

**Commissioner Meeting
March 3, 2026**

Chair Kacey Holm called the meeting to order at 9:00 am. Commissioners John Hokana, Jerry Walsh, and Brandon Carlson were also present. Commissioner Marke Roberts was in attendance via electronic means. Auditor Sheppard was also present. The media was not present. The Pledge of Allegiance was recited.

Additions to the Agenda
County Drain on #12
Zoning ordinances
Alcohol licenses and permits

Hokana made a motion to approve the February 17th minutes with corrections. Carlson seconded. Motion carried.

Carlson made a motion to approve the vouchers, except for the voucher to TextMyGov. Sheppard has requested DES/911 Coordinator Russell to attend the meeting to discuss the invoice and how the system has been working. Walsh seconded. Roll call was unanimous. Motion carried.

Sheppard presented a report to the State Tax Department on the general fund balance for each township. Sheppard received reporting from each township, which is attached to the report. Carlson made a motion for Holm to sign the report. Roberts seconded. Roll call was unanimous. Motion carried.

Sheppard presented a local raffle permit from the Oakes Golf Club to be held July 13th. Hokana made a motion to approve the permit based on the approval of the state of North Dakota Attorney General's office and to waive the fee. Carlson seconded. Roll call was unanimous. Motion carried.

Sheppard presented the beer and liquor licenses for the Oakes Golf Club, Ellendale Country Club, and the Kulm Country Club for the 2026 fiscal year. Carlson made a motion to approve the licenses. Walsh seconded. Roll call was unanimous. Motion carried.

Discussion followed concerning the open meeting held in Oakes concerning the proposed zoning ordinances. The Commissioners agreed that they don't want to stop development in the county but need to be made aware of what is happening ahead of time. The setback for wind towers was discussed as well. No motions were made.

Tax Director Don Flaherty attended the meeting at 10:09.

Hokana made a motion to open the abatement hearing. Carlson seconded. Motion carried.

Flaherty presented two taxpayers requesting homestead credit that are eligible for the credit. One taxpayer has applied for 2025 taxes at 100% and one taxpayer has applied for 2024 and 2025 tax year at 100%.

Carlson made a motion to approve the applications. Walsh seconded. Roll call was unanimous. Motion carried.

Walsh made a motion to close the abatement hearing. Hokana seconded. Motion carried.

Flaherty presented data concerning the sales ratios for the 2026 tax year. There will be an increase in residential property in Oakes (approximately 9%) and in Ellendale (approximately 5%) to maintain an average within 90% to 100% of the mean sale which is required by the state of North Dakota.

Commercial property in Oakes will be reduced by about 3% or 4%. Ellendale will remain at their current numbers. Discussion followed concerning the effect of Applied Digital on the taxable value for 2026.

Flaherty requested hiring an individual to assist in the new mailing informing all taxpayers their change in values. After some discussion, Walsh made a motion to allow Flaherty to hire someone at \$15 an hour for no more than 50 hours. Carlson seconded. Roll call was Walsh yes; Hokana yes; Carlson no; Holm no; Roberts no. Motion declined. Flaherty will request assistance from other offices.

KLJ Engineer Bryan Tykwinski joined the meeting at 10:26. Treasurer Wonada Lematta and DES/911 Coordinator Charlie Russell joined at 10:30.

The meeting went into recess from 10:35 to 10:43.

Highway Superintendent Jeff Hagen and residents Scott and Cary Wertz joined the meeting at 10:43

Carlson reviewed with the Commission the auctioneer quotes received for the sale of Pheasant Lake property. All sales would be handled as on-line sales only. The quotes are available in the Auditor's Office.

Discussion followed concerning what areas will be put up for sale. Walsh requested block 3 to be kept for green space for future park development. Discussion also included the fact there are drain fields in block 3 from residents at Pheasant Lake. Walsh made a motion to sell Blocks 1, 2, 4, 7 and 8. Carlson seconded. Roll call was unanimous. Motion carried. C Wertz asked the Commission to reconsider this decision and not sell the property. No action was changed.

Carlson made a motion to accept the quote from Ulmer Auction. Hokana seconded. Roll call was unanimous. Motion carried.

Tykwinski presented the plat map for the west side of Pheasant Lake and stated it was ready to be signed and recorded. Walsh made a motion to sign and record the plat map of the County Park land at Pheasant Lake. Carlson seconded. Motion carried.

Tykwinski presented the final review and acceptance on the County Road 8 chip seal project completed by Bituminous Paving, Inc. Carlson made a motion to sign the acceptance form and pay the final bill in the amount of \$10,972.19. Hokana seconded. Roll call was unanimous. Motion carried.

