

Commission Minutes

October 4, 2016

Chairman Sand called the meeting to order at 9:05 am. Present were Joel Hamar, John Hokana, JT Homan, Dean Simek and Chairman Sand. The press was not represented.

Additions to the Agenda

Mertz Lumber

Tax Director Flaherty

Hamar motioned to approve the minutes. Hokana seconded. Motion carried.

Hokana motioned to approve the vouchers. Hamar seconded. Motion carried.

The commission reviewed the properties that are taken by the county for unpaid 2013 taxes. The beginning bid for parcel #0861000 was set at \$3,515.59, which includes the recording fee. The minimum bid amount for parcel #10724001 wasn't set until more information can be found.

Gary Mertz from Mertz Lumber joined the meeting at 10:00 Also present were Health Director Roxanne and Program Project Manager Addi Thompson. Holm presented a bid from Mertz Lumber for additional work and additional materials provided. Mertz explained the extra electrical charges include an extra wire in the event the Health District needs more load in the future. Mertz stated there was work that needed to be done that wasn't on the original bid. The construction work is complete except that a door for the conference room is on order.

Hamar motioned to pay the amount of the vouchers that were presented by Holm. Roll Call vote passed with Joel Hamar yes; John Hokana yes; JT Homan yes; Simek yes; and Chairman Sand, yes.

Hamar motioned to open the 2017 budget hearing. JT seconded. Motion carried. Present were Deputy Auditor Wanda Sheppard, 911/DES Director Charles Russel, Sheriff Chris Estes, Treasurer Gail Veland and guest Robert Schaeffer. Mr. Schaeffer asked why the Sheriff's budget was so high with fewer residents in Dickey County than in the past. The commission explained the Truck Regulatory expenses are within the Sheriff's budget and a salary for an additional deputy. Sheriff Estes stated the highway patrol doesn't assist as much as they have in the past. Estes said there is increased traffic from other parts of the state and a large portion of the costs are spent on offenders that are not Dickey County residents. After further discussion, JT Homan motioned to accept the 2017 Budget as presented. Simek seconded. Motion carried. JT Homan motioned to close the budget hearing. Hokana seconded. Motion carried. The commission thanked Mr. Schaffer for attending the budget hearing.

Highway Superintendent Jeff Hagen and 911/DES Director Charlie Russell joined the meeting at 10:49. Russell reported on the recent storm in Ellendale, stating rainfall varied from ½" and 1 ½ inches. He reminded the commissioners to attend the Point Of Distribution exercise on October 7. The exercise is coordinated by Russell and the County Health District. Flu vaccines will be available and administered to the public during the exercise.

Hamar motioned to open the Propane Bid Hearing. Simek seconded. Bids were received from Economy Propane, Ellendale Farmers Union and Vining Oil. Commissioner Hamar motioned to accept the lowest propane bid, which was from Ellendale Farmers Union, in the amount of \$0.78 cents per gallon. Simek seconded. Motion carried. All bids are on file at the Auditor's Office.

Highway Superintendent Hagen told the commission the advertising for the Road Maintainer Bid Hearing advertisement has been placed in the Times Leader section of the Dickey County Leader The bid hearing is scheduled at 11:00 am during the October 18 Commission Meeting.

The commission and Hagen decided that Hagen will contact the land owners regarding hay bales that have not been removed from the county right of way.

Sheriff Estes said the truck regulatory vehicle will be patrolling during harvest. He said the Highway Patrol is not available for patrolling because of the activity in the west.

Kadmas Lee and Jackson engineer Josh Loegering joined the meeting at 11:27. He reported the widening project is complete and presented pay estimate #5 for KD Hoyt in the amount of \$162,218.52 and Estimate #1 for Central Specialties Inc. in the amount of \$503,615.10.

Simek motioned to accept Pay Estimate #5 in the amount of \$162,218.52 and issue a check to KD Hoyt. Hokana seconded. Roll call vote passed with Joel Hamar, yes; John Hokana, yes; JT Homan, yes; Dean Simek, yes; and Chairman Sand, yes. Motion carried.

