

January 3, 2017

Commission Meeting

Chairman Sand called the meeting to order at 9:05 am. Present for the meeting were Commissioners Joel Hamar, John Hokana, JT Homan, Dean Simek and Chairman Sand. The press was not in attendance.

The Pledge of Allegiance was recited.

Commissioner Hamar motioned to approve the minutes for December 17 and December 28, 2016. Commissioner Simek seconded. Simek motioned to adjourn the final 2016 business meeting. Hamar seconded. Motion carried.

Auditor Beethe called the 2017 Reorganization Meeting to order at 9:10 am. She asked for nominations for Commissioner Chairman. Hamar motioned to nominate Thor Sand for Commission Chairman. No other nominations were received. Commissioner Hamar asked to suspend the rules and cast a unanimous ballot for Thor Sand as Commission Chairman. Simek seconded. Motion carried.

Chairman Sand asked for nominations for Commission Vice Chairman. Simek motioned to nominate Joel Hamar as Vice Chairman. No other nominations were received. Sand asked to suspend all nominations and cast a unanimous ballot for Commission Vice Chairman. Hokana seconded. Motion carried.

Additions to the Agenda

Omitted tax hearing

Adopt policy manual changes

The commissioners accepted the following Commission Portfolios.

Commissioners Dean Simek and Thor Sand – Highway Department

Commissioner John Hokana – Social Services and Health District

Commissioners Joel Hamar and Marke Roberts – Courthouse

The following goals were set for 2017.

Meet with one Courthouse Office Supervisor each month.

Discuss employee salaries prior to budget time.

Commissioner Hokana motioned to approve the vouchers in the amount of \$483,094.08. Simek seconded. Motion carried. Roll call vote carried with Hamar yes; Hokana yes; Roberts yes, Simek yes and Chairman Sand yes.

Commissioner Roberts motioned to authorize Chairman Sand to sign the Secure Software Solutions Agreement for Property Assessment and Taxation software services. Hokana seconded. Motion carried.

Hamar motioned to accept the updated sick leave and vacation day benefits in the employee manual on pages 306 and 307, respectively. Simek seconded. Motion carried.

States Attorney Neuharth attended the meeting at 10:00. He explained that all employees who drive county vehicles are considered to have “safety sensitive functions”. Passengers are covered by county insurance if transporting them is a job requirement of the employee. Passengers are not covered by county insurance if transporting passengers is not in the employee’s job requirement.

DES/911 Director Charlie Russell and Sheriff Chris Estes attended the meeting at 10:20 am. Russell updated the commission on the road situation, stating the county as used several cutting edges and the radiator on the snow plow is damaged. Roberts asked Russell about the condition of the county infrastructure. Russell said other than County 5 closed in Whitestone and German Townships and ice buildup on the roads, the county is in pretty good shape. He said the ice on the gravel and pavement is hazardous, further stating the county has salt ordered from Kansas and it should be delivered soon.

Russell distributed a Winter Ice Storm Declaration to the commissioners stating it is best to have the declaration in place if the state declares a disaster. Simek motioned to sign the Winter Ice Storm Declaration. Roberts seconded. Motion carried. The commissioners and Russell discussed the possibility of spring flooding.

Hamar motioned to open the omitted tax hearing at 10:40. Simek seconded. Motion carried.

Tax Director Don Flaherty distributed omitted tax paperwork for parcel #02165002 because the farmstead is no longer eligible for a farm residence exemption. Property valuation was at \$18,109 and is now valued at \$103,700 which results in an \$886 tax increase for total taxes due of \$1,105.50. Roberts motioned to accept the change in the assessment amount for parcel #02165002. Hamar seconded. Motion carried. Hamar motioned to close the omitted tax hearing. Hokana seconded. Motion carried.

Hokana said the legislators are in session and encouraged everyone to monitor what is happening. He said large budget cuts are likely, which will affect infrastructure statewide.

The commissioners visited with Kelly Schmidt about County Fair Board members. Kelly said it is difficult to find people willing to serve on the board.

Hokana motioned to adjourn at 11:40 am.

January 17, 2017

Commission Minutes

Chairman Sand called the meeting to order at 10:20 am. Present for the meeting were Commissioners Joel Hamar, John Hokana, Marke Roberts, Dean Simek and Chairman Sand as well as Treasurer Gail Veland. The press was not represented.

The Pledge of Allegiance was recited.

Additions to the Agenda

Pledge of Securities

Software Innovations Contract

4-H Meeting at Guelph

Custodian

Farm Residence Exemption

Letter to Legislature regarding radios

Sign DOT paperwork

Commissioner Hamar motioned to approve the January 3 minutes. Roberts seconded. Motion carried.

Commissioner Simek motioned to approve the vouchers in the amount of \$566,814.45. The included voucher from the Joint Water Board in the amount of \$277,309.59 will be paid when the funds are received from the Department of Transportation. Roberts seconded. Motion carried.

