

Commissioner Meeting
July 7, 2026

Chair Kacey Holm called the meeting to order at 10:00 am. Commissioners Jerry Walsh, John Hokana, Marke Roberts, and Brandon Carlson were also present. Oakes Paramedic Mike Sandy, Orsted Energy Senior Associate Ally Forness, States Attorney Kim Radermacher, and Auditor Sheppard were also present. The media was not present. The Pledge of Allegiance was recited.

Additions to the Agenda

Retzlaff approach update

Circumference of wind towers

Air conditioner in Records office

Carlson made a motion to approve the minutes from the June 16th Commission meeting with changes. Hokana seconded. Motion carried.

Sheppard presented an additional voucher for approval to pay Central Specialties for work completed on the 87th Avenue and Highway 11 project in the amount of \$401,168.87. Sheppard stated that the request for reimbursement from the state of North Dakota has already been submitted. Roberts made a motion to approve the vouchers with the addition. Carlson seconded. Roll call was Walsh yes; Hokana yes; Carlson yes; Holm no; Roberts yes. Motion carried.

During the Public Comment Period, Sandy talked with the Commission concerning the state radio dispatch presentation discussed at the June 16th meeting. Sandy presented information on his concerns of the Commission taking such an action. Sandy requests that all parties affected by this decision be involved in the discussion. As stated at the June 16th meeting, Roberts said no changes would occur without input from all the parties.

Forness requested that a change be made in the zoning ordinances concerning the setbacks of wind towers from a residence. The requirement of 5 blade length from a residence will not allow for any new wind towers in the county. Discussion followed concerning the intent of the Commission. The 5DR should have been removed when the 1.5 miles away from a residence or 1.2 miles away from an unoccupied structure was inserted.

Tax Director Don Flaherty and Land Use Administrator Amy Mittleider joined the meeting at 10:30.

Roberts made a motion to correct the section of the zoning ordinance by striking the 5RD on page 93 of the zoning ordinances. The reference to 5DR should remain on page 92. Carlson seconded. Roll call was unanimous. Motion carried.

Holm informed the Commission that the air conditioning unit in the Recorder and Tax Directors office quit working again. Holm authorized Janitor Peterson the authority to have Rapid Response to replace the freon which has leaked out of that unit. A decision was made to have Rapid Response come in and do a comprehensive look at the air conditioning units in the courthouse. Several of the machines are old and may need to be replaced. The question is whether the current system is the best system for the courthouse or not. Sheppard will request Rapid Response to do a review of the current system and to have them present us with a comprehensive plan for what should be done in the courthouse. Sheppard will get a quote for Rapid Response to also do preventative maintenance on the heating and air conditioning each year.

Sheppard presented the quotes for the replacement of the air conditioner at Human Services Zone office. The county has a service contract with Rapid Response. Sheppard will find out what the service contract says concerning issues such as this.

Highway Superintendent Jeff Hagen, KLJ Engineer Bryan Tykwinski, and RDO representative Shane Glover joined the meeting at 11:04.

The Memorandum of Agreement with ND State Radio was presented. This MOA is received every two years. Carlson made a motion to sign the agreement. Walsh seconded. Roll call was unanimous. Motion carried.

The contract for administration of tax levy funds and state matching grant funds for senior citizen services and programs with the Dickey County Senior Center. Roberts stated that all areas of the county should be mentioned and not specify just Oakes and Ellendale. After some discussion, Carlson made a motion to approve the contract and to forward it to them for their signature. Walsh seconded. Roll call was Walsh yes; Hokana yes; Carlson yes; Holm yes; Roberts no. Motion carried.

Sheppard presented a raffle permit from the Oakes Area Community Foundation to be held at the Oakes Golf course on July 28th. Carlson made a motion to approve and waive the fee. Walsh seconded. Roll call was unanimous. Motion carried.

Radermacher presented a revised lease agreement with the Aging in Community staff. Walsh made a motion to accept the agreement and sign. Hokana seconded. Roll call was unanimous. Motion carried

Sheppard informed the Commission that a resident of Dickey County has requested that the county sell a strip of approximately 20 feet located in the city of Oakes. The land originally was taken by the county due to lack of tax payments. Flaherty discussed the information his office has concerning the parcel. Carlson made a motion to advertise selling the property. Walsh seconded. Roll call was Roberts no; Walsh yes; Hokana no; Carlson yes; Holm yes. Motion carried. Sheppard and Radermacher will get the advertisement put together and set a bid date.