Simek motioned to accept Pay Estimate #1 for the Mine and Blend project in the amount \$503,615.10 and issue a check to Central Specialties, Inc. Hamar seconded. Roll Call Vote passed with Joel Hamar, yes; John Hokana, yes; JT Homan, yes; Dean Simek, yes; and Chairman Sand, yes.

Loegering explained that HB 1102 money will be spent towards the Widening Project and SB 2103 money will be spent on the Mine and Blend project.

Tax Director Don Flaherty joined the meeting at 11:55. Flaherty presented the paperwork from the state showing the adjusted assessment decision for the Harris Machine Building. Flaherty said the state assessed the property at \$935,000.

Flaherty presented the Vanguard contract for the Chairman to sign. Hamar motioned to have the chairman sign the contract with Vanguard to assess the complex properties from Vanguard. Simek seconded. Motion carried.

Hamar motioned to adjourn at 12:16. Hokana seconded. Motion carried.

October 18, 2016

County Commission Meeting

Chairman Sand called the meeting to order at 9:30 am. Present for the meeting were Joel Hamar, John Hokana, JT Homan, Dean Simek and Chairman Sand. The press was not represented.

Additions to the Agenda

Request for 4-way stop sign

Review County Benefits.

Hamar motioned to approve the October 2 Commission Minutes. Simek seconded. Motion carried.

Simek motioned to pay the vouchers. Hokana seconded. Motion carried.

Homan motioned to accept the financials as presented. Simek seconded. Motion carried.

The commission reviewed the benefits that Dickey County offers to employees. They proposed an increase in annual paid sick leave from 10 days to 12 days and proposed the following increase in vacation days.

12 days – 0 to 4 years of employment

- 15 days 5 to 7 years of employment
- 17 days – 8 to 19 years of employment
- 20 days – 20 and over years of employment

The maximum vacation carry over from one year to the next for non-Social Service employees remains at 15 days.

The proposal will be emailed to County Office Department Heads for their input.

Tax Director Don Flaherty joined the meeting at 10:30. Simek motioned to open the abatement hearing. Hamar seconded. Motion carried. Tax Director Flaherty presented the abatement request for Bethlehem Lutheran Church in Forbes. He explained abatement of taxes is requested because the building isn't being used and will be moved off the property. Simek motioned to accept the abatement request. Hamar seconded. Motion carried. Hamar motioned to close the abatement hearing. Homan seconded. Motion carried.

Treasurer Veland presented the Quarterly Report and Pledge Report. Homan motioned to accept the Quarterly report and Pledge Report and have the Chairman sign the report. Hokana seconded. Motion carried.

Jeree Meyers, representing RDO Equipment Co., joined the meeting at 11:00. Hokana motioned to open the Road Grader Bid Hearing at 11:00 am. Hamar seconded. Motion carried. Present for the bid hearing were Jeree Meyers, Highway Superintendent Jeff Hagen, 911/DES Director Charlie Russell, Kadrmass, Lee and Jackson (KLJ) Engineer Josh Loegering, and Treasurer Gail Veland. One bid was received from RDO Equipment Co., Aberdeen SD.

The following bid was opened and read by Chairman Sand.

- One 2017 John Deere 772 GP Road Grader \$297,000
(with guaranteed buyback)
- Options: \$ 8,500 – Ripper
- \$19,200 - Walk'n' Roll Packer/Roller
- \$ 2,152 – Laminated Glass

Meyers said RDO Equipment Co. will repurchase the county's currently leased John Deere Road Grader (s/n 638182) for \$150,000 and the leased John Deere Road Grader (s/n 643209) at the guaranteed buyback amount of \$156,850.