Tykwinski presented the facilities relocation agreement with Montana Dakota Utilities Company for the moving of the power lines for the 87th Avenue project. The cost is \$675,000, which will need to be paid by March 17 and will be reimbursed to the county through state flex funds or from Applied Digital. Walsh made a motion to sign the agreement. Carlson seconded. Roll call was Carlson yes; Holm yes; Roberts no; Walsh yes; Hokana yes. Motion carried.

Tykwinski presented a floodplain permit for the bridge project on 86th Street north of Oakes. Walsh made a motion to sign the permit application. Carlson seconded. Roll call was Walsh yes; Roberts yes; Holm no; Carlson yes; Hokana yes. Motion carried.

Carlson stated there are approximately 200 feet of cat tails on the drain completed last year on County Road 12. Dakota Improvement quoted a cost of \$2,000 to clean out those cattails. Carlson made a motion to approve the removal of the vegetation. Walsh seconded. Roll call was unanimous. Motion carried.

Hagen presented a contract with the city of Monango for blading for the next two years. Walsh made a motion to sign the contract. Hokana seconded. Motion carried.

Hagen informed the Commission that spring load limits will be put on by the state of North Dakota on Monday.

Russell stated that TextMyGov was working now and invoice could be paid. However, there were several in the meeting that it is not working. Russell will talk with TextMyGov to resolve the issue. Payment will be held until it is working.

Discussion followed concerning the minimum price for the land at Pheasant Lake needs to be set. An executive session public announcement will be published stating the reasoning the executive session will be included on the agenda for the first meeting in April.

Hokana made a motion to adjourn at 12:05.

Commissioner Public Zoning Hearing - Ellendale March 3, 2026

Chair Kacey Holm called the meeting to order at 6:00 pm. Commissioners Brandon Carlson and Jerry Walsh were also present. Auditor Sheppard and Deputy Auditor Bertsch, States Attorney Kim Radermacher, and Tax Director Don Flaherty were also present. Dickey County Leader Ken Smith was also present. The Pledge of Allegiance was recited.

Holm stated that the purpose of this hearing is to answer any questions about the proposed Zoning for Dickey County.

Discussion followed on the different parts of the proposed Zoning. No motions were made.

Carlson made a motion to adjourn at 7:40 pm.

Commissioner Meeting March 17, 2026

Chair Kacey Holm called the meeting to order at 9:02 am. Commissioners Jerry Walsh and Brandon Carlson were also present. Commissioner Marke Roberts and States Attorney Kim Radermacher were in attendance via electronic means. Auditor Sheppard was also present. The media was not present. The Pledge of Allegiance was recited.

Additions to the Agenda

- County Road 12 funding
- Policy on pulling vehicles out of ditches
- Human Resources
- Zoning ordinances
- County Equalization meeting date
- Fair Board

County Recorder Kelly Schmidt joined the meeting at 9:11.

Carlson made a motion to approve the minutes with corrections. Walsh seconded. Motion carried.

Walsh made a motion to approve the vouchers to include travel reimbursement of \$455.30 and utility moving costs of \$675,000. Roberts seconded. Roll call was unanimous. Motion carried.

Sheppard requested a change in the budget for 2026 because of the road project on 95th Street and 87th Avenue west of Ellendale. Sheppard is requesting a new fund number for this project because of the size and complexity of the project. Walsh made a motion to approve the new fund number for the project. Carlson seconded. Roll call was unanimous. Motion carried.

Roberts made a motion to approve the February 2026 financials. Carlson seconded. Roll call was unanimous. Motion carried.

Schmidt informed the Commission that the Recorder's Office will be closed June 17th for training. The Recorder's Office will start their summer hours starting March 30th. Schmidt also informed the Commission of a grant received to help cover her cost for math counts this year.

Sheppard presented a revised township General fund report requested by the state of North Dakota. Carlson made a motion to have the Chair sign the revised report. Roberts seconded. Roll call was unanimous. Motion carried.

Sheppard presented an agreement for further funding of the Opioid settlement that needs to be signed. Carlson made a motion to sign the agreement. Walsh seconded. Roll call was unanimous. Motion carried.

Commission reviewed the contract received from Ulmer Auction for the sale of the county land at Pheasant Lake. Chair signed the contract which was approved at the March 3rd meeting.

Commission reviewed a Human Resource handbook that Walsh had found on the ND Insurance Reserve Fund website. A decision was made that this will be used along with employee handbook to review the Human Resource needs of the county, which will be worked on following the zoning ordinance project completion.

The zoning ordinances were discussed. Sheppard will add the ordinances to the agenda for April 7th and April 21st.

