

Commissioner Meeting October 2, 2017

Chairman Sand called the meeting to order at 8:35 am. Present were Joel Hamar, John Hokana, Marke Roberts, Dean Simek, and Chairman Thor Sand. Also present were Tax Equalization Director Don Flaherty, State's Attorney Gary Neuharth, and Administrative Assistant Holly Hokana. The Pledge of Allegiance was recited.

Simek made a motion to approve the September 19th minutes with changes. Roberts seconded. Motion carried.

Hokana made a motion to approve the vouchers. Hamar seconded. Motion carried.

Chairman Sand asked Flaherty for an update on the current assessor certification at issue. Flaherty presented three letters which showed the flow of information starting with a letter from the State of North Dakota. Flaherty has checked with the State Tax Department and the assessor hasn't requested an extension from them. Neuharth stated that the commission has no authority to grant an extension, as it is in the hands of the state of North Dakota. The certification of the assessor in question expired as of July 31, 2017, but can be appealed at the state level only. Flaherty has been contacted by three of the townships affected by the termination. Flaherty will send a second letter to those affected by the termination that hasn't responded to the first letter. The letter will show the options of contacting Rod Rodningen or other assessors, along with the cost of contracting with the county for their yearly assessments. Flaherty will copy the correspondence to the commissioners.

Treasurer Gail Veland joined the meeting at 9:00 am.

Commissioners reviewed three properties that were not paid by the end of the day October 2nd, which is required by law. The three properties were reviewed and minimum values were set at the minimum required plus the filing fee for the deed.

Chairman Sand asked if there were any additions to the agenda. Hamar asked to add the 5 County meeting Thursday afternoon, cement on the east side of the courthouse, and an update on the 4-H and Youth Development agent.

Hamar stated that the agenda for the 5 County meeting include a presentation on Base 1 Stabilizer, along with a discussion of the resolutions to be discussed at the ND Association of Counties conference and elections for the board for next year.

Cement needs to be put in place to adjust the new drains on the east side of the courthouse. Risk Manager Cresta Miller joined the meeting to explain her conversation with the Glynn Brothers, who the Commission is waiting for a quote from to complete the project. Miller had talked with them concerning work the Commissioners wanted done. Commission would like the project done before freeze up. Simek checked with Glynn Brothers and they are waiting for a price on the grate before they can give the county a price quote.

Hamar requested that the 4-H and Youth Development agent be changed from 70% time to a full time position. Sheppard stated that the adjustment to full time was in the budget numbers for the balance of 2017 and is in the 2018 budget at full time. Simek made a motion to make that position full time effective October 3, 2017. Hokana seconded. Motion carried.

Commissioners reviewed the agreement with ND Department of Emergency Services concerning contracting out of the county DES/911 Coordinator Charlie Russell to assist with emergencies in other areas of the state at the cost of the state. The agreement was reviewed by State's Attorney Neuharth and he stated that option #2 should be chosen. Option 2 continues to keep Russell as an employee of the County and the county will be reimbursed by the state. Upon the advice of the State's Attorney, Hokana made a motion to sign the agreement choosing Option 2. Simek seconded. Motion carried.

Hamar made a motion to designate Breana Kiser as the Dickey County delegate to the State Fair. Roberts seconded. Motion carried.

Hamar made a motion to open the budget hearing at 10:15 am. Simek seconded. Motion carried.

Roberts made a motion to deposit the funds of State Aid normally allocated to Social Services to the General Fund, starting second quarter of 2018. If money is needed to fund Social Services, money will be transferred out of the General Fund. Hamar seconded. Motion carried.

Simek made a motion to approve the 2018 budget, as recorded in the Dickey County Leader. Roberts seconded. Motion carried. Hamar made a motion to close the budget hearing. Simek seconded. Motion carried.

A recess was taken at 10:20 am and returned at 10:25 am.

DES/911 Coordinator Charlie Russell joined the meeting at 10:25 am. Legislators are working together on the letter received from German Township concerning the payback of FEMA funds. The lawyer would entertain a conference call with Commission, which Russell would set up for the next Commissioner meeting.