Simek motioned to accept the bid for one 2017 John Deere GP Road Grader with a Ripper and Walk'n Roll Packer/Roller for the bid amount of \$324,750 and one 2017 John Deere GP Road Grader with a Walk'n Roll Packer/Roller for the amount of \$316,250. Hokana seconded. Roll call vote passed with Joel Hamar, yes; John Hokana, yes; JT Homan, yes; Dean Simek, yes; and Chairman Sand, yes. Motion carried. The commissioners may look into options to sell the two road graders outright instead of trading them in.

KLJ Engineer Josh Loegering presented a payment request in the amount of \$1,548,691.15 to be paid to Central Specialties, Inc. (CSI) for the County 3 Mine and Blend project (CNOC 1112-070) and a Reimbursement Request in the amount of \$1,548,691 to be paid to Dickey County from SB 2103. Simek motioned for the chairman to sign the payment request for CSI in the amount of \$1,548,691.15 and the auditor to sign the reimbursement request from SB 2103 in the same amount. Homan seconded. Motion carried. Loegering said the Mine and Blend project is complete and the remaining retention amount will be paid to CSI after the final inspection is completed.

Loegering presented a Payment Reimbursement Request from HB 1176 in the amount of \$6,628.62 to reimburse Dickey County for payment to KD Hoyt, Inc. Hamar motioned to have the auditor sign the reimbursement request. Hokana seconded. Motion carried.

Hamar motioned to authorize Treasurer Veland to transfer funds from First State Bank of ND, Oakes to Starion Financial, Ellendale and pay the CSI payment request from the regular checking account at Starion. Simek seconded. Motion carried.

Loegering explained that KD Hoyt, Inc. was following the correct procedure when they mailed the letter to the commission regarding the differences between actual and estimated cost of materials used on the County 3 widening project (1112-069). KLJ will respond to the letter asking KD Hoyt, Inc. for the detailed backup paperwork to their request.

The commissioners reviewed the property that came back to the county for taxes due (parcel #10724001). The minimum bid amount for the property was set at \$7,479.43, which includes the cost of a survey. Parcel #0724001 will be advertised in the Times Leader for three weeks before the November 15 tax sale, unless the legal owner or heirs pays the taxes and penalties due on the parcel before the tax sale. Homan motioned to have KLJ survey parcel #10724001 (W 60.6 feet of Lot 2 Block 43 & Block 43 Outlot X, City of Oakes). Hokana seconded. Motion carried.

Road Superintendent Hagen said he received a quote from the maintenance manager for RDO, Aberdeen SD, Inc. to repair the county mower that the county uses to mow around bridges. The quote was for approximately \$4,800 for parts and repairs. Hagen received a bill in the amount of \$7,300 to repair the mower. Jeree Meyers will visit with RDO management about the extra charges.

Commissioner Hamar told Hagen he was told by a resident that a semi-truck sped through the County 5 intersection in Kentner Township. The resident said visibility and speed make the intersection dangerous and asked if the county could place a 4 Way stop sign at the location. Discussion followed. Hagen will look into placing the 4-Way stop sign.

Hokana motioned to adjourn the meeting at 12:48 pm.

Payroll			52423-
		130,137.22	52542
Central Specialties Inc.	Progress payment mine and blend Co. Rd. 3	225,089.75	63004
Cities, Townships, Schools	Cities, townships, schools	38,940.61	63005-
			63022
Community Volunteer	Ambulance Collections	27.78	63023
EMS of LaMoure			
Kulm Ambulance Corps	Ambulance Collections	104.19	63024
Inc. c/o Robin Hehr			