The County Equalization meeting was set for June 4th starting at 1:00 pm in the Commissioner Room.

Sheppard requested a motion to set the polling locations for the 2026 election cycle. Carlson made a motion to use the Oakes Community Center and the Ellendale Church of the Nazarene as the election day vote centers for the 2026 election cycle, with the Dickey County Courthouse as the location for the absentee precinct location. Roberts seconded. Roll call was unanimous. Motion carried.

Sheppard requested the approval of Sonia Meehl and Tosha Fuher as Inspectors for the Primary Election held in June. Walsh made a motion to approve Meehl and Fuher as inspectors. Holm seconded. Roll call was unanimous. Motion carried.

Sheppard presented a letter received from an individual interested in purchasing parcels that the county took ownership of from prior year tax sales. The list was reviewed to see if the county was interested in selling the parcels. Walsh made a motion to reach out to the landowners of the adjoining parcels to see if there is interest in taking over the ownership of these small parcels. Carlson seconded. Roll call was unanimous. Motion carried. Sheppard will send the list to Radermacher, who will send out letters to the landowners. Sheppard will send a letter to the individual stating that the county is not interested in putting the parcels up for sale at this time.

The meeting went into recess at 10:10 and returned at 10:18.

A decision was made to have Deputy Auditor Stormy Bertsch and Administrative Assistant Amy Mittleider apply to become notaries. Sheppard's current status as a notary expires in August 2026.

Zoning ordinances were discussed. Holm would like to have the Zoning Board revisit the setbacks on pipelines and wind towers. Radermacher will look at possible wording changes for the setbacks for pipelines. Discussion also included clarifying the definition of when a permit is required to be filed. The ordinances do include a penalty for not applying for a permit.

DES/911 Coordinator Charlie Russell and Highway Superintendent Jeff Hagen joined the meeting at 10:28. Dickey County Fair Board Chairman Val Wagner joined the meeting at 10:35.

Wagner discussed the barn project that the Fair Board has been working on. Wagner presented a drawing of the building and one estimate that has been received so far. Wagner stated that the Fair Board would like feedback from the Commission as to what should be done. The current building needs improvements to the existing structure. The Fair Board stated there is value in the current building with additions made or does the Fair Board start over with a whole new building. The Fair Board has received a \$100,000 grant from the State of North Dakota, with the project starting by the end of 2025. The Fair Board has spoken with local businesses that are willing to assist in the cost of the building but have not received anything for numbers. The Fair Board would like the structure completed this year, and to complete the show ring shad structure later.

The Fair Board has approximately \$550,000 left to raise. The Fair Board's goal is to have \$300,000 by May 1st. Carlson made a motion to guarantee the payment of a loan for the Fair Board, while still maintaining the current expense budget, with the understanding that the Fair Board raises \$300,000 to help cover the construction costs. Holm seconded. Roll call was unanimous. Motion carried.

Sheriff Chris Estes joined the meeting at 11:00. KIJ engineer Bryan Tykwinski joined the meeting at 11:05 via electronic means.

Carlson made a motion to open propane bid hearing. Roberts seconded. Motion carried.

There were two bids received and are on file at the Auditor's office. Carlson made a motion to accept the bid from Farmers Union. Walsh seconded. Roll call was unanimous. Motion carried.

Carlson made a motion to close the bid hearing. Roberts seconded. Motion carried.

Hagen informed the Commission that the boiler inspector had been in Ellendale. Repairs need to be made on the boiler at the Fullerton Shop. The west shop boiler met inspection.

Tykwinski discussed with the Commission the change in funding for County Road 12. The project will still be completed but will be done in 2027. The reason for the delay is the lack of federal funds that was going to be used.

Commission discussed with Hagen about pulling cars out of ditches when stuck. Carlson stated that an individual had advised them not to do that for liability purposes. The resident's advice was to call for help instead.

Walsh made a motion to adjourn at 11:35.