Tykwinski informed the Commission that the funding for County Road 2 should occur and work could be started early if the Commission would like to. Any spending before money has been approved is at the cost of the county. Tykwinski stated that LaMoure County was willing to start early if Dickey County approved it as well. Walsh made a motion to allow KLJ Engineering to start work on the Co Rd 2 project, which is a shared project with LaMoure County. Carlson seconded. Roll call was unanimous. Motion carried.

Tykwinski updated the Commission on the Retzlaff issue discussed at the last Commission meeting. Tykwinski stated the slope has been changed to make it a more gradual slope and the driveway will be widened.

RDO representative Glover discussed with the Commissioners their plan to purchase the maintainers through the lease buyout as they come off the end of the lease. Glover strongly encourages them to reconsider, as the amount the County would receive for trading them in will go down \$20,000 the day the equipment is off the lease. The reason for the loss is that the trade in decreases that much. The Commission requested that Glover and Hagen look at the oldest blade that the county has.

The road stabilization project on the state line road has been completed. Hagen stated he felt the road looked good.

Hagen discussed the six miles the county shares with McIntosh County, in which the cost is shared 50/50. Hagen suggests that the county take over the whole maintenance of the road and maintain the cost share of 50/50 with McIntosh County. Walsh made a motion to contact McIntosh County to propose the plan. Roberts seconded. Roll call was Holm yes; Roberts yes; Walsh yes; Hokana yes; Carlson no. Motion carried.

Kedish House Director Kristi Gilbert joined the meeting at 11:50.

Radermacher presented her 2027 budget for the Commission to review. Radermacher stated she had asked Gilbert to join the meeting, as Radermacher has included cost for a victim advocacy program, which Kedish House would be involved in. Discussion also included an increase in the expected hours in the position. Radermacher agrees because of the increase in activity requiring her assistance with issues as they come up. No decision was made at this time. Radermacher will also check Century Code on the issue.

A 30 minute lunch break was taken at 1:20, returning at 1:50.

County Agent Breana Kiser joined the meeting to review the 4-H Achievement, Family and Community Wellness Agent, and the County Agent budget.

A decision was made to move 50% of payroll and benefits for the Administrative Assistant will be moved into the Family and Community Wellness Agent budget, as she supports both offices.

Kiser spoke with the Commission about the ownership of buildings at the Fairgrounds in Dickey County. The county owns the buildings and pays the insurance on them, but the proceeds go to the 4-H Council. Kiser will draft a memorandum of understanding and forward to Radermacher for her review.

Weed Officer Terry Weis and Weed Board Secretary Amy Sand joined the meeting to review the Weed Board budget. Carlson presented a plaque to Weis, as he was awarded the North Dakota Weed Ambassador of the year at the North Dakota Weed convention.

A review of the Commission budget was discussed. Instead of including the land use administrator and administrative assistant budget in the Commission and the Auditor budget, Sheppard will create new budget sheets for the two positions. The Commission requested a budget also be made for a County Administrator or a Human Resource position. A description needs to be put together to go along with the budget. The Human Resource position should be included in the Administrative Assistant budget. – put together a description and budget for it, HR position would be admin assist –

Sheppard presented the Election budget. To maintain a more stable expense level each year, Sheppard has budgeted half the expense for an election for 2027. The full expenses will need to be in the 2028 budget, the expenses budgeted for 2027 will not be spent.

The next meeting for budget review will be July 16th, starting at 9:00am. Hokana made a motion to adjourn at 3:45.

Commissioner Meeting
July 21, 2026

Vice Chair Brandon Carlson called the meeting to order at 9:00 am. Commissioners Jerry Walsh, John Hokana, and Marke Roberts were also present. Auditor Sheppard and States Attorney Radermacher were also present. The media was not present. The Pledge of Allegiance was recited.

Additions to the Agenda

Forbes Road culvert issue

Workforce housing south of Pheasant Lake update

Applied Digital grant received by the county

Pheasant Lake ND State water permit to contractor

Hokana made a motion to approve the minutes as corrected. Roberts seconded. Motion carried.

