

**Commissioner Meeting
September 1, 2026**

Vice Chair Brandon Carlson called the meeting to order at 9:03 am. Commissioners Jerry Walsh, John Hokana, and Marke Roberts were also present. Auditor Sheppard & States Attorney Kim Radermacher were also present. The media was not present. The Pledge of Allegiance was recited.

Additions to the Agenda

5 county meeting

Guard rail on the road

South Country Zone update

Roberts moved to approve the August 18th minutes as amended. Hokana seconded. Motion carried.

Sheppard presented additional Vouchers for \$643,657.44 to Central Specialties and \$95,434.54 to Dakota Valley Electric. Hokana moved to approve all vouchers for payment. Roberts seconded. Roll Call was unanimous. Motion carried.

5-county meeting - NDIRF stated that all county properties will be reviewed this year. Sheppard will get a copy of the current values to the Commissioners.

South County Human Service zone is going well except for response time per new statewide cases; needs improvement. Walsh moved to fix the air conditioning unit and other reported issues with the window on the Social Service building. Roberts seconded. Roll Call was unanimous. Motion carried.

Sheppard presented a quote from Computer Express to fix the internet issue at the weed board building. Equipment will be ordered.

Mittleider stated she has received a conditional use permit from Orsted to place a MET tower in Elm Township. The permit has already been approved by the Land Use Administrator and the Zoning Board and needs the approval of the Commissioners. Walsh moved to approve the permit; Carlson seconded. Roll Call was unanimous. Motion carried.

KLJ Engineer Tykwinski, Jeff Hagen, Highway Superintendent, joined the meeting at 1:00

Tykwinski presented a design engineer contract for the Ellendale Township project, which awarded flex funding for 96th Street. Roberts moved to sign the contract; Hokana seconded. Roll call was Carlson, yes; Hokana, yes; Walsh, no; Roberts, yes;

Hokana moved to adjourn the meeting at 11:00

**Commissioner Meeting
September 15th, 2026**

Chair Kacey Holm called the meeting to order at 9:00 am. Commissioners Jerry Walsh, Brandon Carlson, Marke Roberts, and John Hokana were also present. Deputy Auditor Bertsch and State's Attorney Kim Radermacher, Applied Digital representative Emma Perrotti, and Jason Rattei were also present. Sonia Meehl, Treasurer Wonada Lematta, Deputy Treasurer Chris Robey, Deputy Clerk of Court Cresta Miller, and Health District personnel were present via electronic means. The media was not present. The Pledge of Allegiance was recited.

County Extension Agent Breana Kiser and Monica Pakonen joined the meeting at 9:10 am

Additions to the Agenda

Hiring New Administrative Services

Diesel Surcharge

Box Culverts on 86th St

Roberts moved to approve the September 1st minutes as amended; Carlson seconded; motion carried.

Additional voucher for \$618.94 to Computer Express was presented; Hokana moved to approve all vouchers for payment. Walsh seconded. Roll Call was unanimous. Motion Carried

Carlson moved to approve the August 2026 Financials. Hokana seconded. Roll Call was unanimous. Motion carried.

County Extension Agent Breana Kiser informed the Commissioners that Monica Pakonen has taken a position in the sheriff's office and asked whether she was able to open the position for hire.

Commissioner Walsh discussed hiring an Administrative Services position to fill a current vacancy. Walsh would like this position to take over HR/Payroll and Budgets, with other duties that could be added. This position would report to the commissioners. Walsh moved to advertise for the Administrative Services position with a description that would create a new position title and ensure Fiscal responsibility, legal compliance, and effective human resource practices to support the county mission and goals. Minimum \$75,000 and up salary, with a bachelor's or master's degree in Accounting,

Finance, or Business Administration and a minimum of three years of experience; Carlson seconded; Roll Call was unanimous.

Walsh questioned the need to hire a temp to help in the Auditor's office while Auditor Sheppard is out because of the upcoming election. Discussion followed, and the decision was to wait on hiring a temp and to ask other County Auditors to help if needed.

Land Use Administrator Mittleider joined the meeting at 10:16 to provide updates on permits and the public hearing scheduled for 2 p.m. on September 15th. The meeting went into recess at 10:18 am. The Commission returned at 10:25 am.

Carlson moved to reschedule the November 3rd Commissioner meeting to November 5th at 9 am due to the General Election being on the regular meeting schedule. Roberts seconded motion; carried.

Resident Jason Rattei brought in a signed petition to close a Township section line at 90th Street SE, which is south of the Ellendale Cemetery Road. The section line has a big washout on it. They want it closed to take liability off the township. Walsh moved to set a public hearing to close the proposed section line indefinitely, located at Ellendale Township- Section 12, Range 63 West and Van Meter Section 7, Range 62 West, on October 6th at the Commissioner Meeting. Carlson seconded; Roll call was unanimous. Motion Carried

Carlson gave an update on the box culvert on 86th st in Bear Creek Township; Everything looks good there.

