

Commissioner Meeting

June 2, 2026

Chair Kacey Holm called the meeting to order at 9:00 am. Commissioners John Hokana, Marke Roberts, Jerry Walsh, and Brandon Carlson were also present. States Attorney Kim Radermacher, Auditor Wanda Sheppard, Applied Digital representative Emma Perrotti, and residents Mr. and Mrs. Robert Bechtold, Mr. and Mrs. Joseph Tschosik, and Aaron Tschosik were also present. Dickey County Leader editor Ken Smith joined the meeting at 9:05. The Pledge of Allegiance was recited.

Additions to the Agenda

- Senior Citizen meeting in Ellendale
- Budget direction
- Zoning fees
- Canvass board

Carlson made a motion to approve the minutes for the May 19th meeting. Roberts seconded. Motion carried.

Sheppard requested an addition to the voucher list for North Central International LLC in the amount of \$163,844.37 for a snow truck. Hokana made a motion to approve the vouchers as submitted with the addition. Carlson seconded. Roll call was unanimous. Motion carried.

During the Public Comment Period, Bechtold requested that the liquor license approved for Harvest Gardens at the May 19th meeting be revoked. Bechtold read the stipulations word on the permit, approved as a conditional use permit as a greenhouse. Commission stated the county cannot enforce a permit that is issued by the city of Ellendale so Bechtold will need to talk with the city council. Sheriff Chris Estes and Deputy Tax Director Kassandra Kinzler joined the meeting at 9:20. No action was taken.

Tschosik stated that the city cannot issue liquor licenses out of city limits, but the permit was applied to the city of Ellendale, as the greenhouse is within the half mile extra territorial area of the city. Tschosik reminded the Commission that it is common for liquor to be sold as an addition to normal business to enhance your business. No action was taken.

Walsh updated the Commission on a meeting held in Ellendale concerning the senior center. Construction has started to the remodeling of the old Senior Citizen Center, which should be completed by the end of the year. The Dickey County Senior Citizen Board has requested the assistance of Radermacher to update the contract between the county and the Board. Walsh stated that Alicia Glynn has been hired as the NDSU Aging in Community coordinator. Walsh also stated the residents have asked the Senior Citizen Board to advertise better when their meetings are to be held so that others can attend.

Environmental Services Scott Peterson joined the meeting and updated the Commission on the issue with the sprinkler, the boiler, and sewer issue. Peterson will update the Commission as more information is received.

Radermacher discussed who the members of the Canvass Board and any individuals on the ballot. The Auditor, Recorder, and the current Chair are on the ballot. The Recorder and Auditor can abstain from voting when approval of the election on their specific offices. Radermacher stated it would be best if a County Commissioner that is not on the ballot serve on the Canvass Board. Walsh volunteered to take Holm's spot on the Canvass Board. Roberts made a motion to appoint Walsh as the Commissioner representative for the Canvass Board. Walsh seconded. Roll call was unanimous. Motion carried.

Commission discussed the upcoming budget meetings which will start July 7th and what the Commission would like to concentrate on. Discussion included maintaining the budget consistent with 2026, while increasing a cash reserve so the effect of no growth causes issues in the years to come. The County is allowed to maintain a 75% cash reserve based on the following year's expected expenditure. The county currently is not close to the allowed 75%.

Health District Administrator Roxanne Holm joined the meeting at 10:05. Discussion followed concerning how the cash reserve applies to all funds. Sheppard reminded the Commission that cash reserve in General can be used in all funds, any other specific funds can only be used in that fund.

Carlson made a motion to open the mowing/baling of Pheasant Lake bid hearing. Roberts seconded. Motion carried.

There is only one bid from Troy Olson for \$400. Walsh made a motion to approve the bid. Carlson seconded. Roll call was unanimous. Motion carried. Radermacher will put a contract together for Olson to sign in case the bales are not removed by July 1st.

Tax Director Don Flaherty joined the meeting at 10:15. The meeting took a short recess at 10:20, returning at 10:27. Highway Superintendent Jeff Hagen and DES/911 Coordinator Charlie joined the meeting at 10:27.