Sheppard presented an additional voucher in the amount of \$1,398,621.43 from Central Specialties for the 87th Avenue project. Roberts made a motion to approve the vouchers presented with the addition to Central Specialties. Hokana seconded. Roll call was unanimous. Motion carried.

Walsh made a motion to approve the June 2026 Financial report. Hokana seconded. Roll call was unanimous. Motion carried.

Fair Board Chairman Val Wagner joined the meeting to discuss the Fair Board meeting after the review of the county budget. The barn project was discussed. There are several poles that need to be replaced. A decision is needed so the Board knows how to proceed: fix the building or replace the whole building. The Fair Board has a \$100,000 grant from the state of North Dakota. Carlson stated that he is in favor of a new building, but to wait with the pouring of concrete. The building is bigger than the current building and will continue as cold storage. Carlson made a motion to support the Fair Board as they construct a new building with an increase of 0.50 mills for the Fair Board for up to five years, but wait with the concrete and the bathrooms, with the assumption that if more grant money is received, that would cover the cost of these additions that the Board would move forward with these additions as well. Hokana seconded. Roll call was unanimous. Motion carried.

Radermacher updated the Commission on the grant received from Applied Digital. The grant was to purchase Flock cameras (license plate readers) which had not been discussed by the Commission. The county park portion of the grant had been discussed. Radermacher stated that Commissioner Holm has signed the grant paperwork. No action to be taken.

Carlson stated he has been receiving calls about the workforce housing south of Pheasant Lake. The Commission is requesting that Camp Manager Gary Dathe join the Commission meeting to give an update on the security at the camp, and how the workers are moved from the camp to the work site. Sheppard will contact Dathe.

Land Use Administrator Amy Mittleider joined the meeting to update the Commission on any issues with the new zoning ordinances. Mittleider stated that two letters have been sent out to individuals who have not completed permits as required. Access to the zoning ordinances was discussed. There is a link on the county's website at <https://dickeynd.com> towards the bottom of the page. Commission suggested submitting an article to the newspaper.

The Commission took a short recess at 10:15, returning at 10:20.

Treasurer Wonada Lematta joined the meeting to review the Treasurer's budget.

Water Board Chairman Steve Hansen joined the meeting at 10:25. The Dickey County Drain #1, Oakes Pilot Drain, Yorktown Maple Drain, and the Water Resource Board budgets were reviewed. Hansen presented a report completed on the 2026 North Dakota Irrigation and Drainage Study. Discussion followed concerning the Red River Water Project that Dickey County has agreed to take part in. Hansen stated that the Job Development Authority (JDA) Board will need to start to consider how decisions will be made to use the water purchased by the county for this project. Walsh stated that the JDA has not discussed that at this point.

Highway Superintendent Jeff Hagen joined the meeting at 10:45.

Park Board Chairman Andi Schimke joined the meeting to discuss the phone call Schimke received concerning a conditional permit granted by the state of North Dakota to WMD Sepaniak to take water from Pheasant Lake for dust control on a project. The state has granted the permit, but the county needed to be contacted. The water will be taken using the state right-of-way off Highway 11.

Roberts asked Hagen about culverts on the county road that leads into the city of Forbes. Hagen stated that the culverts will be fixed when the micro-milling project is completed next year. Hagen stated that he will look to see if anything can be done before that, as the project will not be done until 2027. Commission asked Hagen to check into storing gravel in Oakes, like done in Ellendale. The county could contract with the city for loading.

A five-minute recess started at 12:03, and the Commissioners returned at 12:08.

Sheppard presented the Auditor budget.

The wages for 2027 of the Land Use Administrator was discussed. No action was taken.