Commissioners discussed the Multi-Hazard Mitigation Plan update and applying for a grant to update the plan. South Central Dakota Regional Council (SCDRC) will apply for the grant and work with Russell to update the county plan. Most of the cost of the grant will be at no cost, if the grant is approved. Roberts made a motion to hire SCDRC to the update our Multi-Hazard Mitigation Plan. Hamar seconded. SCDRC should apply for the grant before they start. Motion carried.

Commissioner Simek made a motion to open the Area Rural in Character hearing at 10:45 am. Hamar seconded. Motion carried. The reason for the hearing is to discuss the application to the US Department of Agriculture for a Community Facilities loans and grants program to fix the basement of the Courthouse and if we qualify for the rural in character program. The program is specifically for city, town or unincorporated area of not more than 20,000 in population and the facility must primarily serve rural residents. No other individuals were in attendance. Hokana expressed that as a county of approximately 5,000 people, we should be considered as a rural community. With no objections, the hearing was closed with a motion by Roberts, seconded by Simek. Motion carried.

Simek made a motion to sign the paperwork to apply for the Community Facilities grant. Roberts seconded. Motion carried.

Highway Superintendent Jeff Hagen joined the meeting at 10:48 am. Hagen received a quote to repair the damage done to the bridge on County Road 2 one mile east of County Road 8. The quote from Dakota Fence is in the amount of \$7,932. No accident report has ever been filed. Sheppard will check if insurance will cover a portion of the repair bill. The County Road 2 overlay is completed. A change order will be brought before the Commissioners to put rumble strips in before the stop sign. The contractor will take a reduction, because the project was not completed in the time frame set in the original contract.

Simek made a motion to open the Propane bid opening. Hamar seconded. Motion carried. Only one bid was received from Economy Propane LLC for 20,000 gallons more or less for 2018 at \$1.10 per gallon. Hokana motioned to accept the bid. Roberts seconded. Motion carried.

Simek made a motion to adjourn at 11:30 am.

Commissioner Meeting October 17, 2017

Chairman Thor Sand called the meeting to order at 9:00. Roll call was taken with Joel Hamar, John Hokana, Marke Roberts, Dean Simek, and Chairman Thor Sand. The Pledge of Allegiance was recited.

Additions to the Agenda

Cement project on the east side of courthouse

5 county update

Updates by Commissioner Roberts on the Association of Counties conference

Simek made a motion to approve the minutes with changes. Roberts seconded. Motion carried.

Hokana made a motion to approve the vouchers. Hamar seconded. Motion carried

Mike Glynn, representing Glynn Brothers, joined the meeting at 9:10 and the meeting went into recess to review the cement project on the east side of the Courthouse. Commissioners returned from recess at 9:20.

The Commissioners approved the quote from Glynn Brothers Concrete to remove the pipes from the side of the building and replace with sloping cement and a drain in the cement to the grass. The total estimate is \$4,000 and was included in the budget for 2017.

Hamar motioned to approve the Financials. Simek seconded. Motion carried.

Hamar updated the Commissioners on the 5 county meeting held October 5th in Oakes. A presentation by Team Lab on their Base 1 Stabilizer was given. The resolutions are basically the same as last year. LaMoure County will host the next meeting in January, and will be the officers for 2018.

Roberts reported on information he received during the ND Association of Counties conference last week. Roberts had attended a session concerning truck weights and permits. The State is pushing for all counties to be using the same process for truck weights and permits for non-divisible loads. LoadPass Permits is used by counties in the western part of the state. All counties would be on the same fee schedule. McIntosh is looking at adding for the next year, because of the wind tower project. The setup fee is \$1,500 and then a yearly fee after that. LoadPass collects the fees and a check is sent to the county monthly. The county will map the county that will be available on the Department of Transportation web site that they can look at roads in the county. The permit fees are based on a per mile charge. Sheppard will check with LoadPass to see if they will give a presentation to the Commissioners. Sheppard will also check into inviting other counties to come to the presentation.

Treasurer Gail Veland joined the meeting at 9:30.

Health District Administrator Roxanne Holm joined the meeting at 9:45 am. Hamar reported to Holm that letters will be sent to individuals where their drain field was installed on county park property. The landowner is responsible for returning the area to its original condition. Any rocks or debris will need to be picked up and the land leveled. The landowner would need to mow around inspection pipes sticking out of the ground. Grass will need to be replanted after time is allowed for things to settle. Holm will review easement agreements for the future. A letter will be put together and forwarded to the Commissioners and Holm for review before sending out to the affected landowners.