Commissioner Roberts motioned to approve the December 2016 financials. Hokana seconded. Motion carried.

Tax Director Don Flaherty joined the meeting at 10:30. Hamar motioned to open the Omitted Tax Hearing. Simek seconded. Motion carried. Flaherty presented paperwork and explained the assessor mistakenly recorded the taxable value of \$8,000 for Parcel #10255000. The correct taxable value is \$42,465. The taxes on the parcel increased from \$103.62 to \$549.99. Simek motioned to accept the corrected value of \$42,465 and approve the omitted tax amount of \$446.37, resulting in total taxes of \$549.99. Hamar seconded. Motion carried. Hamar motioned to close the omitted tax hearing at 10:45 am. Roberts seconded. Motion carried.

The commissioners and Flaherty discussed complaints received from citizens about the change in the Farm Residence Exemption (FRE) paperwork. Flaherty felt that taxpayers are more accepting of the process after Flaherty explains the reason for the new paperwork.

Treasurer Gail Veland presented the 2016 fourth quarter Pledge of Securities. Commissioner Simek motioned to accept the Pledge of Securities as presented. Hokana seconded. Motion carried.

Highway Superintendent Jeff Hagen, 911/DES Director Charlie Russell and Sheriff Chris Estes joined the meeting at 11:00 am. Sheriff Estes reported the additional cameras and DVDs for the security system are in place. Roberts asked if any of the deputies are helping with the DAPL protest. Estes said the state is no longer reimbursing counties and Estes thought the mileage and hotel expenses are too costly for Dickey County.

Russell updated the commission on new regulations regarding changes coming for telecommunications, stating the new system is good for large counties. He felt the small counties will get little or no benefit from the changes, and if the cost is spread statewide, it will be expensive for small counties. Roberts and Russell discussed the letter Russell sent to the legislators. Roberts felt Russell was relaying a county wide stance without input from local entities that are also affected by new regulations. He asked Russell to try to include all county entities in discussions that affect them.

Highway Superintendent Hagen and the commissioners discussed the length of time and number of residents in Dickey County that were out of power during the past storm. They also talked about the ice conditions throughout the county. Hagen said Ellendale City is willing to pay \$16,000 toward the cost of a building that can be used to store and protect salt sand. The building will be on county property and the county will sell Ellendale City salt sand. Building maintenance will be the responsibility of the county. The board authorized Hagen to continue dialog with the city regarding the building. Hagen will also continue to get bids for the building. Costs for building construction will be addressed during the 2018 budget hearings. Hagen was given a dollar figure of \$1,800,000 to repair Dickey County 2. The cost to the county will be around \$1,200,000, which includes engineering. There is money left from SB 2103, however not enough to complete the project. The auditor's office will research other avenues for funding.

Simek reported the Job Development Authority (JDA) board met on Monday, January 16 at the Ranch House. He said the board is amending the bylaws. They also discussed procedure when someone applies for a JDA loan. Some loans and/or grants may be contingent upon the applicant applying for assistance through South Central Regional Council. Other enforcement the board discussed is monitoring the number of employees the applicant maintains and a business report one year after the loan is granted.

Hamar reported on the Extension meeting that Agents Breanna Kiser and Aimee Ellingson organized in Guelph to get community input about 4-H activities. He said the meeting was well attended with good suggestions by participants such as lessons on canning, gardening, finances, college applications, applying for a job and several other activities.

Hokana motioned to have the Chairman sign the Software Innovations Contract. Simek seconded. Motion carried.

Hokana motioned to adjourn at 12:47. Roberts seconded. Motion carried.