Edgeley Ambulance Service	Ambulance Collections	55.58	63025
Ellendale City	Airport, Ambulance	340.36	63026
Oakes City	Airport, Ambulance	319.53	63027
Garrison Diverson	Collections	206.18	63028
James River Soil Concervation District	Collections	219.54	63029
Ellendale Fire #2	Collections - Ellendale	305.17	63030
Oakes Fire #3	Collections - Oakes	296.17	63031
State Treasurer	State Medical/Clerk of Courts Fees	346.18	63032
Dickey County Treasurer	Clerk of Court Fees	650.20	63033
Human Services	Monthly Expenses	123,763.70	63034-63049
Bowers Tree Service	Tree Trimming	1,800.00	63050
Center for Education & Employment Law	Deskbook Encyclopedia of Public Employment Law	254.95	63051
Clay County Sheriff's Office	Paper Service	42.17	63052
Cole Paper	Towels, Bowl Cleaner, Belt Replacement, Sanitizer, Tree	434.98	63053
Comfort Inn, Bismarck	Dana Geller-Lodging	160.00	63054
Dickey County Highway Dept.	Dem Vehicle Fuel	403.15	63055
Farm & Home Publishers	Plat Books	700.00	63056
Flaherty, Don	Vanguard User Group Meeting Miles and Meals	241.76	63057
Geller, Dana	Bear Creek Assessment Mileage and Vanguard User	418.96	63058
Green Iron Equipment	Handle for Lawn Mower	8.66	63059
Kelly Inn, Bismarck	Don Flaherty-Lodging	175.42	63060
MailFinance	Lease Rental of Postage Machine (3 months)	305.76	63061
Miller, Cresta	Risk Manager Training-Mileage and Meals	175.15	63062
Montana Dakota Utilities	Utilities-Park Lights	70.26	63063
Neopost Great Plains	Postage Machine Labels and Ink	322.00	63064
Neuharth, Gary	Room Rent	250.00	63065
Radison Hotel, Bismarck	Charlie Russell-Lodging	240.30	63066
Sandness Law Office	Mental Health Services	108.00	63067
Schimke, Andi	Association Meeting Mileage	70.20	63068
Seyer Plumbing & Heating	Copper Tee, Copper 90, Copper Pipe, Copper Coupling, Labor	314.62	63069
Stutsman County Auditor	Mental Health Hearing (2)	285.00	63070
True Value, Ellendale	Toilet Paper (Wilson Dam)	7.49	63071
Vanguard Appraisals Inc.	Yearly Contract Payment	8,515.00	63072
Central Specialties Inc.	Progressive Payment #2 CNOC-1112(070)	503,615.10	63073
Kadrmas Lee & Jackson Inc	Const Eng-CNOB-1112(069) #21048/Inv 4380/Const Grading-1112-069, PJT 21048/Inv 4381	60,835.98	63074
KD Hoyt Inc	Progressive Payment #5 CNOB-CNOC 1112-069	160,218.52	63075
Void	Void	-	63076
Fastenal Company	300 3/8X2X1/8Zink Fender; 150 HCS3/8X16X1 Z 5	445.20	63077
Fisher Sand & Gravel	Gravel in Steinwand Pit-Final Payment	41,250.00	63078
House of Glass Inc	Receiver; Switch; Door Lube; Tri-Pods; OP PK-Trolley; Labor	3,459.60	63079
IWI Inc	Ballast/120V	89.00	63080
Kinetic Leasing	Lease #DIC4857-107-2015 JD 410L Backhoe	18,920.03	63081
Oakes Truck & Trailer	Unit 129 #444351; Diagnostic; Air/ Radio/CD	1,054.65	63082
Southeast Wager Users	West Shop	46.95	63083
Zep Sales & Service	Bathroom Screen	65.89	63086
Wagner, Harley J.	Wages, Meals	469.25	63085
Dawson Insurance	RL Renewal	5,265.00	63086
AT&T Mobility	Cell Phone (Sheriff/ DES/Environ. Services); Air Cards	667.33	63087
Ellendale City Auditor	Utilities (Courthouse/Sprinklers/Main Shop/Weed Building)	1,041.35	63088
NDSU Extension Service-Ag Budget	May-Dec. 2016 Salaries (A. Ellinger & B. Kiser)	19,349.44	63089