Flaherty reviewed with the Commission information for the County Tax Equalization meeting on Thursday. The information shows that the county, with changes made, is in compliance with the state requirements. Residential adjustments were 4.2% increase in Ellendale and 8.5% increase in Oakes,

based on the sales ratios from the last year. Commercial values in Ellendale have an increase of 5.3% and Oakes' commercial value has a decrease of 7.1%. The value of ag land has dropped, causing an average decrease of 8.8 %. Flaherty stated that he has received a few calls, feels all questions were answered, so he does not think there will be anyone in attendance on Thursday.

Radermacher discussed with the Commission her concern regarding the permit fees in the zoning ordinances set for conditional use permits with a 3% of the cost of the project. At the time, the county was discussing Emmons County's fee schedule. Radermacher stated that Emmons County has a \$750 fee upon application and up to 3% of the total project costs before construction starts. There are some counties that have included a cap to that number, but not everyone. The intent of the fee is to assist with the impact to the county infrastructure that the construction may cause. Walsh made a motion to change his original motion to state a \$750 non-refundable application fee with an additional fee of up to 3% of the cost of the project which will be decided once the zoning board and Commission have reviewed the effect to the county infrastructure during the construction process which is due before the start of construction. Holm seconded. Roll call was unanimous. Motion carried.

The Commission reviewed the mowing along county roads ordinance. Changes were made to add the first cutting date by August 1st with a cutting width of eight feet, and the second cutting to fourteen feet by October 1st. Carlson made a motion to approve the new ordinance. Roberts seconded. Sheppard will post in the paper with the approved minutes. Roll call was unanimous. Motion carried.

Russell discussed with the Commission concerning the TextMyGov bill that has not been paid. Russell stated that we are required by the federal government to have the service available for our residents. The product is not what was presented but the contract has been signed for 2026. Walsh made a motion to approve the bill in the amount of \$4,500 with the option to look at other options during the next budget season. Hokana seconded. Roll call was Hokana yes; Walsh yes; Roberts yes; Holm yes; Carlson no. Motion carried.

KLJ Engineer Bryan Tykwinski joined the meeting at 11:00.

Hagen presented a utility permit from Dakota Valley Electric to bore under County Road 8A in Porter Township. Roberts made a motion to approve the permit. Carlson seconded. Roll call was unanimous. Motion carried.

Tykwinski stated the culvert north of Oakes on 86th Street will start mid-August.

The road at 95th Avenue and 87th Street will be closed starting tomorrow for the road project to start.

Carlson made a motion to adjourn at 11:50.

County Equalization Meeting June 4, 2026

Chair Kacey Holm called the meeting to order at 1:02 pm. Commissioners John Hokana, and Jerry Walsh were also present. Auditor Wanda Sheppard, Tax Director Don Flaherty, and Deputy Tax Director Kassandra Kinzler were also present.

Holm turned the meeting over to Flaherty.

Flaherty stated that the review of the data would start with cities, followed by townships. Residential adjustments were 4.2% increase in Ellendale and 8.5% increase in Oakes, based on the sales ratios from the last year. Commercial values in Ellendale have an increase of 5.3% and Oakes' commercial value has a decrease of 7.1%, due partially to the reassessment that occurred in 2025.

Flaherty asked if there were any questions concerning cities. There were none.

The assessed value of ag land has lowered, causing an average decrease of 8.8%. Flaherty stated that he has received a few calls, but feels all questions were answered. The township numbers do show a reassessment adjustment at Pheasant Lake in commercial and residential property. The information Flaherty presented shows that the county, with the changes made, is in compliance with the state requirements.

Flaherty asked if there were any questions concerning township land. There was none. Flaherty asked for motion to approve the information as presented. Holm made a motion to approve the values as presented. Hokana seconded. Roll call was unanimous. Motion carried.

Hokana made a motion to adjourn at 1:13. Walsh seconded. Motion carried.