Salaries 179,260.10 63903-63987

Human Services	monthly expenses	4,723.27	120982 120986
Allard Trophy Company	Trophies and Meals for MATHCOUNTS	153.50	120987
Carlson Brandon	Mileage	610.45	120988
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicle	1,016.54	120989
Flaherty Don	Meals	28.00	120990
Growing small towns	zoning hearing room rental	600.00	120991
Hokana John	Mileage	165.30	120992
Kinzler Kasie	Meals	28.00	120993
Mid-States Organized Crime	Dues	100.00	120994
Overpayment Refund	Overpayment of Taxes	3,283.93	120995 121008
Q&N Corporation	Ink	159.99	121009
Butler Machinery Co	4 Strip Wear	276.88	121010
Dakota Fluid Power Inc	Hydraulic Cylinder	196.81	121011
John Deere Financial	Grease Bulb	204.30	121012
Maple River Colony	Built Shafts, Steel	1,410.85	121013
Valley Officeworks	Weekly Report Books	431.48	121014
Vestis	Rug Service Invoice 2520732467	202.02	121015
Vistos Carquest	Rake Wheel Hub	169.38	121016
Waste Management	Waste Pickup DC Hwy	101.75	121017
Office of Attorney General	24/7 Program	665.00	121018
Stutsman Correctional Center	Medical Bill for Inmate	943.88	121019
Hansen Stephen	Mileage to Meetings	391.50	121020
At&t Mobility	Phone Charges	831.00	121021
Dickey County Leader	DC Planning and Zoning Notice, Minutes, Zoning hearing, Election Filing Deadline, VSO office info	883.80	121022
Ellendale City Auditor	Courthouse, Park, Hwy, Weed Board Building-Utilities	554.86	121023
Tyler Technologies	Service Contract, Doc Pro Annual Hosting, Network Services	8,009.28	121024
Overpayment Refund	Overpayment of Taxes	594.48	121025
Bituminous Paving INC	DC Hwy 8 Seal Coat	10,972.19	121076
JP Morgan Chase Bank	Office supplies that were missed on the bill	30.29	121077
ND Public Employees Retirement	BCBS	52,829.22	121078
ND Public Employees Retirement	Life INS	485.54	121079
ND Public Employees Retirement	BCBS- HD	9,474.20	121080

ND Public Employees Retirement	Dental	458.72	121081
ND Public Employees Retirement	Vision	56.76	121082
ND Public Employees Retirement	Life INS- HD	138.04	121083
Haakenson Jean	Office supplies - reissue	175.60	121084
ND Public Employees Retirement	Def Comp	1,900.18	121085
ND Public Employees Retirement	Def Comp HD	746.00	121086
Wex Health INC	Flex	1,180.77	121087
ND Public Employees Retirement	HSA	712.18	121088
Accounts Management	Garnishments	398.27	121089
Wex Health INC	Cancer	72.80	121090
Community Volunteer EMS of LaMoure	Ambulance, SAD	2,028.69	121091
Kulm Ambulance Corps INC	Ambulance, SAD	3,890.42	121092
Edgeley Ambulance Service	Ambulance, SAD	2,949.45	121093
Oakes Volunteer Ambulance Service	Ambulance, SAD	31,581.95	121094
Ashley Ambulance District	Ambulance Collections	712.70	121095
Ellendale City Auditor	Airport, SAD, Ambulance Collections	50,295.84	121096
Oakes City	Airport, SAD	9,796.44	121097
Garrison Diversion	Collections, SAD	23,331.48	121098
James River Soil Conservation	Collections, SAD	57,408.45	121099
Ellendale Fire	Collections, SAD	45,669.80	121100
Oakes Fire	Collections, SAD	29,879.48	121101
Dickey Sargent Joint Water Resource District	Special Assessments	23,440.96	121102
Dickey County Senior Citizens	Tax Collections, SAD	64,196.78	121103
Dickey County Historical	Tax Collections, SAD	5,795.28	121104
Kedish House	Grant Money	1,347.20	121105
Dickey Sargent Irrigation District	Dickey Sargent Irrigation Specials	26,963.33	121106
Sargent County Drain 1	Sargent County Drain 11 Specials	3,205.63	121107
LaMoure Fire	Collections, SAD	2,194.42	121108
ND State Treasurer	State Medical, Clerk of Court Fees	22,878.06	121109
Dickey County Treasurer	Clerk of Court Fees	1,505.00	121110
281 Repair LLC	Relearn Transfer case shift motor parameters	196.45	121111
Advanced Business Methods	Contract Base Rate, Overage on Color Rate	246.51	121112
Bertsch Stormy	Election Training- Gas	58.39	121113
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicle	769.22	121113
Farmers Union Oil Co	Oil Change on 2022 Tahoe, Oil	119.96	121115
Holm Kasi	Mileage	455.30	121116
I3G Media	Radil AD for the Sheriff's Office	495.00	121117
IDEMIA	Service Contract	2,450.00	121118
Information Technology Dept	Tech Fee - States Attorney, Elections, Courthouse, Sheriff's Office	1,791.30	121119
Mertz Const & Supply	Flashlight	19.99	121120
Montana Dakota Utilities	Park Utilities	90.90	121121
Napa Central	Taillight for Des Vehicle	2.27	121122
ND Clerk Association	Clerk of Court Dues	100.00	121123