Clerk of Court Andi Schimke joined the meeting to discuss the Clerk of Court budget, County Park budget, and the Grant Budget. Schimke stated she has placed money in the grant budget, which

Rise	Structural Design	1,800.00	121852
R2 Properties LLC	12 Months Office Lease Agreement	2,340.00	121853
Tyler Technologies	Vetraspec State Solution Renewal	504.50	121854
ABC Boat Docks LLC	New Boat Dock for Pheasant Lake	9,236.50	121855
Dickey County Leader	Programs Advertising	90.00	121856
Kiser Breana	Mileage and Meals for Various 4-h Activities	730.55	121857
NDSU	Gold Table Runner, Adobe Software for Holm and Pakonen	360.00	121858
Pakonen Monica	Meals While at Staff Conference	58.00	121859
Q & N Corporation	Backup of Drive- one year	149.25	121860
Simple Wolf	Banner for DC Fair	59.99	121861
AT&T Mobility	Phone Bill	830.78	121862
Balcony Technology Group INC	Tax Director Portion year 1 of 3, Doc Press Portion year 1 of 3	2,500.00	121863
Montana Dakota Utilities	Courthouse utilities, Hwy Dept Utilities, Weed Board Building Utilities	2,817.86	121864
Central Special Ties INC	6.66% Complete on 87th Ave 96th Street	401,168.87	121865
ND Public Employee Retirement	BCBS	60,296.26	121866
ND Public Employee Retirement	LIFE INS	534.46	121867
ND Public Employee Retirement	BCBS HD	9,474.20	121868
ND Public Employee Retirement	Dental	458.72	121869
ND Public Employee Retirement	Vision	56.76	121870
ND Public Employee Retirement	Life INS- HD	138.04	121871
Aflac	Cancer	2,391.56	121872
Cities, Townships, Schools	Cities, Townships, Schools	228,607.65	121873-121920
Community Volunteer EMS of LaMoure	Ambulance Collections	50.48	121927
Kulm Ambulance Corps	Ambulance Collections	102.18	121928
Edgeley Ambulance Service	Ambulance Collections	48.98	121929
Oakes Volunteer Ambulance Service	Ambulance Collections	2,362.78	121930
Ellendale City	Airport, SAD, Ambulance Collections	2,238.40	121931
Oakes City Auditor	Airport, SAD	312.32	121932
Garrison Diversion	Collections, SAD	1,394.54	121933
James River Soil Conservation	Collections, SAD	2,776.74	121934
Ellendale Fire	Collections, SAD	2,064.79	121935
Oakes Fire	Collections, SAD	2,262.42	121936
Dickey County Senior Citizens	Tax Collections, SAD	1,274.79	121937
Dickey County Historical	Tax Collections, SAD	318.75	121938
Sargent County Drain #11	Sargent County Drain #11 specials	529.10	121939
ND State Treasurer	State Medical, Clerk of Court Fees	163.85	121940
Dickey County Treasurer	Clerk of Court Fees	1,675.00	121941
Human Services	Monthly Expenses	902.28	121942-121946
281 Repair LLC	Fatel impound storage hold	455.95	121947
Agtegra Oakes	Brake Pads and Rotor for 2018 Ford Escape	402.13	121948
Bertsch Ty	New Safety Comp Work Boots	209.00	121949