Commissioner Meeting June 16, 2026

Chair Kacey Holm called the meeting to order at 9:00 am. Commissioners Jerry Walsh, John Hokana, Marke Roberts, and Brandon Carlson were also present. States Attorney Kim Radermache, and Auditor Sheppard were also present, along with Applied Digital representative Emma Perrotti who was present via electronic means. The media was not present. The Pledge of Allegiance was recited.

Additions to the Agenda

Trees in the right-of-way and clean up/removal of trees when cut down

Omitted Tax Hearing

Concern with road project – Highway 11 and 87th Ave
Zoning Ordinance

Hokana made a motion to approve the minutes from June 2nd and June 4th with corrections. Roberts seconded. Motion carried.

Roberts made a motion to approve the vouchers as submitted. Carlson seconded. Roll call was unanimous. Motion carried.

Carlson made a motion to approve the financials from May 2026. Walsh seconded. Roll call was unanimous. Motion carried.

Commission reviewed a quote from Rapid Response on the air conditioning unit at the Human Services Zone building. A decision was made to get additional quotes on the project from other providers as well.

Recorder Kelly Schmidt joined the meeting at 9:30. Schmidt had questions concerning recording of documents that may be affected by new zoning ordinances that were just passed by the Commission. Discussion pursued on how those document recordings should be managed. A decision was made that the Land Use Administrator, States Attorney, and the Recorder will work together to decide on such documents. If any of the three are concerned about it, the document will need to be brought to the Zoning Board for their review. Radermacher and Schmidt will work together to add this wording on the Recorder's website.

South Central Dakota Regional Council (SCDRC) representatives Jennifer Schultes and Traci Redlin joined the meeting at 9:54.

The meeting went into recess at 10:05 and returned at 10:07. Tax Director Don Flaherty joined the meeting.

Redlin presented materials that explained what SCDRC does and how it aids communities and counties. The county has paid the annual fees, and that allows the local cities to also get assistance from SCDRC. The information also included the usage of the local area political subdivisions. One area within Dickey County was the assistance given for the grant received for the new Ellendale Ambulance building. Hokana requested a list of other county projects in the state of North Dakota.

Schultes presented the newly updated Multi-Hazard Mitigation Plan, which is required by the Federal government to be updated every 5 years. Schultes contacts all cities in the county to update the information. Errors in the report were given to Schultes who stated they will get updated. A resolution needs to be passed adopting the plan. Roberts made a motion to adopt the plan with grammatical and name changes that were noted in the meeting. Carlson seconded. Roll call was unanimous. Motion carried.

Carlson made a motion to open the omitted tax hearing at 10:30. Walsh seconded. Motion carried.

Flaherty presented five parcels that will need to be added to the tax rolls for 2026. These changes are related to information received after equalization but should have been included at the time. One property in the city of Monango has 2025 tax due as well as the current tax year because the original deed was not recorded. Due to the error of the purchaser, there will be no 30 to 60 day grace period on the interest and penalty for the 2025 taxes due. All five parcels will be included in the tax rolls for 2026. Hokana made a motion to approve all five parcels as presented. Roberts seconded. Roll call was unanimous. Motion carried.

Carlson made a motion to close the hearing. Roberts seconded. Motion carried.

Highway Superintendent Jeff Hagen, KLJ Engineer Bryan Tykwinski, and resident Brad Retzlaff joined the meeting at 10:49. Resident Pam Cook joined via electronic means.

Hagen gave an update on the fuel pump replacement. Hagen will get updated pricing from the contractor on repairs if repairing the pump is an option.

Sheriff Chris Estes joined the meeting at 10:55.

Carlson asked Hagen about how the trees that are pulled out of the right of way by the county and who needs to clean those up after that is done. The county has pulled the trees but has left the trees in the ditch. A decision was made to continue to leave the trees in the ditch but send a letter to the landowners stating it is their responsibility for the removal of the trees. If the trees are not taken care of, a personal letter to the landowner should be sent.

Tykwinski updated the Commission on the 87th Avenue and Highway 11 project. Phase 1 should be done in the first part of August.