Salaries		130652.18	52775-52883
Flaherty Don	Flex	1,127.58	63798
A&B Business INC.	Service Contract Copies COAG, HWY	499.12	63799
NACO	Dues	450.00	63800
ND Association Of Counties	Dues	7,637.00	63801
ND County Commissioners Assoc.	2017 Dues	1,600.00	63802
Nelson Auto Center	2017 Ford Interceptor	27,846.00	63803
Neurath Gary	Office Rent	250.00	63804
Secure Software Solutions	Pat License Renewal	1,600.00	63805
South Central Dakota Regional Council	Yearly Dues	9,426.00	63806
Oakes City Auditor	Service Contract Oakes PD Intergraph	828.00	63807
True Value- Ellendale	Drill Bit, Expand Foam, Shelf Bracket,Utility Hook, Light Keeper Repair tool,Bolts on the cage, keys truck reg.,paper towels,light bulbs,bleach,heater,velcro,screw mount,appl cord,outlet,foil tape,pipe wrap,headlight, electric tape, batteries,clamp, switch,cover,table fan, receptacle tester,straight fitting.	296.18	63808
Dickey County Treasurer	Mobile Home 2016 Taxes	16,010.66	63809
Dickey County Treasurer	12% Credit Mobile Home Taxes	2,183.27	63810
Human Services	Monthly Expenses	2,462.76	63811- 63818
Cities, Townships, Schools	Cities, Townships, Schools	947,481.49	63819- 63827
Cities, Townships, Schools	Cities, Townships, Schools	370,878.97	63828- 63865
Dakota Plains Credit Union	Payroll Transfer	128,000.00	63866
ND Public Employees Retirement	BCBS	46,508.72	63867
ND Public Employees Retirement	BCBS-HD	4,527.04	63868
ND Public Employees Retirement	LIFE- INS	453.70	63869
ND Public Employees Retirement	LIFE INS-HD	142.70	63870
Community Volunteer EMS of LaMoure	Ambulance Collections	1,465.34	63871
Kulm Ambulance Corps Inc,c/o Robin Hehr	Ambulance Collections	5,495.04	63872
Edgeley Ambulance Service	Ambulance Collections	2,930.69	63873
Oakes Ambulance Service	Ambulance Collections	12,821.75	63874
Ellendale City	Airport,Ambulance	18,755.97	63875

Oakes City	Airport	4,835.21	63876
Garrison Diversion	Collections	10,485.01	63877
James River Soil Conservation 975	Collections	10,397.22	63878
Ellendale Fire #2	Collections	16,329.34	63879
Oakes Fire #3	Collections		63880
		16,054.45	
Dickey Sargen Joint Water Resource District	Jackson Drain Maintenance Collections	3,279.58	63881
State Treasurer	State Medical, Clerk of Court Fees	10,520.01	63882
Dickey County Treasurer	Clerk of Court fees	670.68	63883
ND Public Employees Retirement	DEF COMP	2,179.92	63884
ND Public Employees Retirement	DEF COMP HD	323.50	63885
US Dept of Education	GARNISH	248.61	63886
Peter Stark	replacement check	10.90	63887
Human Services	Monthly Expenses	12,437.39	63888-
			63931
A&B Business INC.	Maintenance fee for the Fujitsu/PA Scanner	503.12	63932
A&B Business INC.	Folders,Fstnr,ltr,mla,Lables	102.71	63933
Ameripride Services, INC	Rug Service	564.09	63934
Chief Supply	Light for Rifle, Batteries 3V Battery Freight	265.37	63935
Cole Paper	20' Cleaner Pad 5/bag Triple Melt	134.29	63936
Dakota Plains Credit Union	Wireless KeyBoard	25.79	63937
Dakota Plains Credit Union	8.420 GAL @ &2.14 cenex ellendale, 10.644 Gal @ \$2.099 cenex ellendale	40.43	63938
Dickey County Leader	Legals Minutes	410.80	63939
Dickey County Hwy Dept	93.4 gals @ \$1.83 16 Tahoe, 167.0 Gals @\$1.83 15 silver utility, 85.3 Gals @\$1.83 gery utility 202.2 Gals @\$1.83 16 utility, 15.1 Gals @\$1.83 13 Black Utility.	1,030.29	63940
Dickey County Hwy Dept	DEM Truck Fuel	249.43	63941
Estes Chris	ND DOT License for 17 Ford	25.00	63942
void	Void	-	63943
Information Technology Dept	County Exchange email,Netmotion VPN Client,Multifactor Authertication, Wan Access Pol. Sub. ETS Circuit,SSL VPN Client, Active Directory User Fee	574.35	63944
Intergraph Corporation SGI Division	CAD Program	1,164.24	63945
Malfinance	Lease Payment Postage Machine	305.76	63946
Mahlers Village Variety	Plates and Spoons, Mini Hooks Returned for Credit,Copy Paper, Notebooks	45.69	63947
ND Association Of Counties	Marriage License Program 19 Applications	19.00	63948
ND County Recorders Assoc	ND Recorders Association Membership Dues 17	200.00	63949