Sheriff Chris Estes and DES/911 Coordinator Charlie Russell joined the meeting at 10:40 Walsh asked about a diesel fuel Surcharge for the Maintainers since fuel prices have gone up. Calson stated that it was already in the contract if it went over a certain price.

DES/911 Coordinator Charlie Russell updated the commissioner on the road closure and 4-way stop that will be temporarily added.

Steve Hanson and Land Use Administrator Amy Mittleider joined the meeting at 10:49 to discuss the floodplain permit.

The Meeting went into recess at 11:04. The Commission returned at 1:30. Commissioners Roberts, Carlson, Hokana, and Walsh were in attendance. Commissioner Holm was present via electronic means. Deputy Auditor Bertsch, State's Attorney Kim Radermacher, and resident Tony Hanson were also present. Sonia Meehl, Treasurer Wonada Lematte, Deputy Treasurer Chris Robey, Deputy Clerk of Court Cresta Miller, Moncia Pakonen, and Resident Cindy Bagley were also present via electronic means.

Roberts made a motion to open the Budget hearing at 1:30; Hokana seconded; motion carried. Resident Tony Hanson asked a question on total projected budget versus last year's budget. More Discussion followed.

Resident Mike Merkel and Mark Bobbe joined the meeting at 1:45 pm.

Roberts made a motion to close the budget hearing. Walsh Seconded. Motion carried

Hokana made a motion to adjourn at 2:07.

Salaries 64483-64574 205,636.11

Advanced Business Methods	Social Services Half of Copier Cost	133.47	122201
Climate Control	Reverse osmosis Filter Change	89.95	122202
Dickey County Hwy Dept	Gasoline for Park Mowing	25.30	122203
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicle	1,155.06	122204
Dickey County Leader	Commission Meeting	340.20	122205
Lorena's Cleaning Serv.	Park Cleaning- Pheasant and Wilson Dam	450.00	122206
Pierson Ford Lincoln INC	Repair driver's seat Frame and Cushion	1,134.63	122207
Q&N Corporation	Dell Micro OptiPlex, Monthly Service Agreement, Monitors Cables, Arms, Grommet's surge pro.	4,216.87	122208
Quadient Finance USA Inc	Added Postage	4,000.00	122209
Vanguard Appraisals INC	Special Appraisal Services	5,160.00	122210
Vestis	Rug Service invoice 2520824423	170.75	122211
Economy Oil Co	Gasoline for Hwy Shop, Fuel for Hwy Shop	39,062.88	122212
Filbert Jesse	Meal for when went to pick up the new truck	14.00	122213

Hagen Jeff	Meal for when went to pick up new truck	14.00	122214
Oakes Truck and Trailer	Windshield Reservoir, Repair to unit 789, Credit	576.55	122215
Sing solutions	Signs	215.57	122216
Vestis	Rug Service Invoice 2520821103	128.62	122217
Richland County Corrections	Held Inmate	85.00	122218
Bertsch Stormy	Dreo Air Purifier for records office	79.99	122219
US Records Midwest LLC	Replace Canvas Jackets, Reception Books	680.49	122220
AT&T Mobility	Courthouse, PIO, Road, Weed Board iPad, 911, VSO- Phone Charges	1,291.98	122221
Ellendale City Auditor	Irrigation, Courthouse, Weed Board Building-Utilities	532.65	122222
Central Special Ties INC.	44.76% work finished for 87th Ave-96th St	643,657.44	122223
Dakota Valley Services	DVEC-OH TO URD Line Revision	95,434.54	122224
Human Services	Monthly Expenses	948.51	122225
Cities, Townships, Schools	Cities, Townships, Schools	30,134.30	122227
ND Public Employees Retirement	BCBS	60,296.26	122228
ND Public Employees Retirement	Life Ins	534.46	122274
ND Public Employees Retirement	BCBS HD	7,579.36	122275
ND Public Employees Retirement	Dental	323.98	122276
ND Public Employees Retirement	Vision	42.57	122277
ND Public Employees Retirement	Life INS HD	122.48	122278
Aflac	Cancer	2,326.12	122279
ND Public Employees Retirement	Life INS	122.48	122280
Community Volunteer EMS of Lamoure	Ambulance Collections	73.99	122281
Kulm Ambulance Corps INC.	Ambulance Collections	220.02	122282
Edgeley Ambulance Service	Ambulance Collections	60.66	122283
Oakes Volunteer Ambulance Service	Ambulance Collections	665.57	122284
Ellendale City Auditor	Airport, SAD, Ambulance Collections	829.81	122285
Oakes City	Airport, SAD	220.71	122286
Garrison Diversion	Collections, SAD	628.99	122287
James River Soil Conservation	Collections sad	532.48	122288
Ellendale Fire	Collections SAD	218.00	122289
Oakes Fire	Collections OAKES	175.82	122290
Dickey County Senior Citizens	Tax Collections, SAD	457.43	122291
Dickey County Historical	Tax Collections, SAD	114.44	122292
ND State Treasurer	State Medical, Clerk of Court Fees	145.49	122293
Dickey County Treasurer	Clerk of Court Fees	712.80	122294
ND Public Employees Retirement	Correct Pers	0.02	122295
ND Public Employees Retirement	Def Comp	1,910.18	122296
ND Public Employees Retirement	Def Comp HD	661.00	122297