Tykwinski stated the preconstruction meeting will be next week for the box culvert on 86th Street north of Oakes and the project will start mid-August. The township will be invited to the preconstruction meeting so that they are aware of the project.

The County Road #12 project will be bid in November. Because of the delay in the project being completed, the state has agreed to pay any increase in project costs.

Retzlaff stated that they had not been notified by the state or the county concerning the expansion of Highway 11 for the bypass lane installed in the state right of way close to their house during the current road project. Retzlaff and Cook were not contacted before the project started. Retzlaff has the issue of getting their big equipment out on the road and could be dragging the belly of

the truck on the road because of the change in the slope. Suggestions have been made by Retzlaff and Cook but nothing has changed. Holm stated that the Commission was under the understanding that all affected parties had been contacted. Carlson suggested the possibility of putting an approach on 87th Street and a road into Retzlaff's yard to assist with the issue. A permit would be required from Ellendale Township. Tykwinski stated that a culvert would have to be put in place. Holm requested that they consider this as an option and to let the county know what they decided. Tykwinski stated they would not be completing that section until mid-August, so they had time to consider options. A meeting of Commissioner Walsh, ND DOT representative Nathan Haaland, and Tykwinski will meet with Retzlaff and Cook. The Commission will want an update on any decisions made.

Estes informed the Commission that Administrative Assistant Colleen Rithmiller will be retiring October 1st. Sheppard will work with Estes to get the job posted and in the newspaper. This will allow for a month of training before Rithmiller leaves.

Oakes Ambulance paramedics Curt Halmrast and Mike Sandy were at the meeting via electronic means. Sheppard had forwarded an e-mail and a letter received from Halmrast and Sandy concerning the comment in the minutes that a discussion occurred in the Commission meeting concerning joining the 911 dispatch of Richland County instead of State Radio, which was not listed on the agenda for that meeting. Holm stated that it was an update from the 5-County meeting and that the Commission was not at a point where a decision could be made at that time. If it were to be looked at, all parties would be involved in the discussion, and it will be included on the agenda.

Sheppard requested a motion to authorize Holm to sign the township road mileage report that is due July 1st. Carlson made a motion to authorize Holm to sign the report. Roberts seconded. Motion carried.

Hokana made a motion to adjourn the meeting at 11:50.

Salaries		208,843.65	64185-64284
Cities, Townships, Schools	Cities, Townships, Schools	53,682.68	121605 121653
Human Services	Month Expenses	895.54	121654 121659
Code 4 Services INC	Upfit Vehicle with lights and Comm Equip	9,486.42	121660
Cole Paper	Copy Paper, Towels	805.63	121661
Election Systems & Software INC	Layout Charge, Test Deck, Publication Ballot	1,091.00	121662
Fed Ex	Office Supplies	75.11	121663
House of Glass Inc	Work done on the interior door	495.00	121664
Innovative Office Solutions LLC	Lase Checks	637.42	121665
Kinzler Kasie	IAAO Course	189.00	121666
Linn County Sheriff office	Paper Service	43.86	121667
Linn County Sheriff office	Paper Service	42.86	121668
Lorena's Cleaning Service	Cleaning of Bathrooms at the Parks	450.00	121669
Montana Dakota Utilities	Parks Utilities	90.09	121670
ND Department of Environmental Quality	Boiler Inspection	330.00	121671
Overpayment Refund	Paid Abatement Refund	2,880.91	121672
Oakes Truck and Trailer	Sterling Split Chamber air tank	545.99	121673
Sign Solutions	Signs	11,271.83	121674
Hepper's	Oil Change on 2025 Polaris	104.04	121675
Gemar Justin	Mileage	10.15	121676
Hansen Stephen	Mileage	116.00	121677
John Quandt	Mileage	14.50	121678
Moore Engineering INC	Engineering Consultant	2,998.00	121679
AT&T Mobility	Phone Bill	830.78	121680
Dickey County Hwy Dept	DES, Park, Sheriff's office, Weed Board, auditor's office, tax office, County Agent, and VSO-Gasoline	2,201.31	121681
KLJ Engineering LLC	fxs-0011(035) PCN 24676 86TH street SE, hwy 12 Widening, ND HWY 11 RT Turn Lane	20,686.03	121682
North Central International LLC	2027 International Tandem	163,844.37	121683
Text My Gov INC.	Set Up Cost, Software Management Support	4,500.00	121684