ND Newspaper Association	Quarterly Add for NDSU	191.40	63950
ND State Radio	Lets Terminal Fee Per Month	240.00	63951
Network Center Communications	2-Used NEC Telephones	114.20	63952
S.E.N.D. County Commissioners Assoc.	Dues for 2017	250.00	63953
Smith Strege, Fredericksen & Butts, LTD	Court Appointed Attorney	45.00	63954
Software Innovations	2017 Software Support & license Renewal Agree.	8,200.00	63955
Zent Cheryl	2016 Overpayment of Taxes	21.37	63956
Dakota Plains Credit Union	Cylinder, Carburator, Credit For Return- Parts	154.16	63957
Ecolab Pest Eliminate Division	Rodent Control	85.98	63958
Economy Oil CO	500 Gal #1 @ 2.229, 457 Gal #2 @ \$ 184.9, Tax \$41.06 Discount -57.42	1,943.13	63959
Ellendale City Auditor	Landfill Key- 2017	500.00	63960
Farmers Union Oil Co	9.384 Gal-Vet Van, 458 Gal #1 Fuel @ 1.90, 121 Gal #2 Fuel @ 1.76, 150 Gal Gas @ 2.06,parts	1,443.23	63961
Farmland CO-OP	Cardtrol AG Diesel and Cleaner Diesel	550.49	63962
Fullerton City Auditor	Water- Shop	20.00	63963
House of Glass, INC	Broken Spring on Overhead Door- South End	2,041.95	63964
Matheson TRI-Gas INC	Acet; Surchg; Has Mat Charge	74.42	63965
Mertz const & Supply Ellendale	Garage Door Jame Seal; Utility Blade	10.05	63966
Napa Parts Supply Inc	Mac Wet Graphite Lub 2@8.49, SPSH GRD;Mirror; Clamp;CPLR; T-wax- Oakes SH	64.12	63967
Ottertail Power CO	Oakes Shop Elec	49.17	63968
Petersen Steven	579 CY Clay Material	1,158.00	63969
Praska's Hardware Hank	AAA Bat; Sish Soap; Hose Repair	17.97	63970
Team Laboratory Chemical Corp	Ice Melt Crystals	263.50	63971
True-Value- Ellendale	EXT Spring; Thermal Coupel, Rain-X Spray; TWL; Air Frsh; Btry	120.64	63972
Waste Management	Environment Fees	44.00	63973
Stutsman Correctional Center	Prison Board December	2,275.00	63974
Wagner Harley J	Travel 12/22/2016, 12/30/2016	342.50	63975
Mike's Unique Automotive Collision Center	Repair to Vet Van	6,455.70	63976
Dakota Plains Credit Union	Gasoline Stamart #5 Fargo	39.00	63977
Dakota Plains Credit Union	Dons Carwashers	27.99	63978
Dathe Gary	Travel 12/19/2016, 12/20/2016	143.01	63979
Dickey County Hwy Dept	Gasoline for Veterans Van	219.42	63980
Computer Express	RT Angle LD/LP5 Cat5, CPLG LT/LDP5 CAT 5 Extension Covers, RCWY 600V 1'v, Cats Modular Jack, 25'Cat-5 Cable, RJ45 Jack	237.00	63981
Kiser Breana	Paint,Paint Brush	21.06	63982

True Value- Ellendale	Hook/Strip, Picture Hang Strip	10.98	63983
Mahlers Village Variety	Baskets,Jars,Bookends, File Jacket	36.35	63984
Quill Corp	Letter Size Folders, Card Stock, Letter Size, Laser Jet Toner, Black,Cyan,Yellow,Magenta, Tri-Color InkJet	565.93	63985
Haak Princess	Certified Mail to Fargo	8.64	63986
Haak Norman	Travel to Meeting	46.01	63987
ND Water Resource Districts Assn.	ND Water Resource Dist. ASSN. Membership	475.00	63988
Ohnstad Twichell, PC	Fullerton Improvement, Quandt Project, City of Oakes 4834, General Service 2016	1,214.07	63989
Dickey Rural Networks	Dickey 911 Trunks Rental	251.00	63990
Napa Farnams Genuine Parts INC.	Battery Terminal	3.38	63991
ND Association Of Counties	10% of Revenues	825.39	63992
Zahn Doug	Yearly Tower Rental	500.00	63993
Underground Vaults & Storage	M/Form Receipt Transaction	16.50	63994
AT&T Mobility	Cellphone-Tax, Sheriff, Charlie, PIO,Jeff, 911 Air Card- Charlie	692.05	63995
Dakota Valley Electric Coop	Utility	121.82	63996
Dickey Rural Networks	Utility	1,162.96	63997
Montana Dakota Utilities	Utilities	1,475.46	63998
ND Association Of Counties	2017 EST Workers Comp Premium	28,706.09	63999
void	void	void	64000
ND Township Officers Association	Township Dues	3,250.00	64001
Dickey County Township Officers Assoc.	Township Dues	260.00	64002
Phyllis Kuno	Service Maid	240.00	64003
Aflac	Cancer	3,128.46	64004
Wage Works	Cancer	70.00	64005
ND Public Employees Retirement	Retirement	2,451.60	64006
ND Public Employees Retirement	DEF COMP HD	323.50	64007
Delta Dental Plan of MN	Dental	1,410.65	64008
Ameritas Life Insurance Corp.	Vision	417.36	64009
US Dept of Education	Garnish	248.61	64010
North Dakota United	Dues	83.22	64011
ND Public Employees Retirement	Retirement	23,570.35	64012
ND Public Employees Retirement	DEF COMP	2,279.92	64013

Thor Sand, Chairman

Beverly Beethe, Auditor