ND Public Employees Retirement	HSA	712.18	122300
ND Child Support Division	Garnishments	508.50	122301
Advanced Business Methods	Copier Charges clerk of court	592.20	122302
Axon Enterprise Inc	Taser Contract	1,023.72	122303
Cole Paper	Copy Paper, Janitor Supplies	398.87	122304
Dickey County Fair Board	Taxes Collected	71.13	122305
Dickey County Hwy Dept	Gasoline for Sheriff Dept. Vehicles	864.76	122306
Dickey County Leader	Agendas Notice to Taxpayers, Hearing Notice	585.00	122307
Flaherty Don	NCRAAO Conference Meals	108.00	122308
Information Technology Dept	IT Fee	1,870.20	122309
Kinzler Kasie	NCRAAO Meals	108.00	122310
Miller Cresta	Annual Training- Mileage Meals	451.25	122311
Newman Traffic Signs	Signs for Park	1,540.34	122312
Oakes Times	Paper renewal	42.00	122313
Prairie Printing	Preprinted Envelopes	285.00	122314
Q&N Corporation	Monthly Service Agreement, Zebra Printer and labels	2,642.96	122315
Q&N Corporation	USB 4 PORT HUB	35.99	122316
Rapid Response Plumbing Heating and Air	Fixed AC in Social Services	8,525.00	122317
Butler Machinery Co	Sealing Lid, Oil Seal, Clutch Pack	1,269.77	122318
Dakota Fluid Power INC	External Tooth Spur Gear	217.84	122319
Dickey County	20% Road and Bridge	25.82	122320
Ecolab Pest Elimination Division	Pest Control	107.63	122321
Lorena's Cleaning Serv.	Cleaning of the Shop Office and bathroom	400.00	122322
Napa Central	Filters	66.10	122323
Ottertail Power Company	Oakes Shop Utilities	67.28	122324
Southeast Water Users	West Shop Utilities	51.32	122325
True North Steel	Culverts	71,003.52	122326
Vestis	Rug Service Invoice 2520827725	139.04	122327
Office Of Attorney General	24/7 Program	310.00	122328
Stutsman Correctional Center	Held inmate for 31 days	3,100.00	122329
Dickey County Leader	Summer Spraying Notice	67.50	122330
Ellendale True Value	SS Clamp, Poly Coupling, Quick Link, Gas Can	114.29	122331
Dickey County Hwy Dept	Gasoline for Weed Board	907.25	122332
Sand Amy	Hotel Stay	148.50	122333
Weis Terance	Hotel Stay	148.50	122334
Dakota Electronics	New Antenna for State Radio	1,546.50	122335
Dakota Valley Electric Coop	Wilson Dam, Guelph Tower- UTILITIES	137.00	122336
Dickey County Hwy Dept	Gasoline For DES, Lawn Mower, VSO, County Car Mileage	522.15	122337
Dickey County Leader	Commissioner Min, Notice to Taxpayers, Veterans AD	232.20	122338
Dickey Rural Networks	Phone Charges	1,469.84	122339
Montana Dakota Utilities	Park Utilities, Fullerton shop Utilities	234.59	122340
Dakota Improvement	MISC, Maintenance	1,500.00	122341
Gemar Justin	Mileage	18.24	122342
Hansen AG Air LLC	Aerial Spraying	4,992.63	122343
Hansen Stephen	Mileage	174.80	122344
John Quandt	Mileage	53.20	122345
Ohnstad Twichell PC	Legal Fees	306.00	122346

Human Services	Monthly Expenses	10,050.57	122347 122354
JP Morgan Chase Bank NA	Postage, Office supplies, Travel expenses, gasoline, car wash, parts	1,666.53	122355
Wex Health INC	Cancer	72.80	122356
Q&N Corporation	Wireless AP, Airmax, Nanbean, TP Link	618.94	122357
ND Public Employees Retirement	Def Comp	1,910.18	122358
ND Public Employees Retirement	Def Comp HD	661.00	122359
ND Public Employees Retirement	HSA	712.18	122360
Delta Dental Plan of MN	Dental	2,538.80	122361
Ameritas Life Insurance Corp.	Vision	378.20	122362
ND Child Support Division	Garnish	375.00	122363
ND Child Support Division	Garnish	508.50	122364
James Valley Regional Lodge	Dues	66.34	122365
ND Public Employees Retirement	Retirement	26,779.63	122366
ND Public Employees Retirement	Retirement HD	2,771.16	122367

Wanda Sheppard, Auditor

Kacey Holm, Chairman