktown-Maple maintenance account, a fund already set up by the auditor's office. Manager Hauck seconded the motion. Upon roll call, the motion passed unanimously.

### ***Yorktown Audit***

Katie Tschosik from the state auditor's office is conducting the County's audit and had questions regarding the retirement of the Yorktown-Maple bonds. Secretary Hansen forwarded Ms. Tschosik's questions to Sean Fredricks, the board's attorney, and Nathan Trosen, Moore Engineering representative, for their expertise in the matter. Mr. Fredricks explained to Ms. Tschosik that, while the Board has now retired the bonds, the properties in the Yorktown-Maple district are still responsible for paying annual maintenance levies for the drain.

### ***Other Business***

Manager Hansen reminded the board of the annual training video to be completed which was requested via email from the Dickey County Clerk of Courts office.

Secretary Hansen reminded the board that the DMP form should be filled out and turned into the auditor's office.

Manager Gemar asked the board if there is still a need or desire to have Baker Trapping Services back in the spring of 2026 to maintain the beaver situation on Dickey County Drain #1. The board all agreed that it would be beneficial and to keep using Baker Trapping Service.

### ***Meeting Minutes***

Manager Quandt moved to approve the November 19, 2025 meeting minutes. Manager Gemar seconded the motion. Upon roll call, the motion passed unanimously.

### ***Financial Statement/Bills***

The board considered bills from Ohnstad Twichell of \$1660.80, Moore Engineering of \$175 and Dakota Improvement of \$2660. Secretary Hansen gave the financial report. Manager Quandt moved to approve the financial report and bills. Manager Hauck seconded the motion. Upon roll call, the motion passed unanimously.

There being no further business to discuss, the meeting was adjourned.

**APPROVED:**

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Steve Hansen, Chairman

Attest:

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Judy Hansen, Secretary