Cole Paper	Hand Towel, Bath Tissue, Air Fresheners	498.23	121950
Dickey County Fair Board	Taxes Collected	118.54	121951
Dickey County Hwy Dept	June Gas for Park Board	52.31	121952
Dickey County Hwy Dept	Election, Park, Recorder's Office, Lawn Mower-Gasoline	48.63	121953
Dickey County Hwy Dept	Gasoline for Law Enforcement Vehicle	1,253.29	121954
Hoven Perry	Corner Call, Supplies and mileage	5,063.45	121955
Information Technology Dept	Tech Fees	1,817.95	121956
Lorena's Cleaning Serv.	Cleaning Bathroom at Pheasant Lake and Wilson Dam	450.00	121957
Q & N Corporation	Toner for Recorder's Office	308.00	121958
Q & N Corporation	Monthly Service Agreement	2,000.00	12959
Quadient Leasing USA, Inc	Lease Agreement on Postage Machine	294.99	121960
Quality Quick Print	Rack Cards for Recorders Office	589.50	121961
Rapid Response Plumbing Heating and AC	Added Refrigerant to mini-split system	700.00	121962
Schmidt Kelly	Mileage and Meals for Recorders Convention	322.15	121963
Starion Insurance Agency	Added 2027 International HV515	2,977.00	121964
Agtegra Cooperative	Fuel for the Hwy Dept	28,687.93	121965
Anderson Brothers Inc	Filters	921.06	121966
Bear Creek Gravel LLC	Loading Fee for June	669.20	121967
Bear Creek Gravel LLC	Loading Fee for 5/26-5/28	446.00	121968
Dakota Improvement	May and June and Part of July Gravel Hauling	12,971.18	121969
Dickey County	20% Road and Bridge payout	34.46	121970
Hills Hardware	Self-Light Torch magnesium propane cylinder	57.48	121971
House of Glass INC	Worked on West Shop Door	1,640.12	121972
John Deere Financial	Parts	1,690.80	121973
Mertz Const & Supply	Bit	1.99	121974
Napa Central	Drain Plug, Battery and Core, Paint Markers, Plug, Milwaukee Tool	693.50	121975
ND Association of Counties	Drug Testing	33.00	121976
North Dakota One Call	Locate Calls	27.00	121977
Oakes Truck & Trailer	Lift Axle Air Control Valve	385.53	121978
Ottetail Power Company	Utilities for Oakes Shop	76.25	121979
Retzlaff R Trucking LLC	Gravel Hauled on DC 5 and Haul Road	29,894.90	121980
Sign Solutions	Signs	599.85	121981
Waste Management	Waste Pickup	106.90	121982
Office Of Attorney General	24/7 Program	300.00	121983
Pharmchem INC	Sweat Patch Analysis	95.85	121984
Fiscal Administration-County Jail Claims	Prisoner	99.17	121985
Stutsman Correctional Center	Held Inmate for 30 Days	3,000.00	121986
Postmaster Ellendale	PO Box Renewal Vso	106.00	121987
Aberdeen Chrysler Center	Work Done on the 16 Ram-Weed Board	629.98	121988
Dickey County Leader	Summer Spraying Add	45.00	121989
Dickey County Hwy Dept	Gasoline for Weed Board	739.01	121990
Ellendale True Value	Sho Supplies for Weed Board	204.82	121991
Fullerton Farmers Elevator	Tires- Weed Department	220.44	121992
Spraysync	Annual License and Version Data Plan	1,580.00	121993

John Quandt	Mileage	7.25	121994
AT&T Mobility	Phone Charges	831.20	121995
Dakota Valley Electric Coop	Wilson Dam, Guelph Tower, West Shop Utilities	276.00	121996
Dickey County Leader	Mins, Measures, Sample Ballots, VSO Ad, Zoning Website	2,279.51	121997
Dickey County Hwy Dept	Gasoline for DES, Gasoline for the VSO Vehicle	529.27	121998
Dickey Rural Networks	Phone Charges	1,464.77	121999
Ellendale City Auditor	Courthouse, Sprinklers, Rural Garbage Park, Hwy Dept, Weed Board building- Utilities	987.97	122000
Farmers Union Oil	Diesel Fuel for West Shop, Parts for Hwy, Oil Change on 16 Tahoe	3,822.62	122001
Montana Dakota Utilities	Park, DC Storage shed, Courthouse, Hwy Dept., Fullerton shop, Weed Board Building-Utilities	2,721.92	122002
Office of the Adjutant General	LETS Terminal, 911 Quarterly Fee	25,666.53	122003
Ohnstad Twichell PC	Legal Fees	2,476.50	122004
JP Morgan	Credit Card	2,205.84	122005
Central Special Ties INC	Complete 29.86% of work on 87th Ave	1,398,621.43	122006
ND Public Employee Retirement	Retirement	27,166.02	122007
ND Public Employee Retirement	Retirement	3,094.42	122008
ND Public Employee Retirement	Def Comp	1,910.18	122008
ND Public Employee Retirement	Def Comp HD	661.00	122010
Wex Health INC	Flex	1,361.12	122011
ND Public Employee Retirement	HSA	712.18	122012
Delta Dental Plan of MN	Dental	2,585.94	122013
Ameritas Life Insurance Corp	Vision	386.32	122014
ND Child Support Division	Garnish	375.00	122015
ND Child Support Division	Garnish	508.50	122016
James Valley Regional Lodge	Dues	66.34	122017

Wanda Sheppard, Auditor

Kacey Holm, Chairman