Community Volunteer EMS Of LaMoure	Ambulance Collections, SAD	66.22	121685
Kulm Ambulance Corps	Ambulance Collections, SAD	76.94	121686
Edgeley Ambulance Service	Ambulance Collections, SAD	55.83	121687
Oakes Volunteer Ambulance Service	Ambulance Collections, SAD	754.03	121688
Ellendale City	Airport, Ambulance Collections, SAD	1,045.22	121689
Oakes City	Airport Sad	213.30	121690
Garrison Diversion	Collections SAD	642.32	121691
James River Soil Conservation	Collections SAD	763.77	121692
Ellendale Fire	Collections SAD	594.08	121693
Oakes Fire	Collections SAD	415.88	121694
Dickey County Senior Citizens	Collections SAD	494.22	121695
Dickey County Historical	Collections SAD	123.57	121696
ND State Treasurer	State Medical, Clerk of Court Fees	264.26	121697
Dickey County Treasurer	Clerk of Court Fees	800.00	121698
ND Public Employees Retirement	BCBS	55,182.80	121699
ND Public Employees Retirement	LIFE INS	485.82	121700
ND Public Employees Retirement	BCBS HD	9,474.20	121701
ND Public Employees Retirement	DENTAL	458.72	121702
ND Public Employees Retirement	Vision	56.76	121703
ND Public Employees Retirement	Life INS hd	138.04	121704
Aflac	Cancer	2,391.56	121705
ND Public Employees Retirement	Def Comp	1,910.18	121706
ND Public Employees Retirement	Def Comp	746.00	121707
Wex Health INC	Flex	7,281.95	121708
ND Public Employees Retirement	HSA	712.18	121709
ND Child Support Division	Garnishments	508.50	121710
Wex Health INC	Cancer	75.32	121711
Advanced Business Methods	Contract Base, For Color Copies	238.26	121712
Arcasearch LLC	Compass Eclipse Research system- annual Fee	1,360.00	121713
Balco Uniform	Double Side Arm Mag Pouch	48.00	121714
Dickey County 4-H Council	Awards Expenses	5,000.00	121715
Dickey County Hwy Dept	Gasoline for law enforcement Vehicle	1,151.13	121716
Dickey County Hwy Dept	May Gas Reading	23.82	121717
Election Systems & Software INC	Pre-Marked Test Ballots, Ballots	1,644.98	121718
Ellendale True Value	Org Fence Post and fence, Coupling	93.51	121719
Farmers Union Oil Co	Oil Change on Ford and 2020 Interceptor	177.44	121720
Geffrog Designs	Graphics for the new 2026 Chevy Tahoe	1,300.00	121721
Henningsen Paul	Safety Boots	179.99	121722
Information Technology Dept	Tech Fee	1,817.95	121723
Inman Irrigation	Repair Lawn Irrigation System	1,197.31	121724
J & M Printing	Abandoned stickers	250.67	121725
Miller Gage	Gasoline for the Park Board Mower	40.01	121726