Otis Elevator Company	Maintenance Service Agreement	1,137.96	121124
Overpayment Refund	Overpayment of taxes	5,247.07	121125 121129
Q&N Corporation	Monthly Service agreement, 1 TB M.2 SSD	2,145.00	121130
Q&N Corporation	Ink	630.99	121131
Q&N Corporation	Ink Screen Protector	673.20	121132
Starion Insurance Agency	Removed 2024 JD R215 Tractor w/loader- increasing the limits	3,003.00	121133
Vestis	Rug Service invoice 2520743010	161.27	121134
Overpayment Refund	Overpayment of Taxes	16.31	121135
Agtegra Cooperative	Fuel for Hwy Dept	815.19	121136
Coteau Grain and Seed LLC	Overweight Truck	5,650.00	121137
Dakota Fluid Power INC	A hydraulic cylinder and a valve	477.81	121138
Department of Transportation	Project BRC-0099(014) Bridge Inspection	1,193.78	121139
Dickey County	20% Road and Bridge Jan-Feb	13,117.52	121140
Ellendale True Value	Cleaning Supplies and Galv Nipple	59.93	121141
Farmers Union Oil Co	Propane Oakes shop, West shop propane, Ellendale Shop Propane	2,094.48	121142
John Deere Financial	Para Lift Hook, Bulk Oil, Def	3,914.33	121143
Kustom Machine Inc	Metal, Gear, Rail, Pipe, Saw Material	849.16	121144
Lorena's Cleaning Serv.	Cleaning the shop Office	400.00	121145
Montana Dakota Utilities	Fullerton Shop Utilities	523.61	121146
Napa Central	S and D drill bit	47.70	121147
Nelson Auto Center	New 2026 Ram 2500 Pickup	49,945.00	121148
Ottertail Power Company	Oakes Shop Utilities	79.82	121149
Praska's Hardware Hank	Tissue Battery AAA, Paper Towels	24.47	121150
Sign Solutions	Signs	28.59	121151
Southeast Water User	West Shop Utilities	65.84	121152
Vestis	Rug Services- Invoice- 2520732467 invoice- 2520739510	404.05	121153
Vistos Carquest	Rake Wheel, Rndublt 1/2x31/8x8	283.07	121154
Office of Attorney General	24/7 Program	475.00	121155
Pharmchem INC	Fentanyl Screen, Sweat Patch Analysis	63.90	121156
Haakenson Jean	Mileage to Oakes Office Jan-Feb	417.60	121157
NDACO and Tribal Veteran Service Officers	Spring VSO Conference	120.00	121158
NDACO and Tribal Veteran Service Officers	County NDACTVSO Dues	50.00	121159
Minn-Kota Communications INC	Sirens Radio- Forbes Tower	2,750.40	121160
US Records Midwest LLC	Slotted Lock Binders, Ream of Ledger Paper	1,383.39	121161
Starion Bond Services	Bond Payment	103,330.0 0	121162
Overpayment Refund	2025 PRC Refunds	3,860.54	121163 121179
Dakota Valley Electric Coop	Wilson Dam, Guelph Tower- Utilities	138.00	121180
Dickey County Hwy Dept	Park, tax office, Vso Office, Kasi- County Car- Gasoline for des and vso	612.03	121181
Dickey Rural Networks	Phone Charges	1,446.54	121182
KLJ	Hwy 12 Widening, 86th street SE, Box Culvert replacement, Bituminous seal coat	50,681.33	121183
Human Services	monthly expenses	25,532.20	121184 121194
Montana Dakota Utilities	Relocation of Electric Facilities	675,000.0 0	121195

JP Morgan Chase Bank	Supplies	2,771.36	121196
ND Public Employees Retirement	Retirement	25,399.14	121197
ND Public Employees Retirement	Retirement	3,452.53	121198
ND Public Employees Retirement	Def Comp	1,900.18	121199
ND Public Employees Retirement	Def Comp HD	746.00	121200
ND Public Employees Retirement	Retirement HD	157.38	121201
Wex Health INC	Flex	1,280.82	121202
ND Public Employees Retirement	HSA	712.18	121203
Aflac	Cancer	2,550.21	121204
Delta Dental Plan of MN	Dental	2,299.24	121205
Ameritas Life Insurance Corp	Vision	345.32	121206
ND Child Support Division	Garnishments	450.00	121207
Accounts Management	Garnishments	398.27	121208
James Valley Regional Lodge	Dues	66.34	121209
ND State Tax Commissioner	ST W/H Taxes	1,295.25	121210

Kacey Holm, Chairman

Wanda Sheppard, Auditor