True Value, Ellendale	Drop Cloth, Paint, Batteries, Polish, Shop Towels, Storage Shelf Rack,	231.25	63090
ND Game & Fish Dept	Online and Paper Licenses	58,704.00	63091
Dakota Plains Credit Union	Payroll Transfer	130,000.00	63092
ND PERS	BCBS Fund/Health Insurance	44,862.00	63093
ND PERS	BCBS Fund	4,527.04	63094
ND PERS	Life Insurance	363.69	63095
ND PERS	Life Insurance	142.70	63096
Flex	Flaherty, Don	70.76	63097
ND PERS	Def Comp	3,033.42	63098
ND PERS	Def Comp HD	262.50	63099
US Dept of Education	Garnish Fund	245.06	63100
Void	Void	-	63101
Flex	Miller, Cresta	216.80	63102
BG Glass, LLC	Windshield Replacements, Rock Chip Repair	790.00	63103
Flex	Hokana, Holly	100.00	63104
Human Services	Monthly Expenses	20,129.68	63105-63148
Brandenburger Construction	Mowing Wilson Dam	2,300.00	63149
Computer Express	8 GB thumbdrive, 16 GB thumb Drive	29.98	63150
Computer Express	Headset with Lifter; Light Indicator	694.48	63151
Chief Supply	Box Batteries	24.48	63152
Dakota Plains Credit Union	Scanner for Elections	26.86	63153
Dickey County Leader	Minutes; Propane Bid; Fall Weed Mowing; Budgets; Bids	853.68	63154
Dickey County Highway Dept	Gas (2016 Chevy Tahoe; 2015 Ford; 2013 Ford; 2016 Ford)	1,065.24	63155
Ellinger, Aimee	4-H Club Meeting, Forbes	20.52	63156
Ellinger, Aimee	4-H Week Ice Cream Social; Drone Project; Supplies	103.68	63157
Farm & Home Publishers	Printed FHP Book	25.00	63158
Information Technology Dept. (ITD)	County Exchange Email; NetmotionVPN Client; Service Contract	574.35	63159
Jamestown Community Corrections	Fourth Quarterly Payment-Contracted Services	1,092.00	63160
Law Enforcement Systems Inc.	Case Management File Envelopes	83.00	63161
Mertz Construction & Supply, Ellendale	Supplies for Storage	78.00	63162
ND State Radio	LETS Quarterly Terminal Fee	240.00	63163
ND State Tax Commissioner	2015 Taxes 12% Payback	589.39	63164
ND 4-H Foundation	2016 Archery Instructor Training	50.00	63165
Peterson, Logan	Intoxilizer Training	42.00	63166
Smith, Strege, Frederickson & Butts, Ltd	Court Appointed Attorney	2,717.85	63167
Sheppard, Wanda	NDACO Conference Mileage	176.04	63168
Stark, Peter	Intoxilizer Training	42.00	63169
Xtreme Outfitters	Savage 10 B.A. Stealth + Shipping & Handling	1,045.00	63170
Kaadmas Lee & Jackson Ind	CNOBN-1112(069) INV 73105; PCN21048; Task 3-CNOC	25,089.83	63171
Butler Machinery Co.	Clutch Pack + Shipping	910.28	63172
Chad's Electric Inc.	Work on East Overhead Door; Parts	73.89	63173
Ecolab Pest Elimination Division	Weatherlock; Repeater Trap	85.98	63174
Economy Oil Co	#2 Fuel	1,821.90	63175
Farmers Union Oil Do	Mower Tire, Counter Act, #2 Fuel	813.20	63176
Farmland Co-op	Cardtrol (Ag. Diesel)	983.86	63177
Farnams Genuine Parts	Oil, Air Filter; Fuel Filter & Fittings; Cabin Air Filter	153.01	63178
Fullerton City Quditor	Fullerton Shop Water	20.00	63179
John Deer Financial	Cap; Insert; Row Crop Tractor Inspection; Labor	1,605.95	63180
Matheson Tri-Gas Inc	1/4"x29' CF mRND1"x20' RND; 1 1/2"x212 RND	325.24	63181
NAPA Parts Supply Inc	Disposable Gloves	14.49	63182
Newman Signs	T-DPSF/2STD3A Digital Print-Flat; 2; + Freight	18.58	64183