Sheppard will send out an e-mail, giving cell phone numbers and county e-mail for the Commissioners in place of the suggestion box.

Hamar made a motion to change the cap on flexible spending accounts offered as a benefit to \$2,600, an increase of \$100. Roberts seconded. Motion carried.

DES/911 Coordinator Charlie Russell joined the meeting at 10:10.

Treasurer Veland presented the Quarterly Treasurer's Report. Hamar made a motion to accept the quarterly report ending September 30, 2017. Simek seconded. Motion carried.

Hokana made a motion to sign the Maintenance Certification County Federal Aid Project form. Roberts seconded. Motion carried.

Deputy Tax Director Dana Geller joined the meeting at 10:30. Roberts made a motion to open the Abatement Hearing at 10:30. Simek seconded. Motion carried. Geller presented the application and stated the appeal is based on NDCC 57-02-08 (20). The value changed only on improvements and not on land value. Roberts made a motion to approve the abatement for 2016 and 2015. Hamar seconded. Motion carried. Hamar made a motion to close the abatement hearing. Simek seconded. Motion carried.

The meeting went in to recess at 10:35 and returned at 10:40. German Township Chairman Rodney Brosz joined the meeting at 10:40.

Roberts made a motion to go into executive session, on the advice of Attorney, Scott Porsborg from Smith Bakke, attorney with North Dakota Insurance Reserve Fund, to discuss pending litigation with Dickey County, German Township, Lakeview Excavating, and FEMA. Hamar seconded. Motion carried. Because they could not get a hold of the attorney, the executive session was closed with a motion by Hamar. Roberts seconded. Motion carried.

Highway Superintendent Jeff Hagen joined the meeting at 10:45. The staff is working on the gap on County Road #3, west of Oakes starting today. The ditch mowing is complete. Staff is also working on doing maintenance work on equipment.

Simek made a motion to return to executive session on the advice of Attorney Scott Porsborg from Smith Bakke, attorney with North Dakota Insurance Reserve Fund, to discuss pending litigation with Dickey County, German Township, Lakeview Excavating, and FEMA at 10:50. Hamar seconded. Motion carried.

Hamar motioned to exit executive session at 11:20. Simek seconded. Motion carried. No action was taken.

KLJ Engineer Joshua Loegering joined the meeting at 11:20. The roof project final application for payment was presented. This payment does not include any extra dry wall work that was completed. This finishes out the project. A warranty on the project has been forwarded to the Auditors office. Hamar made a motion to approve the final application for payment for the roof project. Hokana seconded. Roll call vote was unanimous with Hamar yes, Hokana yes, Roberts yes, Simek yes, and Sand yes. Motion carried. Loegering presented a change order for extra dry wall work the contractor did. The change order is in the amount of \$7,355 for areas not covered by the roof project. Roberts made a motion to pay \$7,355 for this work. Hokana seconded. Motion carried.

Loegering discussed with the Commissioners about the erosion on County Road #14. This project could be an option for the Transportation Alternatives Program. Applications are being received for the federal fiscal year of 2019. The project would probably not be funded until 2021 or 2022 but the county should apply. The deadline is December 31, 2017 to apply. Loegering will get updated pictures so that the project could be applied for funding. Loegering will bring the contract paperwork to the next meeting for work done in 2018 to chip seal county road 3 from Oakes to county road 8 and county road 2.

Hokana made a motion to adjourn at 11:55.