Napa Central	Trailer Hitch Ball Mount	272.79	121727
Postmaster Ellendale	Box Renewal- Auditor, Sheriff, Clerk of Courts, Treasurer, Tax Office	558.00	121728
Q&N Corporation	Office Supplies, Monthly Service Agreement, Dropbox	2,226.05	121729
Rapid Response Plumbing Heating & Air	Ran a Camera to clean the sewer line	215.00	121730
Vestis	Rug Service- Invoice 2520784567	168.13	121731
Wald Lori	Mileage for Election	88.20	121732
Agtegra Oakes	Fuel for the highway shop	4,013.03	121733
Dakota Valley Electric Coop	West Shop Utilities	196.00	121734
Ecolab Pest Eliminations Division	Pest Control	103.49	121735
Economy Oil Co	Fuel for Oakes Shop	2,643.36	121736
Ellendale True Value	Shop Supplies	247.39	121737
Lorena's Cleaning Service	Office Cleaning	400.00	121738
Mertz Const & Supply	2x10 Hwy Shop	60.48	121739
Napa Central	Truck Toolbox	1,386.45	121740
ND Association of Counties	Pre-Employment Drug Test	126.00	121741
Oakes Truck & Trailer	Worked on A/C and Brakes 2019 International, Worked on 2005 Sterling Truck	10,535.98	121742
Ottertail Power Company	Oakes Shop Utilities	78.01	121743
Praska's Hardware Hank	Tissue, Battery, Paper Towels	24.47	21744
Sign Solutions	Signs	548.40	21745
Southeast Water Users	West Shop Utilities	50.88	121746
Vestis	Rug Service invoice 2520780975	204.96	121747
Vistos Carquest	Stand n spray	49.99	121748
Office of Attorney General	24/7 Program	310.00	121749
Pharmchem INC	24/7 Program	671.52	121750
Chads Electric INC	Lights for new storage shed	6,947.10	121751
Stutsman Correctional Center	Held two inmates for a total of 32 days	3,200.00	121752
Amazon Capital Service	Programs	614.48	121753
Ellendale Grocery	Office Supplies	16.42	121754
North Dakota State University	Adobe Acrobat Pro	86.00	121755
Q&N Corporation	Backup Software	149.25	121756
Dickey County Leader	Summer Spraying Notice ad	22.50	121757
Ellendale True Value	Shop Supplies	189.52	121758
Farmers Union Oil Co	Gasoline	135.49	121759
Nutrien AG Solutions	Chemicals	12,280.00	121760
Valley Plains Equipment	Parts	44.52	121761
Dakota Valley Electric Coop	Wilsom dam, Guelph Tower Utilities	137.00	121762
Dickey County Hwy Dept	Gasoline for mower, car mileage, vso vehicle, des vehicle	670.49	121763
Dickey Rural Networks	Phone Bill	1,403.35	121764
Ellendale City Auditor	Sprinkler system, Courthouse, Park, Hwy shop, and Weed Board Building- Utilities	683.22	121765
Farmers Union Oil Co	3A Auto Charger, Fuel for West Shop, RCVR Reducer Bushing	4,612.73	121766
KLJ Engineering LLC	ND HWY 11 RT Turn Lane, 86th Street SE	36,612.22	121767
Montana Dakota Utilities	Utilities, Fullerton Shop Utilities	164.22	121768
Election Workers	Election day and school for Oakes	2,515.36	121769 121776
Election Workers	Absentee Workers	208.49	121777 121779

Election Workers	Election day and school for Ellendale	1,992.68	12780-121786
Human Services	Month Expenses	3,240.68	121787121793
Hansen Judy	Office Supplies	114.47	121794
Moore Engineering INC	Engineering Consultant	301.00	121795
JP Morgan Chase Bank NA	Ribbons, camp supplies, postage, hotel stay, title work, training, office supplies, service contracts	3,261.64	121796
ND Public Employees Retirement	Retirement	26,549.93	121797
ND Public Employees Retirement	Retirement	3,526.26	121798
ND Public Employees Retirement	Def COMP	1,910.18	121799
ND Public Employees Retirement	Def comp hd	746.00	121800
ND Public Employees Retirement	Retirement hd	90.39	121801
Wex Health INC	Flex	1,423.62	121802
ND Public Employees Retirement	HAS	712.18	121803
Delta Dental Plan of MN	Dental	2,305.84	121804
Ameritas Life Insurance Corp	Vision	386.32	121805
ND Child Support Division	Garnish	375.00	121806
ND Child Support Division	Garnish	508.50	121807
James Valley Regional Lodge	Dues	66.34	121808
Dylan or Meagan Stearns	Overpayment Refund	762.60	121809

Wanda Sheppard, Auditor

Kacey Holm, Chairman