Ottertail Power Company	Power/Oakes Shop	33.58	63184
Praska's Hardware Hank	Clamp & Coupling	3.67	63185
Team Laboratory Chemical Corp	Team Shop Pac (1 case)	120.00	63186
True North Steel	CSP 60"x24"; 50"x26"; 26"x20' / 36"x24"; CSP 30"x40' / 30"x14'; 30"x24" Band; /csP 42"x44' (2); CAP 18"x10' (6); 42x44 Culv Brge 1/3	28,780.50	63187
True Value, Ellendale	Angle Broom; Antibiotic Cleaner; Toilet Paper; Paper Towels; Fuel;Galv. Cable; Wire Rope Clips	160.96	63188
Waste Management	Utilities	44.00	63189
Office of Attorney General	24/7 Program	150.00	63190
Epsilon Sigma Phi	Membership Dues	60.00	63191
True Value, Ellendale	WD40; White Plastic Pail	7.58	63192
Kiser, Breana	Mileage; Emergency Response Training	175.50	63193
Dickey County Highway Dept.	Gas for Trucks	273.59	63194
Dickey County Leader	Milestone Cost Share; Spray Truck Sale Ads	98.90	63195
Fullerton Farmers Elevator	Noble; Plateau	6,470.00	63196
True Value, Ellendale	Foggers	25.98	63197
Computer Express	911 Computer Replacement Screen	299.00	63198
Dickey Rural Networks	Dijckey 911 Trunks Rent	231.00	63199
ND Association of Counties	10% of Revenue	463.27	63200
Starion Bond Services	Bond Payment Series B - Bond Payment Series A	80,031.00	63201
A&B Business Inc	Felt Stamp Pads; Chairmat; Envelopes; Manila Folders	208.74	63202
Ampride Services Inc.	Rug Service	712.94	63203
Dakota Valley Electric Coop	Utilities at Wilson Dam, West Shop & Guelph Tower	178.00	63204
DRN	DRN Monthly Billing	1,291.54	63205
Mahlers Village Variety	Carbon Paper; Insulated Tote	10.48	63206
Montana Dakota Utilities	Utilities: Park, Courthouse, Fullerton Shop; Main Shop; Weed Building	1,680.46	63207
Central Specialties Inc.	Progressive Payment DC #3	1,548,691.10	63208
AFLAC	Cancer	3,259.89	63209
Wage Work	Cancer	115.00	63210
ND PERS	Retirement	24,306.48	63211
ND PERS	Retirement	2,426.16	63212
ND PERS	Def Comp	3,033.42	63213
ND PERS	Def Comp HD	262.50	63214
Delta Dental Plan of MN	Dental		63215
		1,329.85	
Ameritas Life Insurance Corp	Vision	421.28	63216
US Dept of Education	Garnish Fund	245.06	63217
North Dakota United	Dues	83.22	63218
Flex	Hokana, Holly	100.00	63219
Flex	Schmidt, Kelly	375.00	63220
Flex	Miller, Cresta	216.80	63221
State Land Department	Check Not Cashed and Turned Over	500.00	63222
Overpayment Refund	Deed, Permanent Easement, Flowage Easement	2,254.00	2092
Vculek Marlene	Land Acquisition (1/2 Share)	87.50	2093
Vculek Bernard	Land Acquisition (1/2 Share)	87.50	2094
Gladen Construction INC.	Progress Payment #5	338,626.88	2095
Hoffmen Irrigation	Irrigation Well Remove & Replacement	506.88	2096
M&W Drilling	Irrigation Well Remove & Replacement	1,416.00	2097
Moore Engineering INC.	Design Services, Construction Services	41,444.60	2098
Ohnstad Twichell PC	Professional Services- 2 months	6,896.39	2099
Dakota Valley Electric Coop	New Connect	307.00	2100
Gladen Construction INC.	Application Payment #6	409,116.56	2101
Moore Engineering INC.	Legal Descriptions & Row Documentation, Design Services	15,552.15	2102

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