Salaries	135,214.76
ND State Tax Commissioner	4,109.83
Cities, Townships, Schools	40,131.63
Human Services	6,643.87
Blue Book	15.95
Dakota Plains Credit Union	128.62
Dickey County Hwy Dept	206.81
Dickey County Hwy Dept	1,037.21
Dickey County Hwy Dept	843.03
Dickey Rural Networks	2,333.79
Ellinger Aimee	29.96
Geller Dana	159.84

Kadrmass Lee & Jackson INC	1,358.44
Midwest Radar & Equipment	160.00
Miller Cresta	174.41
NDAAO	450.00
Neuharth Gary	250.00
Oakes Times	34.00
Radisson Hotel- Bismarck	327.60
Stutsman County Auditor	133.00
Xtreme Outfitters	203.35
Vanguard Appraisals INC.	8,515.00
Capital 1 Industries	16,772.21
Ecolab Pest Elimination Division	88.99
Southeast Water Users	139.21
Kadrmass Lee & Jackson INC	8,303.33
Dakota Plains Credit Union	26.99
Dickey County Hwy Dept	244.45
281 Repair LLC	55.80
Dakota Plains Credit Union	30.98
Radisson Hotel- Bismarck	81.90
Computer Express f	512.52
Ellendale City Auditor	991.75
Montana Dakota Utilities	180.56
True Value- Ellendale	158.53
Dakota Plains Credit Union	118,000.00
Community Volunteer EMS of LaMoure	25.78
Kulm Ambulance Corps Inc. C/O Robin Hehr	96.69
Edgeley Ambulance Service	51.57
Oakes Volunteer Ambulance Service	225.62
Ellendale City	297.18
Oakes City	52.22
Garrison Diversion	191.92
James River Soil Conservation 975	191.89
Ellendale Fire #2	305.04
Oakes Fire #3	388.64
State Treasurer	1,837.97
Dickey County Treasurer	245.00
ND Public Employees Retirement	49,146.82
ND Public Employees Retirement	4,969.44
ND Public Employees Retirement	443.72
ND Public Employees Retirement	136.41
ND Public Employees Retirement	123.50
ND Public Employees Retirement	2,322.92
Balco Uniform	542.00

Cole Paper	1,610.88
Dakota Plains Credit Union	175.06
Dickey County Hwy Dept	500.23
Dickey County Leader	1,074.17
Ellinger Aimee	80.25
Farners Union Oil Co	75.64
Information Technology dept	54.20
Information Technology dept	518.80
Mailfinance	431.76
ND State Radio	240.00
ND 4-H Youth Development	8.00
Oakes Computer Services	210.00
Roberts Marke	66.34
Simek Refrigeration	995.40
Simek Dean	54.57
Starion Insurance Agency	169.00
Stutsman County Sheriff's Office	1,000.00
Hamar Joel	93.09
Hokana John	68.48
Butler Machinery Co.	1,116.04
Farmland Co-op	1,500.01
Farmers Union Oil Co	530.03
Farnams Genuine Parts	305.48
Fastenal Company	450.00
Fullerton City Auditor	20.00
Gillund Enterprises	332.92
John Deere Financial	23.52
Montana Dakota Utilities	1,300.56
Muckey Construction	50.00
ND Association of Counties	63.00
North Dakota One Call	5.00
Oakes Tire Center	1,603.00
Oakes Truck and Trailer	300.93
Ottertail Power Company- Fergus Falls	25.18
Praska's Hardware Hank	14.98
Timber Roots MTD	627.00
True North Steel	61.32
True Value- Ellendale	383.90
Waste Management	49.02
3D Specialties	80.64
Office of Attorney General- 1250	360.00
Epsilon Sigma PHI	60.00
Stutsman Correctional Center	2,015.00

Computer Express	299.00
Dakota Plains Credit Union	80.00
Kiser Breana	508.41
Mahlers Village Variety	95.16
Quill Corp	202.98
Dickey Rural Networks	231.00
Kedish House	401.35
A&B Business INC.	1,108.11
Ameripride Services INC.	512.90
AT&T Mobility	677.70
Dakota Valley Electric Coop	208.00
Dickey Rural Networks	1,291.51
ND Department of Trust Lands	16.20
Human Services	33,626.68
Human Services	1,580.86
ICS, INC	35,722.00
Aflac	3,263.17
WageWorks	70.00
ND Public Employees Retirement	2,451.60
ND Public Employees Retirement	2,322.92
ND Public Employees Retirement	123.50
ND Public Employees Retirement	23,876.31
Delta Dental Plan of MN	1,440.90
Ameritas Life Insurance Corp.	409.24
North Dakota United	127.84

Respectfully Submitted;
Thor Sand, Chairman
Wanda Sheppard, Auditor